

# MONROE PUBLIC SCHOOLS

## BOARD MEETING #2

January 28, 2014

7:00 p.m.

## BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

## SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

*“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”*

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #2  
Tuesday, January 2014  
7:00 p.m.

## AGENDA

		<u>Page</u>
<b>A. Roll Call and Call to Order</b>	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. MHS Student Recognition	Mr. Vergiels	
3. Sodexo Presentation	Ms. Boykin	
4. Manor School Focus Update	Mrs. Everly	
<b>B. Public Commentary – Agenda Items Only</b>	Mr. Yeo	
<b>C. Discussion and Action Items</b>		
1. <b>Approval of Minutes</b>	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• January 14, 2014 Work Session		
• January 14, 2014 Board Organizational Meeting		
• January 14, 2014 Board Meeting #1		
2. <b>Reports and Updates</b>	Mr. Yeo	13
a. December 16, 2013 Board Curriculum Committee Minutes		
b. Informational Report – Contracted Coaches		
3. <b>Staff Resignations</b>	Dr. McLeod	17
Move to approve the resignation from Monroe Public Schools for David Ray effective January 29, 2014 and Letitia Kunselman effective January 31, 2014.		
4. <b>OCHS Director Contract Extension</b>	Dr. Martin	20
Move to approve authorization to the Superintendent to negotiate an agreement with Mason Consolidated Schools for reimbursement of employments costs for the placement of Stephanie Cavanaugh in the position of Orchard Center High School Director for the remainder of the 2013/14 school year effective March 3, 2014 to June 30, 2014.		
4. <b>Superintendent’s Comments</b>	Dr. Martin	
5. <b>Old Business</b>	Mr. Yeo	

6. **New Business**

Mr. Yeo

7. **Public Commentary – Any Topic**

Mr. Yeo

8. **Adjournment**

Mr. Yeo

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Move that the January 28, 2014 Board Meeting #2 of the Monroe Public Schools Board of Education be adjourned.

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

**APPROVAL OF MINUTES**

**ENCLOSURES**

- January 14, 2014 Work Session Minutes
- January 14, 2014 Board Organizational Meeting Minutes
- January 14, 2014 Board Meeting #1 Minutes

**RECOMMENDATION**

Move to approve the following minutes as submitted:

- January 14, 2014 Work Session
- January 14, 2014 Board Organizational Meeting
- January 14, 2014 Board Meeting #1

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Work Session

Tuesday, January 14, 2014

**5:30 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: June Knabusch-Taylor, Dr. Tedd March, Aaron Mason, Ryan Philbeck, Wendy Spicer, Lawrence VanWasshenova, Robert Yeo

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

Dr. Martin called the meeting to order at 6:15 p.m.

**Organizational Dinner**

In honor of Board Member Appreciation Month, Sodexo food service provided dinner for board members and administrative staff.

**District Updates**

Mrs. Everly shared first trimester reading assessment data for grades one through six. This assessment is based on the Fountas and Pinnell reading inventory, which is a nationally normed assessment. Dr. Martin and Mrs. Everly will meet with each principal to review individual data for their building, and talk about what growth they need to show to achieve a 10% increase in reading proficiency by the end of this school year.

**Security Pilot**

Dr. Martin and Mr. Payne provided information on the Security Pilot program that administration would like to implement at Arborwood South. The purpose of the pilot is to see what works best and then replicate it in other buildings. We can implement a technology security program for about half the cost of security guards.

**Adjournment**

Motion by Mr. Yeo; support by Ms. Spicer that the 5:30 p.m., January 14, 2014 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:46 p.m.

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**June Knabusch-Taylor, Secretary**

**MONROE PUBLIC SCHOOLS BOARD OF EDUCATION**

Board Organizational Meeting

Tuesday, January 14, 2014

**6:45 p.m.**

**MINUTES**

**Roll Call and Call to Order**

Board Members Present: June Knabusch-Taylor, Dr. Tedd March, Aaron Mason, Ryan Philbeck, Wendy Spicer, Lawrence VanWasshenova, Robert Yeo

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

Dr. Martin called the meeting to order at 6:53 p.m.

**Election of President**

Motion by Mr. VanWasshenova; support by Mr. Mason to nominate Robert Yeo as President of the Monroe Public Schools Board of Education for the 2014 calendar year.

Motion by Mr. VanWasshenova; support by Mr. Mason to close the nominations for Board President.

Vote: Motion carried by a 7-0 hand vote.

Motion by Mr. Mason; support by Dr. March to appoint Robert Yeo as President of the Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Election of Vice President**

Motion by Mrs. Knabusch-Taylor; support by Dr. March to nominate Lawrence VanWasshenova as Vice President of the Monroe Public Schools Board of Education for the 2014 calendar year.

Motion by Ms. Spicer; support by Dr. March to close the nominations for Board Vice President.

Vote: Motion carried by a 7-0 hand vote.

Motion by Dr. March; support by Ms. Spicer to appoint Lawrence VanWasshenova as Vice President of the Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Election of Secretary**

Motion by Mr. VanWasshenova; support by Mr. Mason to nominate June Knabusch-Taylor as Secretary of the Monroe Public Schools Board of Education for the 2014 calendar year.

Motion by Mr. VanWasshenova; support by Mr. Philbeck to close the nominations for Board Secretary.

Vote: Motion carried by a 7-0 hand vote.

Motion by Mr. VanWasshenova; support by Dr. March to appoint June Knabusch-Taylor as Secretary of

the Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Election of Treasurer**

Motion by Mr. VanWasshenova; support by Mr. Philbeck to appoint Katherine Eighmey as Treasurer of Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Election of Parliamentarian**

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to nominate Dr. Tedd March as Parliamentarian of the Monroe Public Schools Board of Education for the 2014 calendar year.

Motion by Mr. VanWasshenova; support by Mr. Philbeck to close the nominations for Board Parliamentarian.

Vote: Motion carried by a 7-0 hand vote.

Motion by Mr. VanWasshenova; support by Mr. Philbeck to appoint Dr. Tedd March as Parliamentarian of the Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of Administrative Secretary**

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to appoint Gayle Lambert as Administrative Secretary of Monroe Public Schools Board of Education for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote

#### **Adoption of Board Bylaw Manual**

Motion by Mrs. Knabusch-Taylor; support by Dr. March to approve the adoption of the Monroe Public Schools Bylaw Manual as its bylaws until such time any of those bylaws are changed by the Board.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of General Council**

Motion by Mr. Philbeck; support by Mr. VanWasshenova to appoint James Davies to represent the Monroe Board of Education as general counsel for the Monroe Public School District for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of School Election Administrator**

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to approve the following: I, June Knabusch-Taylor, secretary of the Monroe Board of Education, do hereby appoint Robert Vergiels, deputy secretary to the Board of Education for the purpose of administering all matters pertaining to the Monroe Public School District elections for the year 2014, and that a signed Constitutional Oath of Office be affixed to the official minutes of the Board of Education.

Vote: Motion carried by a 7-0 roll call vote.

#### **Board Member Pay**

Motion by Mr. VanWasshenova; support by Mr. Philbeck to establish the rate of pay for the Board of Education members at \$30.00 per meeting for the 2014 calendar year, if members choose to accept it, that



the pay be quarterly, that a Board member must be in attendance to receive the pay, and the Board members who do not wish to receive pay notify the payroll office in writing.

Vote: Motion carried by a 7-0 roll call vote.

#### **Appointment of Certified Public Accountant**

Motion by Mr. VanWasshenova; support by Mr. Yeo to employ the accounting firm of Cooley, Hehl, Wohlgamuth & Carleton, Certified Public Accountants, to perform the annual audit of financial records and funds of Monroe Public Schools for the 2013/2014 Fiscal Year in conformance with prescribed standards and legal requirements of the State of Michigan.

Discussion: Mr. Yeo is happy with Cooley, Hehl, Wohlgamuth & Carleton but thinks this should be a bid process every so many years. At a previous workshop, Mrs. Eighmey provided historical information but she feels that the best way to get a price is do an RFP. In order to have the information ready for the January 2015 Organizational Meeting, it would have to be bid in the fall. Dr. Martin and Mrs. Eighmey will draft a policy for this procedure.

Vote: Motion carried by a 7-0 roll call vote.

#### **Consent Agenda-Corporate Resolutions and Facsimile Signatures**

Motion by Mr. VanWasshenova; support by Dr. March that Agenda Items 13-26 is considered as a Consent Agenda and that the consent agenda items be approved as recommended for the 2014 calendar year.

**Corporate Resolution – Monroe Bank and Trust** - Move to adopt the Corporate Resolution for Monroe Bank and Trust for the 2014 calendar year.

**Corporate Resolution – PNC Bank** - Move to adopt the Corporate Resolution for PNC Bank for the 2014 calendar year.

**Corporate Resolution – Fifth Third Bank** - Move to adopt the Corporate Resolution for Fifth Third Bank for the 2014 calendar year.

**Corporate Resolution – Education Plus Credit Union** - Move to adopt the Corporate Resolution for Education Plus Credit Union for the 2014 calendar year.

**Corporate Resolution – Flagstar Bank** - Move to adopt the Corporate Resolution for Flagstar Bank for the 2014 calendar year.

**Corporate Resolution – Wells Fargo** - Move to adopt the Corporate Resolution for Wells Fargo Bank for the 2014 calendar year.

**Corporate Resolution – Key Bank** - Move to adopt the Corporate Resolution for Key Bank for the 2014 calendar year.

**Resolution for Facsimile Signatures - Monroe Bank & Trust** - Move to adopt the Resolution for Facsimile Signature – Monroe Bank and Trust for the 2014 calendar year.

**Resolution for Facsimile Signatures – PNC Bank** - Move to adopt the Resolution for Facsimile Signature – PNC Bank for the 2014 calendar year.

**Resolution for Facsimile Signatures – Fifth Third Bank** - Move to adopt the Resolution for Facsimile Signature – Fifth Third Bank for the 2014 calendar year.

**Resolution for Facsimile Signatures – Education Plus Credit Union** - Move to adopt the Resolution for Facsimile Signature – Education Plus Credit Union for the 2014 calendar year.

**Resolution for Facsimile Signatures – Flagstar Bank** - Move to adopt the Resolution for Facsimile Signature – Flagstar Bank for the 2014 calendar year.

**Resolution for Facsimile Signatures – Wells Fargo** - Move to adopt the Resolution for Facsimile Signature – Wells Fargo Bank for the 2014 calendar year.

**Resolution for Facsimile Signatures – Key Bank** - Move to adopt the Resolution for Facsimile Signature – Key Bank for the 2014 calendar year.

Vote: Motion carried by a 7-0 roll call vote.

**Adjournment**

Motion by Mr. Mason; support by Dr. March that the January 14, 2014 Board Organizational Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:14 p.m.

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**June Knabusch-Taylor, Secretary**

# MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #1

January 14, 2014

7:00 p.m.

## MINUTES

### **Roll Call and Call to Order**

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 7:14 p.m.

### **Board Member Appreciation Month**

January is School Board Member Recognition Month across the state and Dr. Martin recognized the excellent work done by members of the Monroe Public Schools Board of Education. These individuals have provided exceptional leadership over the years and have been instrumental in making policy, developing budget priorities, and monitoring student achievement in our district.

Being a board member is time consuming and sometimes difficult as there are many decisions that have to be made affecting many people. A board of education, however, is a truly democratic organization that represents the community and allows the community to have a say in how its schools are managed. Board members spend countless personal hours attending meetings, school functions and preparing for decisions that they have to make. They are dedicated individuals who are committed to the continuing success of our schools and students.

### **Public Commentary-Agenda Items Only**

There was no public commentary at this time.

### **Approval of Minutes**

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve the minutes of the following meetings as submitted:

- December 10, 2013 Work Session
- December 10, 2013 Board Meeting #22
- December 12, 2013 Special Board Meeting (2 sets)
- January 7, 2014 Special Board Meeting

Vote: Motion carried by a 7-0 roll call vote.

### **Reports and Update**

There were none at this time.

**Staff Resignation**

Motion by Mr. VanWasshenova; support by Dr. March to approve the resignation from Monroe Public Schools for Lidia Talaba effective December 12, 2013.

Vote: Motion carried by a 7-0 roll call vote.

**Teacher Appointment**

Motion by Mr. VanWasshenova; support by Dr. March to approve the appointment of Allison Kwasniak as a Teacher with Monroe Public Schools effective January 6, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Discussion: This position is a replacement for the above resignation.

Vote: Motion carried by a 7-0 roll call vote.

**Dean of Students Recommendation**

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve a recommendation to contract with Temporary School Staff, Inc. for the placement of Stephannie Cherry as the MHS Dean of Students in the Monroe Public Schools district upon completion of criminal history verifications.

Discussion: Because of Mr. Ferrara's shared position with the ISD (the ISD pays 50% of his salary), half of his salary will fund this full-time support position. This creates a cost savings between what we no longer pay towards Mr. Ferrara's salary and what the cost is of this new position. This position is a contracted service, which is a significant savings for the district.

Vote: Motion carried by a 7-0 roll call vote.

**Teacher Tenure Recognition**

Motion by Mr. VanWasshenova; support by Dr. March to confirm and endorse the granting of tenure for Katie Collins and Kellie Skidmore-Baltrip on the appropriate anniversary dates.

Vote: Motion carried by a 7-0 roll call vote.

**Establish Dates, Times and Location of Board of Education Meetings**

Motion by Mr. Philbeck; support by Mr. Mason to establish meetings for the Monroe Board of Education from January, 2014 to January, 2015 with workshops to begin at 5:30 p.m. and regular meetings to begin at 7:00 p.m. on Tuesdays at the Administration Building, 1275 N. Macomb St., Monroe, MI 48162 as listed.

Discussion: Mr. Yeo commented that situations may arise where a Board member would miss a meeting due to an activity at their child's school. Board members don't typically miss meetings, but sometimes it cannot be avoided.

Vote: Motion carried by a 7-0 roll call vote.

**CTE Technology Purchase**

Motion by Mr. VanWasshenova; support by Mr. Philbeck to accept the low bid from Professional Plotter Technologies for a Canon IPF815 MFP 44 inch Multi-Function Color Copier, Scanner, and Printer for a total not to exceed \$9,995. Funds for this purchase will come from added cost funds.

Vote: Motion carried by a 7-0 roll call vote.

**Arborwood Elementary Campus Security Pilot**

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the recommendation to move forward with a security pilot at Arborwood South Elementary. This pilot would include security equipment in the amount not to exceed \$15,000.00. These expenditures will be covered from the General Fund.

Discussion: The equipment for this pilot program will be purchased from different vendors, no purchase

will be more than \$4,000, and we do not have to buy everything at once. It will be very important to work closely with the administrators at Arborwood to see what they like and don't like, so adjustments can be made. Ms. Spicer suggested that Board members visit the building as well. The pilot will run at least until the end of this school year, and may even run through summer school, so we can gain the most information as to what will work best for the district. The goal is to have some level of security in place for the beginning of next school year. Ms. Spicer doesn't want staff to get a false sense of security and she's concerned about a contingency plan if the technology fails. Mr. Payne indicated that would be part of the pilot program; what procedure staff would follow in different scenarios. Arborwood was the best choice for this pilot due to the design of the building and the willingness of staff to try the pilot.

Vote: Motion carried by a 7-0 roll call vote.

### **Superintendent Comments**

- More than 700 people attended last night's parent meeting at Monroe High School to discuss course scheduling for 2014/15. Course description guides were distributed and parents received information about the new learning opportunities at MHS including online courses, the expanded elective options for freshmen, and the Direct College concept, which entails MHS students having the opportunity to enroll in MCCC courses during the school day at MHS.
- Because we were closed five days last week due to weather conditions, we have one day left where we can cancel classes without having to find further instructional time elsewhere in the schedule. Monroe Middle School extended its second quarter, which was to have concluded this Friday, until January 24. Dr. Martin thanked Operations personnel for their work in some terrible weather conditions to clean our driveways and walkways, and keep tabs on our buildings during very trying conditions.
- Target, in connection with First Book Marketplace, will provide Manor with \$500 worth of books for their library. The Books for School Award won by Manor is part of Target's plan to reach \$1 billion in giving for education by the end of 2015.
- Monroe High School teachers, Betsy Mason and Kelly Vandeginste, won a grant from the MEMIC foundation to purchase books for the Trojan Family Time libraries.
- In conjunction with National Engineer's week, which is in early February, DTE Energy will have engineers of various types visit our schools to talk about careers in engineering. Eleven teachers and more than 22 different classes requested a classroom visit. The classes requesting engineers range from our high school drafting classes, to physics classes, to various math classes, to third and fourth grade classrooms.
- Congratulations to Monroe High student Kyla Smith and her teacher Mr. Kevin Morris. Kyla won a United Nations writing contest, and she will receive an all-expense paid eight-day trip to New York to learn more about the UN. One of Kyla's teachers described her as "amazing, mature, intelligent, hard-working, and a true role model." In addition, one of Mr. Morris' peers said he "inspires students to think differently about history and Kyla's essay is one example of his impact."
- Two of our Board members, June Knabusch-Taylor and Larry VanWasshenova, are leading a literacy project which will be sponsored by the Education Foundation of Monroe Public Schools. They have enlisted the support of the Monroe County Library System. Stay tuned for more information.
- Monroe High School's Athletic Hall of Fame will induct eight new members on Friday, February 7, 2014.
- There will be a one-hour early release on Wednesday, January 15, and no school on Monday, January 20, in observance of Martin Luther King Day.

**Old Business**

Mr. Yeo distributed a packet of information to Board members for the review process.

Board of Education committee assignments will remain the same for 2014, unless someone informs Mr. Yeo that they would like to change. He encouraged everyone to participate.

**New Business**

There was none at this time.

**Public Commentary-Any Topic**

Citizen Selma Rankins commented on a speaker that was at UT last week that discussed diversity and the achievement gap. He also commented on fair treatment for black students.

**Adjournment**

Motion by Mr. VanWasshenova; support by Mr. Philbeck that the January 14, 2014, Board Meeting #1 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:53 p.m.

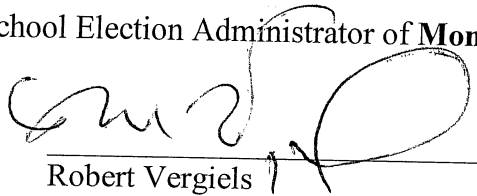
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**June Knabusch-Taylor, Secretary**

**ACCEPTANCE OF OFFICE**

I do hereby accept the office of School Election Administrator of **Monroe Public Schools, Monroe, Michigan.**

Dated: **January 14, 2014**

  
Robert Vergiels

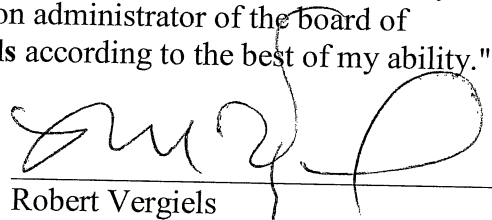
**CONSTITUTIONAL OATH OF OFFICE**

STATE OF MICHIGAN  
COUNTY OF **MONROE**

Before me, a Notary Public in and for the County of **Monroe** appeared

**Robert Vergiels** who took and subscribed the following oath:

"I do solemnly swear (or affirm) that I will support the constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of school election administrator of the board of education of **Monroe Public Schools** according to the best of my ability."

  
Robert Vergiels

Subscribed and sworn to before me this

15<sup>th</sup> day of January, A.D., 2014

Gayle A.J. Lambert  
Notary Public in and for the County of  
Monroe, State of Michigan

My commission expires 6-16, 2020

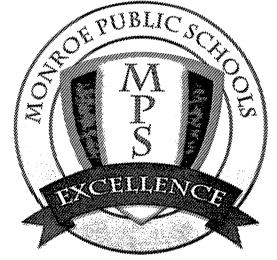
## **REPORTS AND UPDATES**

### **BOARD COMMITTEES/OTHER REPORTS**

- December 16, 2013 Board Curriculum Committee Minutes
- Informational Report – Contracted Coaches



# Monroe Public Schools Board Curriculum Committee



**Date of Meeting:** December 16, 2013  
**Next Meeting:** January 27, 2014 at 5:00 p.m.

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- 1) **Call to Order:** Julie Everly called the meeting to order at 5:00 p.m.
- 2) **Present:** Julie Everly, Ryan McLeod, June Knabusch Taylor, Tedd March, Larry VanWasshenova, Meghan Gibson – School Improvement Coach, AWC
- 3) **Minutes:** *The November 18, 2013 minutes were approved at the December 10, 2013 Board of Education Meeting.*
- 4) **Public Commentary:** None
- 5) **Parent Survey:** Mrs. Everly shared a sample survey that she and Dr. McLeod have put together. She reminded the group that community surveys are required as part of the school improvement process. The survey will be available for anyone in the community to fill out, so that the district can find out what is important to the people. Discussion was held on whether to include gender on the survey. Discussion was also held on how best to communicate the availability of the survey and what media outlet to advertise through.
- 6) **Common Core:** Mrs. Everly mentioned the controversy surrounding Common Core and standardizing learning goals throughout the nation. Mrs. Gibson talked about the differences and variations in common core changes, such as fluency and application, specifically, in math. Mrs. Everly talked about K-6 math curriculum, problem solving, and how to determine when a child is struggling and when a child should move ahead. Mrs. Everly and Mrs. Gibson shared that DreamBox, an individualized software program aligned with Common Core, can be accessed from home, and can assist teachers in determining if a student is struggling or needs to move forward. Mrs. Knabush-Taylor questioned what happens if/when a student does not meet the goals of the Common Core. Mrs. Gibson said teachers will look at what has been accomplished/what has not, and then determine what interventions are needed to support the children to meet the requirements. Support can be through classroom instruction, intervention and enrichment time and/or extended day classes after school. Mrs. Gibson reported findings from a conference call with DreamBox representatives showing that usage almost doubled from 2012 to 2013. She shared DreamBox examples of student progress. Dr. McLeod talked about multiplication starting in 2<sup>nd</sup> grade and continuing throughout high school. Multiplication should not only be memorized, but the mathematical patterns of multiplication should be applied in various problem-solving situations with our students.

It was noted that common core does not include social studies and science. Next Generation Science is being proposed in Michigan for adoption; however, a state vote has not taken place.

- 7) **Academic Intervention Planning:** Mrs. June Knabusch-Taylor talked about discipline hearings and how many infractions a child has prior to coming to the Board of Education. She shared thoughts about intervention before getting to a certain level of discipline. She also wondered about the possibility to offer expelled students some different type of program versus being expelled and staying home. She felt there may be a need for another level to provide students the help needed. The group expressed interest in this approach.
- 8) **Old Business:** None
- 9) **New Business:**
  - Dr. McLeod shared that Monroe High School has an opportunity to be a part of an experiment with data software to identify where students are academically so they don't fall through the cracks. We are waiting to hear back to see if we are going to be a part of the study.
  - Curriculum meeting start times will change to 5:00 p.m.
- 10) **Adjournment:** The meeting adjourned at 6:30 p.m.

**Informational Report**  
**Contracted Coaches**

The following coach will be placed in the listed positions below by Temporary School Staff, Inc. upon completion of criminal history verifications for the 2013/14 spring season:

Last Name	First Name	Title	Sport	School
Hoppe	Brandon	Coach	Golf –Varsity Boys	MHS

Also to note: Ron Reece has resigned his position as Boys Baseball coach.

**STAFF RESIGNATIONS**

**BACKGROUND**

**David Ray:** We have received a letter of resignation from David Ray for the purpose of other employment. Mr. Ray has worked as a Computer Technician with the district for the past 3.5 years. His resignation will be effective at the end of the day on January 29, 2014.

**Letitia Kunselman:** We have received a letter of resignation from Letitia Kunselman for the purpose of other employment. Ms. Kunselman was an English Teacher at Monroe High School for the past 2.5 years. Her resignation will be effective at the end of the day on January 31, 2014.

**ENCLOSURES**

Letters of resignation

**RECOMMENDATION**

Move to approve the resignation from Monroe Public Schools for David Ray effective 1/29/2014 and Letitia Kunselman effective 1/31/2014.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**Employee Exit Information**

**Part 1: Employee Information**

The employee is asked to complete all of section one below and return to the appropriate supervisor.

Name: David Ray Date: 01-15-2014  
Building: Administration Building Assignment: Level 2 Technician  
Last Date of Work: ~~01-29-2014~~ 1-29-2014

I wish to continue health benefits at my own expense under COBRA: \_\_\_ Yes  No

Reason for Resignation: New Position at a higher pay rate

Compliments or Complaints about employment with the district: N/A

Employee Signature: David Ray Date: 1-15-2014

Witness Signature: [Signature] Date: 1/15/2014

**Part 2: Supervisor Information**

The above employee is leaving employment and should be removed from payroll.

Resigned  Retired \_\_\_ Other \_\_\_

Effective Exit Date: 1/29/14 Last Work Day: 1/29/14

Recommendation: Satisfactory  Exceeded Expectations \_\_\_ Unsatisfactory \_\_\_

Future Consideration: Would Rehire  Would Not Rehire \_\_\_

Replacement Needed:  Replacement Not Needed: \_\_\_

**Part 3: Personnel Office**

The above listed person is leaving employment with Monroe Pubic Schools and should be removed from payroll as of the effective date indicated.

To include \_\_\_ vacation days. Terminal Pay (if any) \_\_\_\_\_

[Signature]  
Personnel Office

1/21/14  
Date

**This form to be returned to the Personnel Office when parts 1 and 2 are complete.**

January 17, 2014

Barry, Ryan, Val, et al.

It is with bitter sweet feelings that I submit this letter of resignation; I have been offered an opportunity to teach much closer to home, and I couldn't say no.

I would like to thank you for your unending support and faith in me as a teacher and for welcoming me into your community. I have built strong relationships with the students and the staff here at MHS, and I will miss you all a great deal.

I will begin my position with Ann Arbor Public Schools on February 3, 2014; therefore, my last day to work at MHS will be January 31, 2014. It is my plan to have the rest of the trimester mapped out and grades up to date in order to facilitate a smooth transition for the students.

Sincerely,

Letitia J. Kunselman

**ORCHARD CENTER HIGH SCHOOL  
DIRECTOR CONTRACT EXTENSION**

**BACKGROUND**

The Administrative Team is seeking approval from the Board to authorize the Superintendent to negotiate an agreement with Mason Consolidated Schools for reimbursement of employments costs for the placement of Stephanie Cavanaugh in the position of Orchard Center High School Director for the remainder of the 2013/14 school year effective March 3, 2014 to June 30, 2014.

**ENCLOSURE**

n/a

**RECOMMENDATION**

Move to approve authorization to the Superintendent to negotiate an agreement with Mason Consolidated Schools for reimbursement of employments costs for the placement of Stephanie Cavanaugh in the position of Orchard Center High School Director for the remainder of the 2013/14 school year effective March 3, 2014 to June 30, 2014.

**MOTION:** \_\_\_\_\_ **SUPPORT:** \_\_\_\_\_ **ACTION:** \_\_\_\_\_

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Board Meeting #2  
January 28, 2014  
Item #C.

**ADJOURNMENT**

**RECOMMENDATION**

Move to adjourn the January 28, 2014 Board Meeting #2.

**HAND VOTE**

MOTION: \_\_\_\_\_ SUPPORT: \_\_\_\_\_ ACTION: \_\_\_\_\_

TIME: \_\_\_\_\_