

## CELL PHONES AND ELECTRONICS

Student use of **office telephones** is restricted to emergency situations, or if a student is ill and desires to call a parent for a ride home. It is important for students to remember to arrange for transportation home in advance if they plan to remain after school. **Please be aware that if your child calls from school, regardless of the room they call from, it will appear as the main Monroe Middle School number;** therefore office staff may not know where the call originated from.

During school hours, students may not use cellular telephones and other electronic devices with the exception of their school provided Chromebook. If students bring personal cell phones or electronic devices they must be turned off and stored in their locker for the duration of the school day.

Devices will be confiscated by any staff member observing a violation to the above stated policy. Students in violation of the cell phone policy who refuse to turn over the cell phone to school staff will be referred to the Assistant Principals office for insubordination and subject to consequences as outline in the Disciplinary Mandates. Further clarification of Consequences for violating our cell phone and electronic device policy are outlined below.

**First offense:** The device is confiscated by school personnel and will be returned to the student at the end of the school day in office 10, at which time a review of the policy requirements will be conducted.

**Second offense:** The device is confiscated by school personnel and the parent/guardian is required to pick it up from school, at which time a review of the policy requirements will be conducted.

**Third offense:** The device is confiscated by school personnel and the parent/guardian is required to pick it up from school. Students will be assigned to an after school detention.

**Fourth offense:** The device is confiscated by school personnel, and the parent/guardian is required to pick it up from school. A parent meeting will be required to determine if it is appropriate for the student to continue to bring their device to school.

**In order to respect the privacy of our students Cell phones/Electronic Devices are not permitted in bathrooms, locker rooms, or the pool area.** Phones/electronic devices in these areas will be immediately confiscated and will only be returned to a parent, in accordance with the following policy:

Students possessing cellular phones and other electronic devices in school do so at their own risk; lost, misplaced, stolen, or damaged cellular phones and other communication devices are not the responsibility of the local school or the school district.

## DRESS CODE INFORMATION

Proper attire is important at Monroe Middle School. We believe that students who are appropriately dressed arrive for school with a positive attitude. Students who are inappropriately dressed can create disruptions in the education process. Clothing choice can present many challenges based on the messages students see every day in the media. We are asking students, with the support and guidance of parents and educators, to respect themselves, their peers, and the school community by following the guidelines defined below. If a student fails to comply with the guidelines he or she will be respectfully and privately requested to amend their attire. If it becomes an issue or a habitual problem persists, intervention and/or discipline may be utilized. We are confident that students will make positive choices regarding appropriate school attire. Student appearance that draws attention that may result in a classroom disruption is not permitted. This includes clothing, hairstyles, jewelry, and excessive makeup.

a) **HATS / HEADCOVERINGS** Head coverings, including hats, headbands, bandanas, visors, scarves, knit caps, sweatshirt hoods, etc. are not allowed. (Waivers may be granted for religious beliefs that require wearing headwear)

b) **COATS / OUTERWEAR** Bulky coats, gloves, scarves, blankets and other outerwear may not be worn during classes and should be placed in lockers during the school day. During colder weather, it is suggested that a sweater, fleece, or sweatshirt be brought to school. Students should be dressed so that they can actively and appropriately engage in classroom activities.

c) **SHIRTS/ TOPS** Shirts or tops made of sheer, mesh, spandex fabric, or styles designed to fit tightly and that are revealing are not allowed. Low cut shirts that reveal excessive amounts of cleavage are not allowed. Shirts should cover the shoulders with at least 3" of coverage and sleeveless shirts or tops which do not have the entire shoulder covered are also prohibited. Muscle shirts, shirts with sleeves torn off, short tops that reveal the midriff when reaching, bending, sitting, or which expose undergarments are not allowed.

Clothing that contains specific wording, phrases, or symbols that suggest or imply adult themes (i.e. sexual innuendos, violence, controversial social issues, or the advertising or acknowledgement of products that are not intended for use by minors, i.e. alcoholic beverages, cigarettes, etc.) are prohibited.

d) **PANTS / JEANS / SHORTS / SKIRTS** All pants are to be kept at the waist. If the fit is such that they are unable to be maintained at the waist, they must be worn with a belt. Styles with drawstrings need to be tied securely at the waist. Undergarments must not be visible when wearing any style of pants or leggings.

Skirts and dresses must be longer than fingertip length, WITH OR WITHOUT LEGGINGS. (Elbows and shoulders are to remain straight when taking this test.)

**Shorts must have at least a 3-inch inseam. (No spandex shorts.) Pajamas and/or pajama pants are not allowed.**

e) **SHOES / FOOTWEAR** Shoes must be worn at all times. Slippers and shoes with wheels are not allowed.

f) **ACCESSORIES - JEWELRY, HAIR, COSMETICS, ETC.** Wearing articles that could be used in a harmful manner, such as chains or spiked jewelry, are not permitted. Any jewelry that is likely to draw the attention of others, due to size, unusual charms or medallions, etc., are not allowed. Jewelry containing inappropriate language or phrase is not allowed. Safety pins may not be attached to articles of clothing or accessories.

Due to individuals who are sensitive to the scent of various fragrances, applying cosmetics and other personal care products such as body spray, hair spray, perfume, aftershave, cologne, make-up, lipstick or lip gloss, deodorant, etc., in the classroom is prohibited. Hair that is color-treated or bleached must be treated with the type of product in which the color will not easily rub off onto clothing, hands, etc. (i.e. colored hair spray).

Hair picks, combs, brushes, make-up, etc., should be kept out of sight while in the classroom or cafeteria, and should be left in lockers, pockets, or purses during the school day.

Articles of clothing or accessories that create a disruption in learning will not be permitted and the student will be sent to the office. Administration is given discretion as to judgment on all clothing.

g) **BAGS - BACKPACKS, DUFFEL BAGS, ETC.** For safety reasons and to avoid excessive congestion within the classroom, bags used for the purpose of carrying books are NOT to be brought into classrooms and should be secured in student lockers. Draw string backpacks used for the purpose of carrying classroom supplies are permitted. Exceptions for extenuating circumstances may be granted by individual teachers and administration.