



MONROE PUBLIC SCHOOLS

BOARD MEETING #7

April 15, 2014

7:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #7
Tuesday, April 15, 2014
7:00 p.m.

AGENDA

Page

A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. Raisinville Technology – Community Relations	Mrs. Everly	
3. Manor 6 th Grade Quiz Bowl Team	Mrs. Everly	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• March 25, 2014 Board Work Session		
• March 25, 2014 Board Meeting #6		
• March 27, 2014 Special Board Meeting		
2. Reports and Updates	Mr. Yeo	11
a. March 17, 2014 Board Curriculum Committee Minutes		
3. Staff Resignations	Dr. McLeod	15
Move to approve the resignations from Monroe Public Schools for Valerie Lange on April 18, 2014; Willie Johnson on April 30, 2014; for Kenneth Brooks on May 30, 2014; for Alan Barron, Linda Ellis, Mary Howe, Betsy Mason, Linda Rahn, and Susan Ripple effective on the last working day for teachers of the 2013/14 school year; for Peter Opfermann on July 25, 2014; and for Alice Malik and Robin Setzler on June 30, 2014.		
4. Board Policies – Second Reading	Dr. Martin	29
Move to approve board policies Section 5000 – Personnel as a second reading.		
5. Adoption of Amended 2013/14 Budgets for General, Food Service, and Building & Site Sinking Funds	Mrs. Eighmey	30
Move to adopt the amended 2013/14 fund budgets for the General, Food Service, and Building & Site Sinking funds as presented.		

		<u>Page</u>
<p>6. Arborwood Elementary Campus Science and Social Studies Leveled Book Purchase Move to approve the purchase of Science and Social Studies Leveled books for the Arborwood Campus for a total cost not to exceed \$42,000.00. The total amount of this purchase will be covered by the 2013-2014 Title I fund in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.</p>	Mrs. Everly	40
<p>7. Chiller Start-Up at Monroe High School Move to accept the bid of \$5,878.00 from Dimech Services Inc. of Toledo, Ohio, to start the chiller up at Monroe High School. Money for this purchase will come from the Operations Budget.</p>	Mr. Oley	46
<p>8. Turf and Grounds Chemicals Move to accept the bid of \$7,860.40 from John Deere Landscapes from Taylor, Michigan, for turf and grounds chemicals. Money for this purchase will come from the Operations Budget.</p>	Mr. Oley	53
<p>9. Superintendent's Comments</p>	Dr. Martin	
<p>10. Old Business</p>	Mr. Yeo	
<p>11. New Business</p>	Mr. Yeo	
<p>12. Public Commentary – Any Topic</p>	Mr. Yeo	
<p>13. Adjournment Move that the April 15, 2014 Board Meeting #7 of the Monroe Public Schools Board of Education be adjourned.</p>	Mr. Yeo	72

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- March 25, 2014 Board Work Session Minutes
- March 25, 2014 Board Meeting #6 Minutes
- March 27, 2014 Special Board Meeting Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- March 25, 2014 Board Work Session
- March 25, 2014 Board Meeting #6
- March 27, 2014 Special Board Meeting

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, March 25, 2014

5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Larry VanWasshenova, Secretary June Knabusch-Taylor, Trustee Aaron N. Mason (arrived at 5:33 p.m.), Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey

Administrators Absent: Jerry Oley, David Payne

President Yeo called the meeting to order at 5:32 p.m.

Community Relations Report – First Quarter 2014

The first quarter of 2014 had an incredible amount of communications and public relations activity and challenges, not the least of which was the weather. For instance, we had 46 Honeywell messages, 15 of which were for cancellations and the remainder was for rescheduling activities. During that time we also saw all-time high use of Facebook as everything that was “Honeywell’ed” was posted on Facebook. Some postings got 6,000 hits as people spent a lot of time on social media with bad conditions outside.

Due to tight issues management and considerable preparation, we were able to deal with four potential negative issues – school-year extension due to the weather, MEAP scores which remain lower-than-desired, closing this summer of the Dick Waters swimming pool (possibly forever) and reaching of a settlement on a contract with the teachers which included a reduction in pay – and have positive or neutral media response and public reaction..

This quarter also saw a considerable increase in aggressiveness in marketing of our upcoming kindergarten registration, and the expansion of educational offerings at MHS, including direct college and more on-line course availability. One project which was slated to be sent to homes in early January – further promotion of Direct College using direct mail – has been delayed but we expect the all-house mailing to resume soon. We also have greatly increased our use of outside vendors for various promotional products which has produced quite a learning curve for the Communications Department because we have not used outside vendors for materials production much in the past. Our strategy of using outside vendors has changed so we can offer the same production quality in our marketing materials as our competitors which use outside firms.

We continue to increase our presence at public events. For the first time, we hosted a booth at the Home Builders and Remodelers Show which featured an entire shed made by our students. In the next two weeks – although not in the first quarter – we also will have an MPS presence at Celebrate Children (April 5) and The Community Easter Egg Hunt (April 12.) Planning also is underway for the Monroe County Fair booth for this summer. Our number of business and community relationships is also growing, and those we have are very strong.

Our community survey also has been concluded and the findings from the five-question communications-related portion of the survey provided some interesting results that likely will be included in future communications strategies. We have found through Facebook activity that for a number of topics, our public wants to hear from the superintendent, not just in the printed word but also in verbal form, which we have done several times. Working with Dr. Martin, we have been able to establish the superintendent as someone who delivers information of interest to the community directly in various ways – printed and recorded word.

Our relationship with the news media continues to be very good. Our effectiveness with news releases also continues. In the first quarter, 45 news releases were provided to the media and 39 of them already have found their way onto either radio or television and into the print media. Of the six which haven't, five of them were released within the last week and have not made it into the print cycle yet.

2013/14 Budget Amendment and 2014/15 Projected Budget

Mrs. Eighmey presented the Budget Amendment for 2013/14 which will come before the board for approval at the next board meeting on Tuesday, April 15, 2014. She stated that we had a savings in cost from our teachers' contract for this year, but the budget was built on a 100 student loss, and we lost approximately 192 students. Mrs. Eighmey reviewed the budget amendment summary for the general fund, food service, debt fund, sinking fund, and building and site. Each fund showed a decreased fund balance except Building & Site. Mrs. Eighmey then reviewed increases and decreases in revenue and expenses. Category expenses remained consistent with last year, except for salaries which decreased 5%. Part of the decrease in salaries is because of contracted services. Mrs. Eighmey also reviewed the Fiscal Projection for 2014/15.

If anyone has questions in regard to the budget, please contact Mrs. Eighmey.

Adjournment

Motion by Mr. Philbeck; support by Mr. Mason that the 5:30 p.m., March 25, 2014 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 6:58 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #6

March 25, 2014

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: Parliamentarian Dr. Tedd March

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

Administrators Absent: David Payne

President Yeo called the meeting to order at 7:05 p.m.

National Life Saving Award Recipient – Don Morgan

Sodexo employee Don Morgan was recognized for his heroic act of saving a co-worker's life at Manor School by performing the Heimlich maneuver. Mr. Morgan has been nominated for the presidential lifesaving award.

Custer Enrichment

Custer staff shared several learning opportunities that they provide to students not only to close the achievement gap, but to challenge them as well. School improvement coach Kari Tackett and iTeam members described exactly how they help other students learn to use iPad apps, or how to use the iPad in general.

This year saw the start of a robotics team at Custer. Sixth grade teacher Sherry Hunt and fifth grade teacher Marcie Boyce are the advisors. Members of the robotics team shared examples of projects they created and described how iPads were invaluable in the process.

Sixth grade teacher Emily Bundon has been working with her students on an enrichment project to make daily announcements more exciting. Not only will daily announcements be made over the PA, but her students will create videos using iMovie.

Second grade teacher Tara Pafford shared information on a summer learning opportunity. Imagination Station is planning a weeklong pilot program this summer at Custer School in engineering. The program will take place July 7-11, 9:00 a.m. – 4:30 p.m.

Book club members meet during their IE time to talk about the books they read on their own time. They shared the process and technology used to make a trailer about one of the books they read. The book trailer was very similar to a movie trailer.

Manor School Focus Update

Teacher Cassidy Wodke and Manor students invited Board members to an upcoming event at Manor School. On April 8, 6:00-7:30 p.m. they will have a family night celebrating the Seven Habits of the Leader in Me program.

Principal Kelly McMahon shared a power point presentation of the recently released MEAP scores. The power point displayed the improvements they have made, as well as the achievement gaps. This is the first time trends have been looked at closely. Having the opportunity to identify these students has made this year very different. Applying targeted intervention and examining trends will allow us to meet the needs of all our students.

Public Commentary-Agenda Items Only

There was none at this time.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted:

- February 25, 2014 Board Work Session
- February 25, 2014 Board Meeting #4
- March 4, 2014 Special Board Meeting
- March 13, 2014 Special Board Meeting (4 sets)

Vote: Motion carried by a 6-0 roll call vote.

Reports and Update

The February 11 and February 24, 2014 Board Curriculum Committee Minutes; March 3, 2014 Board Personnel Committee Minutes; and March 20, 2014 Board Policy Committee Minutes were received without comment.

Coaching Recommendation

Motion by Mr. Mason; support by Mr. Philbeck to approve Ronald Motyka as the Assistant Coach for Track at Monroe Middle School for the 2013-14 school year; as per the MCEA master agreement

Vote: Motion carried by a 6-0 roll call vote.

Staff Resignations

Motion by Mr. Mason; support by Mr. Philbeck to approve the resignations from Monroe Public Schools for Richard Carveth, Kathleen DeSloover, Kathryn Heller, Margie Lake, Erin Otter, and Lorene Reed effective on the last working day for teachers of the 2013/14 school year; and Deborah Scheich effective September 30, 2014.

Discussion: Dr. McLeod stated that these resignations represent almost 150 years of teaching experience with Monroe Public Schools.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent's Review

Motion by Mr. Philbeck; support by Mrs. Knabusch-Taylor to acknowledge that the Board of Education completed the Superintendent's review.

Discussion: The Board of Education is pleased with Dr. Martin's work and progress.

Vote: Motion carried by a 6-0 roll call vote.

Resolution – Autism Awareness Month

Motion by Mr. Mason; support by Mr. Philbeck to approve April as Autism Awareness Month as presented.

Vote: Motion carried by a 6-0 roll call vote.

Skills USA State Finals

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the request for a Monroe High School student to attend the Skills USA State Finals in Grand Rapids, Michigan according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 6-0 roll call vote.

Elementary Math Curriculum: Technology Component Renewal

Motion by Mr. Mason; support by Mr. VanWasshenova to approve the 2-year purchase of the Dreambox Learning site license subscription for the purpose of school and home access for every elementary student for a cost of \$52,500.00. The cost of this program will be taken out of the curriculum budget for the corresponding year.

Discussion: Mrs. Everly is very pleased with the increased usage of Dreambox this school year, which is double to triple over last year.

Vote: Motion carried by a 6-0 roll call vote.

LLI Kit Purchase – Raisinville Elementary

Motion by Mr. Mason; support by Ms. Spicer to approve the purchase of instructional resources from Heinemann Publishing at a cost not to exceed \$10,260. Money for this purchase will come from 2013-2014 Title I funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

Discussion: Raisinville recently completed a 12-week extended day program targeting 1st and 2nd grade struggling readers. The LLI program was used exclusively and the average reading growth was two reading levels. There were jumps up to and including five reading levels. Mrs. Cyr recognized two retired teachers, Lynne Zabawa and Rozann Defrain, who were helpful in setting up the room and assisting in the extended day program.

Vote: Motion carried by a 6-0 roll call vote.

Water Damage Repair at Monroe Middle School

Motion by Mr. Mason; support by Mr. Philbeck to accept the bid of \$12,710 from Gratton Construction Co., Inc. of Monroe, Michigan, to replace additional ceiling tile due to water pipe leak. Money for this purchase will come from the Site Sinking Fund.

Vote: Motion carried by a 6-0 roll call vote.

Replacement of Portable Generator Transfer Switch

Motion by Mr. Mason; support by Mr. Philbeck to accept the low bid of \$4,890 from Geal Electric Company, of Monroe, Michigan, to replace the portable generator transfer switch and to provide an emergency backup power at Monroe High School to the district server and reject all other bids. Money for this purchase will come from the Site Sinking Fund.

Discussion: Dr. Martin commented that the entire backup for the administration building servers is at the high school, and without the generator working properly we would be in danger of losing a large amount of data.

Vote: Motion carried by a 6-0 roll call vote.

Asbestos Abatement at Arborwood South

Motion by Mrs. Knabusch-Taylor; support by Mr. VanWasshenova to accept the low bid of \$42,165 from Total Environmental, of Toledo, Ohio, to remove and dispose of the AC thermal system insulation (TSI) in the boiler room, crawlspace, and exposed heating piping and reject all other bids. Money for this purchase will come from the Site Sinking Fund.

Vote: Motion carried by a 6-0 roll call vote.

Asbestos Abatement at AWS – Domestic Water Alternate

Motion by Mr. Philbeck; support by Mrs. Knabusch-Taylor to accept the alternate bid of \$6,175 from Total Environmental, of Toledo, Ohio, to remove and dispose of an additional 650 linear feet of asbestos containing domestic water pipe insulation at Arborwood South. Money for this purchase will come from the Site Sinking Fund.

Vote: Motion carried by a 6-0 roll call vote.

Asbestos Air Monitoring at Arborwood South

Motion by Mr. Mason; support by Mr. VanWasshenova to accept the bid of \$14,000 from DMD Environmental Inc. of Toledo, Ohio, for air monitoring during asbestos removal. Money for this purchase will come from the Site Sinking Fund.

Vote: Motion carried by a 6-0 roll call vote.

Board Policies First Reading – Section 5000 – Personnel

Dr. Martin informed the Board that Section 5000 – Personnel is available for a first reading. The policy was sent to them via email. He asked the board to take note of the smoking policy that was inserted into section 5345. New regulations regarding teacher evaluations that the board voted on last year are included.

Superintendent Comments

- Congratulations to one of our student teachers at Monroe Middle School, Nick Knezevich, who learned that he is one of the recipients of the Siena Heights Outstanding Student Teacher Award. He will be recognized in ceremonies on April 25 at Siena Heights. Nick teaches with Doug Knight at MMS. Mr. Knight described his student teacher as someone who “has a great connection to our students, delivers intriguing lessons and always tells a good story about himself or current events when making connections to history.”
- The Monroe Middle School Orchestra under the direction of Ann Felder received a superior rating at the regional competition recently when they got all 1s. All three judges who reviewed the orchestra’s prepared performance gave them superior ratings and the orchestra received a “1” in sight-reading, too. It was the only group at the festival to receive straight 1s, and the first time in Ann’s career that one of her groups had achieved that.
- Our Monroe High choirs—under the direction of Cate Windelborn—had quite a week. All three choirs competed at the district festival recently and Expressions and Generations of Sound both achieved excellent ratings and were invited to the state choir festival. Concert choir earned a good rating and missed a perfect score in sight reading by just one point. At the state solo and ensemble festival last week, two of our choir students – Sarah Guy and Michaela Foulkrod – earned excellent ratings and freshman Christian Guy earned a good rating.
- We had several students compete and earn Division 1 ratings at the state solo and ensemble contest for instrumentalists. Earning 1s were Mary Stehulak (twice), Kristine Castellese, Grant Prater, Abigail Snow and Emilee Ickes. We also had three students earn Division 2 ratings. Earlier this school year, 8,000 band and orchestra students in Michigan participated in the contest and to have eight from Monroe High take such top honors is quite a tribute to these musicians, our musical program and to Mr. Nuechterlein, their teacher.
- To help support our instrumental music program, please consider stopping by Monroe High School this Saturday for a craft and vendor show. Nearly 50 crafters and vendors will be present, which is very good for a first-time event. The event runs from 9 a.m. to 4 p.m.

- For the fifth time in five years, Waterloo Elementary has been honored for its environmental work by being named a Michigan Green School. The school earned the Evergreen Award, which is the highest environmental award given to schools across the state, and for Waterloo it is the third time it has gotten the top state award. Waterloo will have a display at the Monroe County Earth Day Expo April 5 at the county fairgrounds.
- Also on April 5, we want to invite all of you to the Mall of Monroe to participate in Celebrate Children, an event where a number of child-service agencies come together at the mall to recognize and celebrate the uniqueness and the importance of children. Monroe Public Schools has a booth at the event and the activities for the children will be science related. These activities have been developed by our lower elementary grade science teachers under the direction of Kim Burkey.
- Monroe High School students continue their campus visits at various regional colleges. Last week 55 students toured the campus at the University of Toledo. Coming up soon are visits to Lourdes College in Sylvania, Ohio, and the University of Michigan-Dearborn. The programs are part of the school's push toward a college-going culture in which students seriously think about their educational and career options and goals after they've completed high school. Mrs. Orr and her staff are continuing with their planning for Decision Day on May 1. This is a time when seniors will declare their selection of a college, university or trade school to attend after high school is complete. We will have more for you as we get closer to that date.
- This morning we had our second in a series of two education-business breakfasts at Monroe High School where we had breakfast with business leaders and then took them on a tour of our educational facilities. We were pleased with the progress we made in talks with representatives of Gerdau Specialty Steel, Ventower, DTE Energy, TWB (Tailor Welded Blanks), Midway Products, Mercy-Memorial Hospital and the Dundee Chrysler Engine Plant.

Old Business

There was none at this time.

New Business

- Ms. Spicer indicated that on Friday over 60 middle school students will tour the Monroe Power Plant.
- Mr. Yeo commented that the administration and the entire staff are doing a great job reaching out to community leaders and building partnerships.

Public Commentary-Any Topic

Citizen Selma Rankins commented on the amount of work that needs to be done in order to improve test scores and close the achievement gap. Mr. Rankins acknowledged Milan for winning the state championship in basketball.

Adjournment

Motion by Mr. Mason; support by Ms. Spicer that the March 25, 2014, Board Meeting #6 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 8:40 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, March 27, 2014
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Trustee Ryan Philbeck

Board Members Absent: Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Wendy Spicer

Others Present: Barry Martin, Ryan McLeod, James Davies, Melissa Provo, Sue Sacks, student, student's brother, and student's mother

Mr. Yeo called the meeting to order at 5:09 p.m.

Closed Session

Motion by Mr. VanWasshenova, support by Mr. Philbeck, to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meetings Act; Sec. (b).

Vote: Motion carried by a 4-0 hand vote at 5:09 p.m.

Reconvene Board Meeting

Motion by Mr. Philbeck, support by Mr. VanWasshenova, that the closed session adjourn and the 5:00 p.m., March 27, 2014, Special Board Meeting reconvene.

Vote: Motion carried by a 4-0 hand vote at 5:22 p.m.

Recommendation

Motion by Mr. Philbeck, support by Mrs. Knabusch-Taylor, to expel the student.

Vote: Motion carried by a 4-0 roll call vote at 5:29 p.m.

Adjournment

Motion by Mr. Philbeck, support by Mrs. Knabusch-Taylor, that the March 27, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 4-0 hand vote at 5:29 p.m.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- March 17, 2014 Board Curriculum Committee Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: March 17, 2014

Next Meeting: April 14, 2014

- 1) **Call to Order:** Julie Everly called the meeting to order at 5:03 p.m.

- 2) **Minutes:** The February 11 and February 24, 2014 minutes will be approved at the March 25, 2014 Board of Education Meeting.

- 3) **In Attendance:** Julie Everly, Ryan McLeod, Barry Martin, Tedd March, June Knabusch-Taylor, Larry VanWasshenova, Holly Scherer

4) **Public Commentary:** None

5) **STEM (Science Technology Engineering and Math Integration):**

Mrs. Everly introduced Lisa McLaughlin and Cheryl Bindus from Waterloo, and Steve McNew from the ISD. Mrs. McLaughlin and Mrs. Bindus shared information on their technology and extended day science programs happening at Waterloo. They were also proud to announce that Waterloo is leading the district in science MEAP scores with an increase from 5% to 30% this year. Mr. McNew shared with the group that the County Superintendents goal for 2012-13 was to look into a county-wide CTE initiative and under that umbrella to offer STEM or STEAM programs in the county. In August, 2013 the Superintendent's formalized the CTE delivery program and are recommending a pilot STEM at the elementary level. The ISD has approached MPS to discuss how the ISD could provide funding to make that happen, and it was suggested to look at ways we could build upon the great things happening at Waterloo. Dr. McLeod added that the STEM initiative is a K-12 focus, noting that MMS and MHS are also exploring options. Mr. McNew extended an offer of ISD support for both of those programs, noting that over fifty local businesses have expressed support for STEM programming in Monroe County.

- 6) **MHS Learning Commons Proposal:** Dr. McLeod introduced Val Orr, Kim Diven and Jessica Shultz who presented to the committee their ideas for bringing Monroe High School into the 21st century. It was noted that there are over 300 students expressing interest online classes through MHS and virtual for next year. Dr. McLeod suggested that for the next curriculum meeting he would invite a few students to come and talk to the committee about their experience with online learning. Mrs. Orr informed the committee that an open house was scheduled for Thursday and students/parents expressing interest in online courses have been invited to attend.

The committee was provided with a proposal for creating a “learning commons” in the space of what is currently the library/media center. Mrs. Orr, Mrs. Diven and Mrs. Shultz outlined this proposal and ideas on this transition. Their goal is to create a space that would better provide spaces for autonomy and collaboration, and to find a place to house the online courses. This space would be re-designed to support the college going culture, support increased achievement in each subject area, support the 21st century learner and support the growth of online learning. Mrs. Everly noted that “college” is now been re-defined to include any post-secondary experience and the importance of educating our families and staff that college now equals career ready opportunities. Dr. Marin reiterated that this proposal is a broad visionary plan that administration will need to continue to review and step into incrementally.

- 7) **Dreambox:** Mrs. Everly introduced Kelly McMahon and Jill Taormina who gave the committee a quick snap shot of how Dreambox is working to support the Math Curriculum at the elementary level. Dreambox is an online program where students can practice their math skills; it is adaptive to student levels by reinforcing concepts for struggling students and also challenging those more advanced students. The software offers programs for up to 8th grade levels as defined by the common core content standards. The program also gives teachers the ability to track student progress and help determine which students have needs for intervention or enrichment opportunities. Mrs. Everly reminded the committee that a recommendation would be brought to the next Board meeting to renew the Dreambox licensing and shared a copy of that information with the committee.

8) **Graduation Alliance:** Mrs. Everly introduced Rob Belous from Graduation Alliance. Mr. Belous shared information with the committee on their nationwide program which works to identify, recruit, and recover drop-outs. Graduation Alliance will provide academic and emotional supports to the students that the district has exhausted efforts on and provide those students with additional supports so that they can meet graduation requirements set by the district and obtain their diploma. They offer an online learning format with live teachers, counselors, 24-hour tutors and a full accreditation program. The district would provide our graduation requirements, course offerings list, and a list of drop-out students. Their program would be funded through section 23 of the pupil accounting guidelines, so there would be no upfront cost for the district and the district would only be billed up to the amount that is recouped through the FTE. Graduation Alliance serves 3500 students in Washington, Oregon and Michigan; anticipating 1400 within the state by next month. They are currently working with the Oakland County Consortium, Jefferson, Dundee and Tecumseh. Dr. Martin will have further discussions with his administrative team and will also share the informational packet provided for the Board as a whole to consider.

9) **Old Business:** Mrs. Knabusch-Taylor asked about prep opportunities for the ACT. Dr. McLeod suggested he bring Mrs. Orr to the next curriculum meeting for further discussions. At this time there are no plans to offer a course at MHS for ACT prep; however efforts are focused on a more comprehensive approach looking at identifying ways to prepare students starting in elementary, through middle school and into high school. Dr. Martin added his hope that plans with the college going culture will provide goals and academic progress that will help students to find more success.

10) **New Business:** Mr. VanWashenova had requested an update on the MME scores. Dr. McLeod noted that we would not anticipate having the ACT/MME scores for another few months.

Dr. March asked if the parochial schools such as Triumph hold recruitment events. Dr. McLeod acknowledged that they do offer that type of day and Monroe Public Schools does participate to highlight our high school offerings.

11) **Adjournment:** The meeting was adjourned by Mrs. Everly at 7:40 p.m.

STAFF RESIGNATIONS

BACKGROUND

We have received letters of resignation from the following:

Willie Johnson - Mr. Johnson has been a union custodian for the past 31 years. He was most recently assigned to Monroe High School. He will be retiring effective April 30, 2014.

Kenneth Brooks - Mr. Brooks has been a union custodian for the past 9 years. He was most recently assigned to Monroe High School. He will be retiring effective May 30, 2014.

Alice Malik – Mrs. Malik has been employed with the district for the past 29.5 years, she has spent the last 8 years as a union administrator serving as the Community Services Coordinator. Ms. Malik will retire as of June 30, 2014.

Robin Setzler – Mrs. Setzler has been employed with the district for the past 33 years, she has spent the last 31 years as a union secretary and most recently assigned at the Administration Building and Custer Elementary. Mrs. Setzler will retire as of June 30, 2014.

Alan Barron – Mr. Barron has been a teacher for the past 36 years, he was most recently assigned as a Social Studies teacher at Monroe Middle School. Mr. Barron will be retiring at the end of the 2013/14 school year.

Linda Ellis – Mrs. Ellis has been a teacher for the past 26 years, she was most recently assigned as an Elementary teacher at Raisinville. Mrs. Ellis will be retiring at the end of the 2013/14 school year.

Valerie Lange – Mrs. Lange has been a teacher for the past 8.5 years, she is currently assigned as a School Improvement Coach at Waterloo. Mrs. Lange is resigning for personal reasons effective April 18, 2014.

Mary Howe – Mrs. Howe has been a teacher for the past 20 years. Mrs. Howe has been on a leave of absence during the 2013/14 school year and will not be returning in the fall. Her resignation for personal reasons is effective at the end of the 2013/14 school year.

Betsy Mason – Ms. Mason has been a teacher for the past 24 years, she was most recently assigned as a Special Education teacher at Monroe High School. Ms. Mason will be retiring at the end of the 2013/14 school year.

Peter Opfermann - Mr. Opfermann has been a teacher for the past 26 years, he was most recently assigned as a Math teacher at Monroe High School. Mr. Opfermann's retirement will be effective July 25, 2014.

Linda Rahn – Ms. Rahn has been a teacher for the past 36 years, she was most recently assigned as an Elementary teacher at Custer. Ms. Rahn will be retiring at the end of the 2013/14 school year.

Susan Ripple – Mrs. Ripple has been a teacher for the past 19.5 years, she was most recently assigned as a Special Education teacher at Raisinville. Mrs. Ripple will be retiring at the end of the 2013/14 school year.

ENCLOSURES

Letters of Resignation

RECOMMENDATION

Move to approve the resignations from Monroe Public Schools for Valerie Lange on April 18, 2014; Willie Johnson on April 30, 2014; for Kenneth Brooks on May 30, 2014; for Alan Barron, Linda Ellis, Mary Howe, Betsy Mason, Linda Rahn, and Susan Ripple effective on the last working day for teachers of the 2013/14 school year; for Peter Opfermann on July 25, 2014; and for Alice Malik and Robin Setzler on June 30, 2014.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

March 24, 2014

Willie Johnson

To: Mr. Ryan McLeod

Assistant Superintendent

Monroe Public Schools

1275 N. Macomb Street

Monroe, MI 48162

Dear Mr. McLeod:

This letter is my official notification to you and to my company that my last day of work at Monroe Public Schools will be April 31, 2014. On that day, I plan to retire.

Sincerely,

A handwritten signature in black ink that reads "Willie Johnson". The signature is written in a cursive style with a long, sweeping underline.

Willie Johnson

March 28, 2014

I, Kenny Brooks, hereby voluntarily tender my resignation from employment with the Monroe Public Schools for the purpose of retirement. My last day of employment will be Friday, May 30, 2014.

I would like to take this opportunity to thank Monroe Public Schools for employing me for the past 12 years. It has been a pleasure to work at Monroe Public Schools.

Sincerely,

A handwritten signature in cursive script that reads "Kenneth E. Brooks".

Kenny Brooks

9 w/union

March 31, 2014

Alice Malik

**Dr. Barry Martin, Superintendent
Board of Education
Monroe Public Schools**

Dr. Martin and Members of the Board-

I would like to take this opportunity to submit my letter of resignation for the purposes of retirement from Monroe Public Schools effective at the conclusion of the day on June 30, 2014.

I have been employed by Monroe Public Schools for 30 years, the past 9 as an administrator. I am grateful for the many opportunities that I have received at Monroe Public Schools for both personal and professional growth and want to thank all of those who mentored me along the way.

The decision to retire at this time was made after a great deal of thought and prayerful consideration. I take with me many memories and friendships that will remain with me for a lifetime.

Thank you for your support throughout the years and I wish only the best for the future of Monroe Public Schools.

Sincerely,

A handwritten signature in cursive script that reads "Alice Malik". The signature is written in black ink and is positioned above the printed name.

Alice Malik

April 7, 2014

Dr. Barry Martin
Superintendent
Monroe Public Schools
1275 N Macomb St
Monroe MI 48162

Re: Letter of Retirement

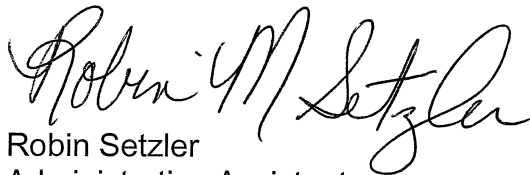
Dear Barry:

This letter is to formally announce my intention to retire from Monroe Public Schools, effective Monday, June 30, 2014.

It has been my pleasure to have been an employee of Monroe Public Schools for the past 33 years. I am honored to have been a part of such a wonderful team of educators and support staff. My job at Monroe High School, Administration Building, and Custer Elementary has given me wonderful memories of students and coworkers and some lifelong friendships.

While I look forward to enjoying my retirement, I will miss being part of the Monroe Public Schools family.

Sincerely,



Robin Setzler
Administrative Assistant
State & Federal Programs and Special Services

cc: Matthew Cortez
Renee Peterson
HR

ALAN BARRON


March 11, 2014

Superintendent Dr. Barry Martin
Monroe Public Schools
1275 North Macomb Street
Monroe, MI 48162

Dear Dr. Martin and Monroe Public Schools Board of Education:

It is with mixed emotions that I write this letter to notify you of my intent to retire from Monroe Public Schools at the end of the 2013-2014 school year. I have loyally served Monroe Public Schools for 36 years; 21 years at South Monroe Townsite and 15 years at Monroe Middle School. It is often said that "if you love your job you will never work a day in your life." I have truly loved my job!

I thank Monroe Public Schools, I thank God, and most of all I thank the over 2000 students I had over my 36 years for truly making a difference in my life.

Sincerely,

Alan Barron

Linda Ellis

Monroe Public Schools Administration
Board of Education
1275 N. Macomb St.
Monroe, MI 48162

Dear Dr. Martin and members of the Monroe Public Schools Board of Education,

Please accept this letter as my formal notification that I am retiring from my teaching position with Monroe Public Schools, effective June 30, 2014. I have appreciated the opportunities to work with amazing families, and professionals in this district throughout my 26+ years of teaching, so many of whom touched my heart, and pushed my professional growth forward. It is my hope that I have represented our school district to the best of my ability.

With gratitude,
Linda Ellis

FROM THE DESK OF

Valerie Lange

April 2, 2014

Monroe Public Schools
1275 N. Macomb
Monroe, MI 48162

To Whom It May Concern,

It is with a heavy heart that I tender my resignation with Monroe Public Schools, effective April 18, 2014. The recent changes with my husband's relocation to Georgia have made it extremely difficult for us to live so far apart.

I will always be grateful for the opportunities I have been given here in Monroe Public Schools. I appreciate the trust that those in leadership roles have given me and will forever credit Monroe for helping me become the teacher, coach, and leader I am today. Although I will live far from Michigan, I will always consider Monroe my "home."

I have worked closely with Lisa to prepare Waterloo for my absence. Ronda Meier, my coaching rotation partner, is coming out of the classroom after spring break to fill the coaching position. I have also kept Julie informed of the work the social studies committee has completed this year. In addition, before I leave I will have loaded all of the 3rd through 6th grade social studies assessments into Pearson Inform for the upcoming school year.

Thank you for understanding my early departure. This has been a very difficult decision for me, but one I know is best for my family.

Sincerely yours,

Valerie Lange

Valerie Lange

Holly Scherer

From: Holly Scherer
Sent: Tuesday, April 01, 2014 7:24 AM
To: Mary Howe
Cc: Holly Scherer
Subject: RE: Letter

Hi Mary,

Unfortunately, the contract very specifically reads that an extended leave is "**not to exceed one (1) year**" So if you are unable to return in the fall, we would accept this as your letter of resignation. We do wish you and your husband well in your future endeavors.

Thanks
Holly

-----Original Message-----

From: Mary Howe
Sent: Monday, March 31, 2014 10:08 PM
To: Holly Scherer
Subject: Letter

Holly,

As you know, my husband's employment is the reason for my request for a one year leave of absence from Monroe Public Schools. As it turns out, his contract here has been extended through December 31, 2014. Unless I am allowed an extension on my leave until January 2015, I am afraid I must offer this as my letter of resignation from MPS. Please let me know what I need to do to in order to complete this process. Thank you for all your help in this matter.

Mary Howe

Betsy Mason

From: Betsy Mason
Sent: Wednesday, March 26, 2014 2:23 PM
To: Barry Martin
Cc: Ryan McLeod; Valerie Orr
Subject: retirement

I have loved my career with Monroe Public Schools and will be retiring at the end of this school year, at the end of June, 2014. Sincerely, Betsy Mason

Betsy Mason
3/27/14

To: Monroe Public Schools, Monroe, Michigan

From: Peter Opfermann, Monroe High School Math Teacher

Re: My Retirement from MPS

Date; March 28, 2014

I wish to make official my retirement with this letter. My last day of employment will be July 25, 2014 and my retirement effective date would be August 1, 2014. ORS of Michigan has informed me that I will have earned my required 30 years' service once I gain an additional 24 hours of MPS employment after July 1st of this year. I have had ongoing email communications over this matter with your Human Resource Office in which Assistant Superintendent Ryan McLeod has assured me that these needed hours in the new calendar year will be made available for me prior to my July 25th last day.

A handwritten signature in black ink, appearing to read "Peter Opfermann", followed by a long horizontal line extending to the right.

March 27, 2014

Dear Dr. Martin,

I am officially notifying you that it is my intention to retire at the end of the 2013/2014 school year. My anticipated date of retirement is July 1, 2014.

I am fortunate that thirty-six of my thirty-nine years as an educator have been with Monroe Public Schools.

Sincerely,

A handwritten signature in black ink that reads "Linda Rahn". The signature is written in a cursive, flowing style.

Linda Rahn

Custer 1

March 26, 2014

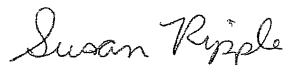
Monroe Public Schools
1275 N. Macomb
Monroe, MI 48162

Dear Dr. Martin and the Monroe Public School Board:

Please accept this formal notice of my retirement effective at the end of the current school year 2013-14. I will therefore leave my position as resource room teacher as of that date. I am fortunate to have worked with an exceptionally talented and dedicated staff at Raisinville Elementary School for the past 19½ years. I will miss the excitement of the moments when students, after much perseverance, finally accomplish a task.

I would like to thank the Monroe Public School Board of Education, administrators and staff for allowing me become part of the "family". The joy of working with children has been a challenging but fulfilling career over the past 26½ years. With all the new changes and demands on education I hope that some of these children will strive to become the great teachers and leaders of tomorrow.

Sincerely,



Susan Ripple

BOARD POLICIES – SECOND READING

BACKGROUND

Board Policies Section 5000 – Personnel has been reviewed by the board policy committee and is being recommended for approval by the full board of education.

ENCLOSURE(S)

RECOMMENDATION

Move to approve board policies Section 5000 – Personnel as a second reading.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**ADOPTION OF AMENDED 2013/14 BUDGETS FOR GENERAL,
FOOD SERVICE, AND BUILDING & SITE SINKING FUNDS**

BACKGROUND

Each year it is necessary to adjust district budget allocations to best reflect what we believe will be closest to the actual annual activity.

ENCLOSURES

Proposed budget amendment resolution and budget detail summaries.

RECOMMENDATION

Move to adopt the amended 2013/14 fund budgets for the General, Food Service, and Building & Site Sinking funds as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14 is as follows:

Revenues

Local	\$16,601,655	
State	31,530,940	
Federal	2,817,013	
Incoming Transfers & Other Transactions	<u>5,156,004</u>	
 Total Revenues		 \$56,105,612
 Fund Balance - July 1, 2013	 4,232,197	
Less: Restricted/Assigned Fund Balance	<u>(478,503)</u>	
 Fund Balance Available		 <u>3,753,694</u>
 Total Available to Appropriate		 <u><u>\$59,859,306</u></u>

WHEREAS, \$58,104,086 of the total available to appropriate in the **General Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction:	
Basic Programs	\$26,244,563
Added Needs	6,088,989
Support Services:	
Pupil	2,418,770
Instructional Staff	2,719,364
General Administration	609,510
School Administration	3,036,720
Business	820,027
Operations/Maintenance	5,777,786
Transportation	4,112,276
Central	3,419,333
Athletics	751,990
Community Services	885,742
Outgoing Transfers and Other Transactions	<u>1,219,016</u>
Total Appropriated	<u><u>\$58,104,086</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on April 15, 2014

**MONROE PUBLIC SCHOOLS
GENERAL FUND
DETAIL BUDGET PROJECTIONS**

FOR FISCAL YEAR ENDING JUNE 30, 2014

		2013/14	2013/14	2013/14
		ORIGINAL	ADJUSTMENTS	REVISED
	Class Code #	BUDGET		FOR ADOPTION 4/15/2014
REVENUES:				
Local Sources	100's	\$16,402,860	\$198,795	\$16,601,655
State Sources	300's	\$30,986,415	\$544,525	\$31,530,940
Federal Sources	400's	\$3,042,168	(\$225,155)	\$2,817,013
TOTAL REVENUES		\$50,431,443	\$518,165	\$50,949,608
Incoming Transfers and Other Transactions	500's	\$3,694,689	\$1,461,315	\$5,156,004
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS		\$54,126,132	\$1,979,480	\$56,105,612
EXPENDITURES:				
INSTRUCTIONAL EXPENSE		<i>Function Code #</i>		
Basic Programs	110's	\$26,085,239	\$159,324	\$26,244,563
Added Needs	120's	\$6,236,701	(\$147,712)	\$6,088,989
SUPPORT SERVICES				
Pupil	210's	\$2,401,476	\$17,294	\$2,418,770
Instructional Staff	220's	\$2,701,894	\$17,470	\$2,719,364
General Administration	230's	\$636,850	(\$27,340)	\$609,510
School Administration	240's	\$3,005,800	\$30,920	\$3,036,720
Business Administration	250's	\$855,990	(\$35,963)	\$820,027
Operation and Maintenance	260's	\$5,763,820	\$13,966	\$5,777,786
Pupil Transportation	270's	\$3,606,414	\$505,862	\$4,112,276
Central Services	280's	\$2,426,280	\$993,053	\$3,419,333
Athletics	290's	\$733,990	\$18,000	\$751,990
Community Services	300's	\$772,855	\$112,887	\$885,742
TOTAL EXPENDITURES		\$55,227,309	\$1,657,761	\$56,885,070
Payments to Other Governemental Agencies	400's	\$143,402	(\$38,169)	\$105,233
Debt Service	500's	\$915,473	\$198,310	\$1,113,783
Operating Transfers Out	600's	\$0	\$0	\$0
TOTAL APPROPRIATED		\$56,286,184	\$1,817,902	\$58,104,086
EXCESS REVENUE (APPROPRIATIONS)		(\$2,160,052)		(\$1,998,474)
FUND BALANCE, JULY 1		\$4,232,197		\$4,232,197
FUND BALANCE, JUNE 30		\$2,072,145		\$2,233,723

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Food Service Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14 is as follows:

Revenue

Local	\$745,553	
State	97,840	
Federal	1,870,889	
Incoming Transfers & Other Transactions	<u>0</u>	
 Total Revenues		 \$2,714,282
 Fund Balance - July 1, 2013	 984,122	
Less: Appropriated Fund Balance	<u>0</u>	
 Fund Balance Available		 <u>984,122</u>
 Total Available to appropriate		 <u><u>\$3,698,404</u></u>

WHEREAS, \$2,704,160 of the total available to appropriate in the **Food Service Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Food Services	2,674,160
Outgoing Transfers & Other Transactions	<u>30,000</u>
Total Appropriated	<u><u>\$2,704,160</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on April 15, 2014

MONROE PUBLIC SCHOOLS

FOOD SERVICE FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2014

	<i>Class Code #</i>	2013/14 ORIGINAL BUDGET	2013/14 ADJUSTMENTS	2013/14 REVISED FOR ADOPTION 4/15/2014
REVENUES:				
Local Sources	100's	\$726,981	\$18,572	\$745,553
State Sources	300's	\$100,851	(\$3,011)	\$97,840
Federal Sources	400's	\$1,936,033	(\$65,144)	\$1,870,889
TOTAL REVENUES		\$2,763,865	(\$49,583)	\$2,714,282
Incoming Transfers and Other Transactions	500's	\$0	\$0	\$0
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS		\$2,763,865	(\$49,583)	\$2,714,282
EXPENDITURES:				
	<i>Function Code #</i>			
Food Services	297's	\$2,728,120	(\$53,960)	\$2,674,160
TOTAL EXPENDITURES		\$2,728,120	(\$53,960)	\$2,674,160
Outgoing Transfers and Other Transactions		\$40,000	(\$10,000)	\$30,000
TOTAL APPROPRIATED		\$2,768,120	(\$63,960)	\$2,704,160
EXCESS REVENUE (APPROPRIATIONS)		(\$4,255)	\$14,377	\$10,122
FUND BALANCE, JULY 1		\$984,122		\$984,122
FUND BALANCE, JUNE 30		\$979,867		\$994,244

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MONROE PUBLIC SCHOOLS, MONROE COUNTY, MICHIGAN**

WHEREAS, this resolution shall be the general appropriations act of Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14, an act to amend appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Monroe Public Schools, Monroe County, Michigan.

WHEREAS, the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Building and Site Sinking Fund** of the Monroe Public Schools, Monroe County, Michigan, for the fiscal year 2013/14 is as follows:

Revenues

Local	\$1,719,350	
Incoming Transfers & Other Transactions	0	<u> </u>
Total Revenues		\$1,719,350
Fund Balance - July 1, 2013	3,404,867	
Less: Appropriated Fund Balance	0	<u> </u>
Fund Balance Available		<u>3,404,867</u>
Total Available to Appropriate		<u><u>\$5,124,217</u></u>

WHEREAS, \$2,231,300 of the total available to appropriate in the **Building & Site Sinking Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Improvements	\$2,030,000
Future Projects	0
Architect	200,000
Other Transactions	<u>1,300</u>
Total Appropriated	<u><u>\$2,231,300</u></u>

WHEREAS, no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

THEREFORE BE IT RESOLVED that the superintendent is hereby charged with the general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This act is to take effect on April 15, 2014

MONROE PUBLIC SCHOOLS

SINKING FUND

DETAIL BUDGET PROJECTION

FOR THE FISCAL YEAR ENDING JUNE 30, 2014

	2013/14 ORIGINAL BUDGET	2013/14 ADJUSTMENTS	2013/14 REVISED FOR ADOPTION 4/15/2014
REVENUES:			
Local Sources			
Property Taxes	\$1,700,770	\$13,980	\$1,714,750
Other Local Revenues	\$7,600	(\$3,000)	\$4,600
TOTAL REVENUES	\$1,708,370	\$10,980	\$1,719,350
Incoming Transfers and Other Transactions	\$0	\$0	\$0
TOTAL REVENUES, INCOMING TRANSFERS & OTHER TRANSACTIONS	\$1,708,370	\$10,980	\$1,719,350
EXPENDITURES:			
IMPROVEMENTS/REMODELING	\$2,040,000	(\$10,000)	\$2,030,000
ARCHITECT	\$210,000	(\$10,000)	\$200,000
FUTURE PROJECTS	\$0	\$0	\$0
FEES	\$2,000	(\$700)	\$1,300
TOTAL EXPENDITURES	\$2,252,000	(\$20,700)	\$2,231,300
Outgoing Transfers and Other Transactions	\$0	\$0	\$0
TOTAL APPROPRIATED	\$2,252,000	(\$20,700)	\$2,231,300
EXCESS REVENUE (APPROPRIATIONS)	(\$543,630)	\$0	(\$511,950)
FUND BALANCE, JULY 1	\$3,404,867		\$3,404,867
FUND BALANCE, JUNE 30	\$2,861,237		\$2,892,917

**ARBORWOOD ELEMENTARY CAMPUS
 SCIENCE AND SOCIAL STUDIES LEVELED BOOK PURCHASE**

BACKGROUND

The Arborwood Campus Science and Social Studies Leveled Book purchase is part of the School Improvement work to provide highly effective workshop instruction to improve student achievement in Reading, Social Studies and Science. These leveled book collections were carefully selected by classroom teachers to supplement the Science and Social Studies concepts being taught at each grade level. Classrooms will receive four copies of each book title so that teachers can continue to use the Book Club format as laid out in the Lucy Calkins’ Reading units during Science and Social Studies. Research shows that many students do poorly in Science and Social Studies because they cannot read and comprehend information from their textbooks; this purchase will allow students access to “just right” books that they can successfully read, comprehend and learn about Science and Social Studies concepts from.

ENCLOSURES

- Book Nook price list
- Booksource price list

RECOMMENDATION

Move to approve the purchase of Science and Social Studies Leveled books for the Arborwood Campus for a total cost not to exceed \$42,000.00. The total amount of this purchase will be covered by the 2013-2014 Title I fund in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Book Nook

42 S. Monroe St.
 Monroe, MI 48161
 (734) 241-2665 realbooks42@gmail.com

PRICE & AVAILABILITY

March 17, 2014

Arborwood Elementary School
 Per: P. Duffey
 Page 1 of 4

First Grade Social Studies

16 copies	Types of Maps	Wade	9780516277684	\$ 5.95	\$ 4.76	\$ 76.16
16 copies	Map Scales	Wade	9780531292907	\$ 5.95	\$ 5.95	\$ 95.20
16 copies	Map Keys	Olien	9780531292891	\$ 5.95	\$ 4.76	\$ 76.16
0 copies	Stepfamilies	Rogers	9780698116658			\$ 0.00
16 copies	Friendliness	Raatma	9780736891523	\$ 6.95	\$ 5.56	\$ 88.96
16 copies	Respect	Raatma	9780736891554	\$ 6.95	\$ 5.56	\$ 88.96
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16 copies	Honesty	Raatma	9780736891530	\$ 6.95	\$ 5.56	\$ 88.96
16 copies	Cooperation	Raatma	9780736846868	\$ 6.95	\$ 5.56	\$ 88.96
16 copies	Shades of People	Rotner	9780823423057	\$ 7.99	\$ 6.39	\$102.24
16 copies	Rainbow of Friends	Hallinan	9780824955199	\$ 4.99	\$ 3.99	\$ 63.84

Third Grade Social Studies

0 copies	All Around Michigan	Fix	9781403426765			\$ 0.00
0 copies	Uniquely Michigan	Thieda	9781403426819			\$ 0.00
0 copies	Michigan: Great Lakes...	Downey	9781435898028			\$ 0.00
0 copies	Michigan History	Schonberg	9781403426772			\$ 0.00
0 copies	Michigan Plants & Animals	Schonberg	9781403426796			\$ 0.00
0 copies	Michigan (From Sea to..)	Johnson	9780531211335			\$ 0.00
0 copies	Michigan Native Peoples	Schonberg	9781403426789			\$ 0.00
0 copies	Michigan Native Americans	Marsh	9780635022882			\$ 0.00

out-of-print

Third Grade Science

16 copies	Camouflage & Mimicry	Riechecky	9781429680073	\$ 7.95	\$ 6.36	\$101.76
16 copies	Changing Life on Earth	Hartman	9781410933324	\$ 8.99	\$ 7.19	\$115.04
16 copies	Climates	Alberti	9780736861540	\$ 6.95	\$ 5.56	\$ 88.96
16 copies	Future of Life on Earth	Bright	9781410944337	\$ 8.99	\$ 7.19	\$115.04
16 copies	Inheritance & Reproduction	Green	9781432978402	\$ 8.99	\$ 7.19	\$115.04
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16 copies	Speed, Strength, and Stealth	Rake	9781429680103	\$ 7.95	\$ 6.36	\$101.76
16 copies	State Government	Giesecke	9781432927127	\$ 7.99	\$ 6.39	\$102.24
16 copies	State Legislative Branch	Firestone	9780736846905	\$ 6.95	\$ 5.56	\$ 88.96

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16 copies	What's the State Judicial...	Harris	9781403495174	\$ 7.99	\$ 6.39	\$102.24
16 copies	Business Without Borders	Andrews	9781432954765	\$ 9.49	\$ 7.59	\$121.44
16 copies	Environment Challenge	Barber	9781410943095	\$53.49	\$43.15	\$690.40
16 copies	Grasslands Under Threat	Mason	9781432922979	\$ 7.99	\$ 6.39	\$102.24
16 copies	Immigration	Hunter	9781432962098	\$ 9.99	\$ 7.99	\$127.84

Fourth Grade Social Studies

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12 copies	If America Were a Village	Smith	9781554533442	\$18.95	\$15.16	\$181.92

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Sixth Grade Social Studies

0 copies	Overpopulation	Einspruch	9781448879786			\$ 0.00
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\$7,556.56



SUMMARY
ARBORWOOD ELEMENTARY
CAREFULLY REVIEW your quote to make any
adjustments BEFORE your order is shipped

<u>Quote</u>	<u>Quote Description</u>	<u>Quote Total</u>
Q23400	Kindergarten	\$11,910.08
Q23419	1st Grade	\$7,557.28
Q23425	2nd Grade	\$4,338.40
Q23428	3rd Grade	\$1,982.56
Q23429	4th Grade	\$2,976.96
Q23439	5th Grade	\$1,817.16
	SHIPPING	\$0.00
	TOTAL	\$30,582.44

The following tabs contain the details of each individual quote. Please make sure to review each tab.

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CHILLER START-UP AT MONROE HIGH SCHOOL

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid from Dimech Services Inc. and Trane Building Services

RECOMMENDATION

Move to accept the bid of \$5,878.00 from Dimech Services Inc. of Toledo, Ohio, to start the chiller up at Monroe High School. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor


Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

April 7, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Monroe High School Chiller Start-up

Bids were requested from three companies for start-up of the Monroe High School chiller. Two bids were returned.

It is my recommendation the low bidder, Dimech Services be awarded the 2014 Monroe High School chiller start-up.

Bid Summary is as follows:

Dimech Services \$ 5,878.00
Toledo, OH

Trane US \$ 6,728.00
Holland, OH

Funds for chiller start-up will be taken from the Operations budget.

If you need further information, please let me know.

JAO/my

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

2014 Chiller Start-up Bid Tally

Contractor	Date Sent	Total Bid
Dimech 5505 Enterprise Blvd Toledo, OH 43612 419-727-0111 - phone 419-727-0145 - fax	4/1/2014	\$5,878.00
Trane 1001 Hamilton Drive Holland Ohio 419-491-2280 - phone 419-491-2279 - fax	4/1/2014	\$6,728.00



April 1, 2014

Michelle Young
Monroe Public Schools
1275 North MaComb Street
Monroe, Michigan 48162
Via email: young@monroe.k12.mi.us

Re: Service on Trane Absorption Chiller at Monroe High School (our # SB14138)

Dear Michelle,

Dimech Services, Inc. is pleased to submit our quotation for the above referenced project as follows:

- 1) Remove the heads on the condenser and absorber sections.
- 2) Clean the tubes in both sections.
- 3) Reinstall the covers with new gaskets.
- 4) Complete spring start up.
- 5) Send samples of solution to Trane's Lab for analysis.
- 6) All materials, labor and parts are included in this proposal. If additional repairs are found during the completion of this project, they will be quoted separately.
- 7) All work is to be completed during normal business hours 7:30 AM - 4:00 PM Monday through Friday.

Our price to complete this project is **FIVE THOUSAND EIGHT HUNDRED SEVENTY EIGHT DOLLARS (\$5,878.00).**

Thank you for the opportunity to bid on this project. To approve this work please sign below and email to lshahan@dimech.com. This quote is valid for 30 days from the above date. If you have any questions, please call.

Respectfully Submitted,



Roger Sheahan
Dimech Services Inc.

Approved by Signature
Monroe Public Schools

Date

P.O. (if required)

5505 enterprise blvd.

toledo, ohio 43612

419-727-0111

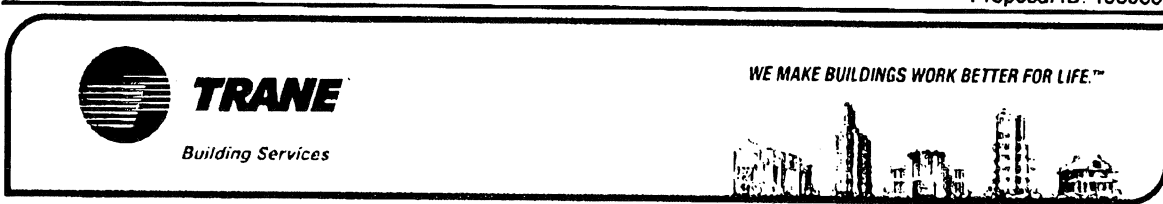
mechanical contracting • plumbing/piping • HVAC • shop fabrication
fax no. (419) 727-0145 www.dimech.com

Ohio License #12033

equal opportunity employer

Michigan License #8001075

Monroe HS Absorber Brushing
Proposal ID: 1530553



Trane U.S. Inc.
1001 Hamilton Drive
HOLLAND, OH 43528
Phone: (419) 491-2280
Fax: (419) 491-2279

April 01, 2014

Jerry Oley
Monroe Public Schools
1275 North Macomb Street
MONROE, MI 48162 U.S.A.

Site Address:
Monroe High School
1275 North Macomb
MONROE, MI 48161
United States

Project Name: Monroe HS Absorber Brushing

We are pleased to offer you this proposal for performance of the following services for the Equipment listed.

Equipment List

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Absorption	1	Trane	ABSC066FLP	L99M04869M	

Scope of Service

Provide tube brushing for the four tube bundles. New gaskets will be provided. Absorber startup is also included.

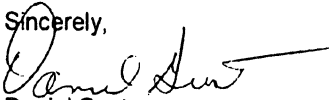
Pricing and Acceptance

Total Price:.....6,728.00 USD

Clarifications

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from April 01, 2014.

I appreciate the opportunity to earn your business, and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Daniel Gust
Account Manager
(419) 491-2251

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions - Quoted Service.

Monroe HS Absorber Brushing
Proposal ID: 1530553

TERMS AND CONDITIONS - QUOTED SERVICE

"Company" shall mean Trane U.S. Inc..

1. **Acceptance; Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.** The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counter-offer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
 2. **Services Fees and Taxes.** Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's normal business hours and any after-hours services shall be billed separately according to then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
 3. **Payment.** Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
 4. **Customer Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice declaring termination, upon which event Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead): (1) Any failure by Customer to pay amounts when; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement.
 5. **Performance.** Company shall perform the Services in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA or state industrial safety regulations.
 6. **Exclusions.** Unless expressly included in the Proposal, the Services do not include, and Company shall not be liable for, any of the following:
 - (a) Any guarantee of room conditions or system performance;
 - (b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
 - (c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
 - (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi; and
 - (e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.
 7. **Warranty.** Company warrants that: (a) the material manufactured by Company and furnished hereunder is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Warranty period. Defects must be reported to Company within the Warranty period. Company's obligation under the Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Warranty include damage or failure arising from: wear and tear, corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which event this Company Warranty shall not apply to those components but shall be pursuant to the warranty given by such component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer.
- THE WARRANTY AND LIABILITY SET FORTH IN THIS SECTION ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. UNLESS EXPRESSLY WARRANTED IN WRITING FOR CERTAIN HUSSMANN BRANDED EQUIPMENT, COMPANY MAKES NO REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY SPECIFICALLY DISCLAIMS ANY LIABILITY IF THE SCOPE OF SERVICES OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
8. **Indemnity.** Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.
 9. **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY NATURE (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT

Monroe HS Absorber Brushing
Proposal ID: 1530553

LOSS, LOST REVENUE OR PROFITS), OR PUNITIVE DAMAGES WHETHER CLAIMED UNDER CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY OR ANY OTHER LEGAL THEORY OR FACTS. Should Company nevertheless be found liable for any damages they shall be limited to the purchase price of the Services for one location over a 12 month term. **IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS.**

10. Asbestos and Hazardous Materials. Company's services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the services only when the affected area has been rendered harmless.

11. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation

12. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

13. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the premises are owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. Except as provided for Service Fee adjustments, this Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company.

14. Equal Employment Opportunity/Affirmative Action Clause. Company is a federal contractor which complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

15. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

1-10.48 (1012)
Supersedes 1-10.48 (0511v1)

TURF AND GROUNDS CHEMICALS

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bid from John Deere Landscapes.com and Agrium Advanced Technologies

RECOMMENDATION

Move to accept the bid of \$7,860.40 from John Deere Landscapes from Taylor, Michigan, for turf and grounds chemicals. Money for this purchase will come from the Operations Budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor


Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

April 11, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Turf and Grounds Chemicals

Sealed bids were requested from four companies for various grounds care chemicals (see attached bid request). Companies were instructed to bid comparable products to those requested. Two complete bids were returned.

Bid Summary is as follows:

John Deere Landscapes.com Taylor, MI	\$ 7,860.40
Agrium Advanced Technologies Monroe, MI	\$ 8,035.24

We have reviewed the bids and find all chemicals bid to be of comparable composition. It is my recommend that John Deere Landscapes.com is awarded the bid for turf and grounds chemicals for \$7,860.40 and all other bids be rejected.

Funds for turf and grounds chemicals will be taken from the Operations budget.

If you need further information, please let me know.

JAO/my

NOTICE OF NONDISCRIMINATION

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Contractor	Signature 0-							Total
	21-0-21	0-7	ProDeuce	Prospect	Sports Turf	Stadium Mix		
Agrium Advanced Technologies 5136 Foxhill Lane Monroe, MI 48161 fraver@agriumat.com 734-621-2991	\$1,992.00	\$1,500.00	\$1,240.64	\$302.60	\$1,700.00	\$1,300.00	\$8,035.24	
The Andersons 421 Illinois Ave Maumee, OH 43537 419-891-6439 phone 419-891-6618							No Bid	
John Deere landscapes.com 22600 Pennsylvania Rd Taylor, MI 48180 icrosby@johndeerelandscapes.com 734-284-8314	\$1,520.00	\$1,500.00	\$1,500.00	\$88.00	\$1,800.00	\$1,452.00	\$7,860.40	
Masserant's Feed & Graine Po Box 162 Newport, MI 48166 734-586-2451 - phone 734-586-8293							No Bid	



2014 Turf and Grounds Treatments

BID RELEASE 2014

Due Date: April 10, 2014 3:00PM – Monroe Public Schools Operations Center

The Board of Education of Monroe Public Schools has authorized the administration to solicit sealed bids on turf and grounds treatments for district grounds.

Specifications:

QUOTES MUST INCLUDE SHIPPING.

Products must be equal or comparable to the following:

<u>Product</u>	<u>Size</u>	<u>Quantity</u>
Signature 21-0-21 mini 60% BCMU, SOP 150SGN	50 lbs.	80
Signature 0-0-7 all mineral + .20 % Merit	50 lbs.	100
ProDeuce Herbicide	2.5 gal	8
40.15% Glyphosate, N-(phosphonomethyl) glycine, in the form of its isopropylamine salt, 7.51% Prodiamine		
LPI Prospect 6-0-1, Zinc ammonium acetate	2.5 gal	4
0.02% B		
0.25% Cu		
0.25% Fe		
0.25% Mn		
0.0001% Mo		
5% Zn		
Sports Turf Grass Mix	50 lbs.	20
25% Primary PRG		
25% Palace PRG		
25% Presidio PRG		
25% Corsair KBG		
Stadium Grass Mix	50 lbs.	20
30% Sitka Tall Fescue		
30% Sunset Gold Tall Fescue		
20% Finelawn petite Tall Fescue		
20% Gulf Annual Ryegrass		

4920 W. Albain Road • Monroe, MI 48161

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Instructions:

Sealed bids must be received in the office of Monroe Public Schools Operations Center, 4920 W. Albain Road, Monroe, MI 48161, on or before 3:00 p.m. Thursday, April 10, 2014. Bids must be mailed or delivered in person. Faxed or emailed bids will NOT be accepted.

Bids must be marked "**Turf Treatment Bid**" on the face of the envelope and be addressed to:

Monroe Public Schools
Operations Department
4920 W. Albain Road
Monroe, MI. 48161

Bids must comply with the listed specifications. Questions on the bid may be directed to Jerry Oley at 734-265-3333. Parties submitting bids can be notified of action taken as a result of their invitation to bid, if desired.

Familial Disclosure: All bidders must provide disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or the employee of the bidder and any member of the board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.

Special Requirements: The main office of all contractors and other bidders shall be located within a fifty (50) mile radius from Monroe Public School District. ** See attached list of local branches*

The Monroe Public Schools Board of Education reserves the right to reject any or all bids, in whole or in part, to waive any irregularities, and in general, to make the award in any manner deemed in the best interest of the school district. Bids received after 3:00 p.m. on Thursday, April 10, 2014 will be returned unopened.

INSTRUCTION TO BIDDERS

All bidders shall quote in conformance with exact conditions and specifications outlined in this document. Quotations must be in blue or black ink, or in typed/printed form.

PROJECT SCHEDULE/TIME COMPLETION

- | | | |
|----|----------------|---|
| 1. | April 4, 2014 | Bid release |
| 2. | April 10, 2014 | Bids due by 3:00 p.m. EST at Operations Office |
| 3. | April 10, 2014 | Bids are opened at 3:00 p.m. EST at Operations Office |
| 4. | April 15, 2014 | Award of bid pending Board of Education approval |

4920 W. Albain Road • Monroe, MI 48161


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Branch Locations


Please enter your zip code or state below to locate a branch near you.


Zip code, State or Branch#: Search


- 

Holland OH #170
 1617 Shamrock Dr
 Holland, OH 43528-8368
 Phone: (419) 867-1675
 (Distance: 23.8 miles)
- 

Taylor MI #61
 22600 Pennsylvania Rd
 Taylor, MI 48180-5272
 Phone: (734) 284-8314
 (Distance: 24.6 miles)
- 

Ann Arbor MI #12
 300 Jackson Plz Ste 288
 Ann Arbor, MI 48103-1923
 Phone: (734) 668-1020
 (Distance: 30.4 miles)
- 

Livonia MI #4
 13580 Merriman Rd
 Livonia, MI 48150-1830
 Phone: (734) 458-4770
 (Distance: 31.9 miles)
- 

Commerce Township MI #34
 1855 Rock Rd
 Commerce Township, MI 48390-2858
 Phone: (248) 960-1882
 (Distance: 44.5 miles)
- 

Madison Heights MI #1
 31691 Dequindre Rd
 Madison Heights, MI 48071-1522
 Phone: (248) 588-2990



MONROE PUBLIC SCHOOLS
 Operations Department
 4920 W. Albain Rd.
 Monroe, MI 48161

Quotation Proposal

Project: Turf Treatments for Monroe Public Schools District Grounds

Bid Due No later than 3:00 p.m. Thursday, April 10, 2014

Proposal to complete the following work on above mentioned project, furnishing all labor, material, equipment and insurance per attached specifications.

* Signature 21-0-21 21-0-21 75% Poly Plus MOP/SOP	80 - 50 lb bags x \$ <u>19.00</u> = \$ <u>1,520.00</u> Price/bag Total
* Signature 0-0-7+Merit Merit 2-1.0-0-7	100 - 50 lb bags x \$ <u>15.00</u> = \$ <u>1,500.00</u> Price/bag Total
ProDeuce Herbicide Bidding 1gal. container	8 - 2.5 gal x \$ <u>75.00</u> = \$ <u>1,500.00</u> / 20 gallons Price/bag gal. Total
* Prospect 6-0-1 Micro Mix Cleated 2.5gal/jug	4 - 2.5 gal x \$ <u>22.00/jug</u> = \$ <u>88.00</u> Price/bag Total
Sports Turf Grass Mix * Sun + Shade Mix 50lb/bag	20 - 50 lb bags x \$ <u>90.00</u> = \$ <u>1,800.00</u> Price/bag Total
Stadium Grass Mix * Turf-Turf Seed Mix, 50lb/bag	20 - 50 lb bags x \$ <u>72.62</u> = \$ <u>1,452.40</u> Price/bag Total

ALL QUOTES MUST INCLUDE SHIPPING

* label enclosed

GRAND TOTAL ALL for the sum of \$ 7,860.40

Monroe Public Schools reserves the right to reject any or all bids and to waive any irregularity in the bidding or in the bidding process and accept the bid which is the most advantageous to MONROE PUBLIC SCHOOLS.

NAME OF COMPANY John Deere Landscapes
 ADDRESS Bid Dept: 1385 East 36th Street Local: 22600 Pennsylvania Rd.
Cleveland, Ohio 44114 Taylor, MI 48180
 CITY _____ STATE _____ ZIP _____
 CONTACT PERSON J. Ryan Crosby, Branch Manager or Bids Dept.
 TELEPHONE 734-284-8314 or 216-706-9850 FAX bids@johndeerelandscapes.com
 SIGNATURE OF RESPONSIBLE PARTY Molly M. Vowles, Senior Bid Rep.

SEND BID TO: **MONROE PUBLIC SCHOOLS
 OPERATIONS DEPARTMENT
 4920 W. Albain Rd.
 Monroe, MI 48161**
 4920 W. Albain Road • Monroe, MI 48161

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STATEMENT REGARDING FAMILIAL RELATIONSHIP

John Deere Landscapes

Molly Vorvus

AFFIDAVIT OF _____

(insert name of affiant)

STATE OF ~~MICHIGAN~~ *Ohio*
COUNTY OF ~~Cuyahoga~~ *Cuyahoga*

Molly M. Vorvus
(insert name of affiant)

_____ makes this Affidavit under oath and states as follows:

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) *Senior Bd Rep.*

of John Deere Landscapes, a bidder on a construction project for **Monroe Public Schools** that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

- 2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

NONE

- 3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

- 4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

Molly M. Vorvus
(signature of affiant)

Dated: *4/8/14*

Subscribed and sworn before me in Cuyahoga County,

Ohio

~~Michigan~~, on the *8th* day of April, 2014.

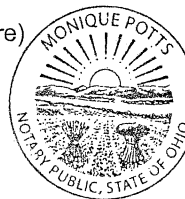
Monique Potts (signature)

Monique Potts (printed)

Notary public, State of ~~Michigan~~ *Ohio*, County of Cuyahoga

My Commission expires on 2/22/2016

Acting in the County of Cuyahoga



MONIQUE POTTS

NOTARY PUBLIC
STATE OF OHIO

My Comm. Expires
February 22, 2016

4920 W. Albain Road • Monroe, MI 48161

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LESCO® 21-0-21

LESCO PROFESSIONAL TURF FERTILIZER

For use in Rotary Spreaders Only

Contains LESCO® Poly Plus® Polymer Coated Urea to provide a uniform growth with extended nitrogen feeding. 50 lb COVERS 10,500 sq ft SGN 240

DIRECTIONS FOR USE: This LESCO product is a professional quality turf fertilizer for use on all lawn areas. The best results with this product are obtained when it is applied to actively growing grass, and watered into the turf soon after application. Avoid mowing immediately following application to prevent pick-up.

For best results, sweep or blow the fertilizer off walks and painted surfaces following application to avoid discoloration.

Do not apply near water, storm drains or drainage ditches. Do not apply if heavy rain is expected. Apply this product only to your lawn/garden, and sweep any product that lands on the driveway, sidewalk, or street back onto your lawn/garden.

Recommended applications are at the rate of one pound of nitrogen and potash per 1,000 sq ft. Actual rates and timing of applications will vary with weather, soil and turf conditions.

According to state law in Maryland, this product may not be applied at an application rate of more than 0.9 lbs. Nitrogen per 1,000 sq. ft.

For additional LESCO, Inc. product assistance call 1-800-347-4272.

COVERAGE: 50 pounds of LESCO 21-0-21 Fertilizer covers approximately 10,500 sq ft at the application rate of one pound of nitrogen and potash (4.76 pounds of fertilizer) per 1,000 sq ft.

GUARANTEED ANALYSIS

TOTAL NITROGEN (N).....	21.00%
21.00% Urea Nitrogen*	21.00%
SOLUBLE POTASH (K ₂ O).....	0.00%
SULFUR (S).....	9.00%
5.20% Free Sulfur (S)	
3.80% Combined Sulfur (S)	
IRON (Fe).....	2.00%
0.02% Water Soluble Iron (Fe)	

DERIVED FROM: Polymer Coated Urea, Urea, Muriate of Potash, Sulfate of Potash, Iron Sulfate, Sulfur.

CHLORINE (Cl) Max..... 7.87%
 *14.2% Slowly Available Urea Nitrogen from Polymer Coated Urea.

ROTARY SPREADER SETTINGS: Apply LESCO Fertilizers and Combination Products only with a rotary spreader. The following rotary spreader settings are approximate for the application rates of one pound of nitrogen and potash per 1,000 square feet. You may need to adjust the setting depending on walking speed, spreader condition and product. An extended Spreader Setting listing can be found at www.lesco.com.

ROTARY SPREADER	SETTINGS
LESCO Calibration Gauge	#16
SCOTT'S® R8A	K
Cyclone® or Spyker®	4 1/2
LESCO Pendulum	30
Lely®	4 1/2 II

CONDITION OF SALE AND LIMITATION OF WARRANTY AND LIABILITY NOTICE: Read the entire Directions for Use and Conditions of Sale and Limitation of Warranty and Liability before buying or using this product. If the terms are not acceptable, return the product at once, unopened, and the purchase price will be refunded. The Directions for Use of this product must be followed carefully, and completely. It is impossible to eliminate all risks inherently associated with the use of this product. Buyer and/or User assume all risks of ineffectiveness or other unintended consequences or damages that may result from conditions outside or beyond the control of LESCO, Inc. including but not limited to such factors as manner of use or application, weather or weather conditions outside the range considered normal at the application site or for the time period in which the product is applied, the presence of other materials, incompatible products, or other influencing factors which are beyond the control of LESCO, Inc.. All such risks shall be assumed by Buyer and/or User, and Buyer and/or User agrees to hold LESCO, Inc. harmless for any claims relating to such factors. LESCO, Inc. warrants that this product conforms to the chemical description on the label and is reasonably fit for the purposes stated in the Directions for Use, subject to the inherent risks referred to above, when used in accordance with the Directions for Use under normal conditions. This warranty does not extend to the use of this product contrary to label instructions, or under abnormal conditions or under conditions not reasonably foreseeable to or beyond the control of LESCO, Inc. and Buyer and/or User assume the risk of any such use. LESCO, INC. MAKES NO WARRANTIES OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE NOR ANY OTHER EXPRESS OR IMPLIED WARRANTY EXCEPT AS STATED ABOVE.

THE EXCLUSIVE REMEDY OF THE BUYER AND/OR USER AND THE EXCLUSIVE LIABILITY OF LESCO, INC. FOR ANY AND ALL CLAIMS, LOSSES, INJURIES OR DAMAGES (INCLUDING CLAIMS BASED ON BREACH OF WARRANTY, CONTRACT, NEGLIGENCE, TORT, STRICT LIABILITY OR OTHERWISE) RESULTING FROM THE USE OR HANDLING OF THIS PRODUCT, SHALL BE THE RETURN OF THE PURCHASE PRICE OF THE PRODUCT OR, AT THE ELECTION OF LESCO, INC., REPLACEMENT OF THE PRODUCT, OR IF NOT ACQUIRED BY PURCHASE, REPLACEMENT OF SUCH QUANTITY. IN NO EVENT SHALL LESCO, INC., BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES. LESCO, Inc. offers this product, and Buyer and/or User accepts it, subject to the foregoing Conditions of Sale and Limitation of Warranty and Liability, which may not be modified except by written agreement signed by a duly authorized representative of LESCO, Inc.

Information concerning the raw materials composing this product can be obtained by writing to: LESCO, Inc., Attn: RA Dept, 1385 East 36th Street, Cleveland, Ohio 44114-4114, referring to the item number found on this bag. Information regarding the contents and levels of metals in this product is available on the Internet at <http://www.aapico.org/metals.htm>.

Poly Plus is comprised of Polymer Coated Urea. LESCO and Poly Plus are registered trademarks and the sweeping design is a trademark of LESCO Technologies, LLC. SCOTT'S is a registered trademark of The SCOTT Company. Cyclone and Spyker are registered trademarks of Spyker Spreaders, LLC. Lely is a registered trademark of C-Van Der Lely N.V. N:Regulatory\WP\Regul Private\MstrLbL_ERVIEW\ADDRESS\Landscape Style Master LbL\Fertilizer_Labels Rev. 10/28/13

F1560

Net Weight 50 lb (22.7 kg)

Manufactured for: LESCO, Inc.
 1385 East 36th Street
 Cleveland, OH 44114-4114

000998ZP

NAME	CAS#
Urea	57-13-6
Muriate of Potash	7447-40-7
Sulfate of Potash	7778-80-5
Iron Sulfate	8047-67-4

LESCO®

Chelated Micro-Mix

A blend of Chelated Copper, Iron, Manganese and Zinc for correction of turfgrass and ornamental plant nutritional deficiencies.

GUARANTEED ANALYSIS

Magnesium (Mg) Total	1.00%
1.00% Water Soluble Magnesium (Mg)	
Sulfur (S) Total	3.00%
3.00% Combined Sulfur (S)	
Copper (Cu) Total	0.10%
0.08% Chelated Copper (Cu)	
Iron (Fe) Total	2.00%
1.75% Chelated Iron (Fe)	
Manganese (Mn) Total	1.00%
0.08% Chelated Manganese (Mn)	
Zinc (Zn) Total	0.40%
0.30% Chelated Zinc (Zn)	

Derived From: Magnesium Sulfate, Copper Sulfate, Copper Lignin Sulfonate, Iron Sulfate, Iron Lignin Sulfonate, Manganese Sulfate, Manganese Lignin Sulfonate, Zinc Sulfate and Zinc Lignin Sulfonate.

CAUTION

KEEP OUT OF REACH OF CHILDREN

Harmful if swallowed. Avoid contact with eyes, skin, and clothing. Avoid breathing spray mist. Contact may cause eye or skin irritation. Avoid contact with skin. In case of contact, flush eyes with plenty of water for approximately 15 minutes and get prompt medical attention; wash skin thoroughly with soap and water.

#084047

Net Contents: 2.5 gal (9.4 L)

Net Weight: 28 lb (12.7 kg)

F1560

Distributed by
LESCO, Inc.
1385 East 36th Street
Cleveland, OH 44114



(01) 00758073802624

TM

PRODUCT SPECIFICATIONS

Sun & Shade Park Seed Mix

Contains Turf Type Perennial Ryegrass,
Kentucky bluegrass, and Fine Fescues

Features:

- Advanced generation cultivars
- Moderate to low maintenance
- Good for full sun to moderate shade
- Quick establishment
- Rich green color and fine texture
- All-purpose turf mixture

Ingredients:

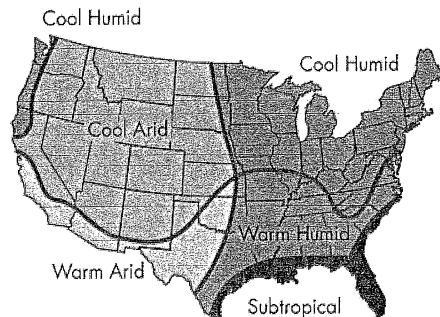
34% Notable, Wayfarer or Align Perennial ryegrass
33% Shamrock Kentucky bluegrass
33% Foxfire Creeping Red Fescue

Description:

Sun & Shade Park Mix forms a durable turf for general use areas. Sun & Shade Park Mix will do well under a wide range of maintenance levels and can be established in full sun to partially shaded conditions. Sun & Shade Park Mix will provide turf with a fine texture, good mowing quality and a rich green color. Sun & Shade Park Mix will establish quickly for maximum competition against annual weeds.

Geographical Adaptation:

Sun & Shade Park Mix is adapted throughout the cool arid and cool humid zones.



Suggested Usage:

Sun & Shade Park Mix is suitable for parks, cemeteries, commercial turf areas and home lawns. Sun & Shade Park Mix can be used for renovation and repair of existing lawns, and is an excellent product for hydroseeding.

Recommended Seeding Rates:

New Establishment

3-4 lbs/1000 sq

Renovation

20-50% existing cover – 2-3 lbs/1000 sf

50-75% existing cover – 1.5-2 lbs/1000 sf

Recommended Maintenance Practices:

Highest quality and durability is reached using moderate maintenance levels. Allow turf to establish prior heavy use. Excellent results can be obtained using slit seeders for turf renovation. Maximum competition against Poa Annua is achieved with fall seedings. Mowing at 1 1/2"-2 1/2" height is recommended.

Turf Establishment Guidelines:

Adequate seed bed preparation is important in new turfgrass establishment as well as in overseeding. Check soil pH and apply LESCO Starter Fertilizer prior to seeding.

Seed at recommended rates. Cool season grasses germinate best in the 60° to 85° F (16° to 30° C) soil temperature range.

Frequent light irrigation and/or seed starter mulch is required for optimum germination.

Germination should be visible within 21 days; complete turf establishment will take six to eight months.

SPECIFICATIONS FOR BIDDING:

Sun & Shade Park Seed Mix
ITEM NUMBER 20-80-250
PACKAGED IN 50 LB WOVEN
POLYPROPYLENE BAGS



JOHN DEERE
LANDSCAPES

LESCO®

#20-80-250
50 lb. bag

Sun & Shade Park Seed Mix

#20-80-250
50 lb. bag

John Deere Landscapes • 5610 McGinnis Ferry Road • Alpharetta, GA 30005 • 800-347-4272

PRODUCT SPECIFICATIONS

Tuf Turf Mixture

Turf-type Tall fescue, + Kentucky bluegrass

Features:

- Dark green color
- Fast establishment
- Excellent traffic tolerance
- Good disease and insect resistance
- Excellent drought and stress tolerance
- Fine textured
- Increased density

Ingredients:

90% Turf Type Tall Fescue – 3 of the following varieties – Biltmore, Bravo, Padre, Magellan, Catalyst, Compete, Reunion, Falcon IV; 10% Shamrock Kentucky Bluegrass

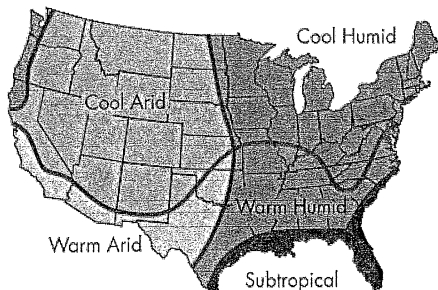
Description:

Tuf Turf Mixture will provide a durable, traffic tolerant turf that will withstand heat, drought and low maintenance. The addition of Shamrock Kentucky bluegrass will add fine texture and density to the turf, as well as help fill in any damaged turf. Shamrock's aggressive growth habit makes it ideal in mixtures with tall fescue. Tuf Turf Mix is suitable for sun and partial shade conditions. Tuf Turf is especially suited for sports fields, parks and lawns. The turf type tall fescues in Tuf Turf exhibit excellent turf characteristics and dark green color.

Geographical Adaptation:

Tuf Turf Mixture is adapted for medium to low maintenance turf areas in the Cool Humid and Cool Arid areas of the US, as well as the warm arid and warm humid areas with adequate moisture.

Cool Humid



Suggested Usage:

Athletic fields, home lawns, parks and other commercial turf areas.

Recommended Seeding Rates:

New establishment - - - 6-8 lbs/1000 sq ft
Renovation/Overseeding –
20-50% existing cover– 5-7 lbs/1000 sq ft
50-70% existing cover–4-6 lbs/1000 sq ft

Recommended Maintenance Practices:

Highest quality and durability is reached using moderate maintenance levels. Allow turf to establish prior to heavy use. Excellent results can be obtained using slit seeders for turf renovation. It is recommended that Tuf Turf Mix be overseeded into established tall fescue turf only. Maximum competition against Poa Annua is achieved with fall seedings. Mowing at a 2"-3" height is recommended (lower mowing heights require higher maintenance).

Turf Establishment Guidelines:

Adequate seed bed preparation is important in new turfgrass establishment as well as in overseeding. Check soil pH and apply LESCO Starter Fertilizer prior to seeding.

Cool season grasses germinate best in the 60° to 85° F (16° to 30° C) soil temperature range. Frequent light irrigation and/or seed starter mulch is required for optimum germination.

Germination should be visible in 10 to 14 days and complete in 3 to 4 weeks; complete turf establishment will take three to six months.

SPECIFICATIONS FOR BIDDING:

Tuf Turf Mix
20-10-090
PACKAGED IN 50 LB WOVEN
POLYPROPYLENE BAGS



JOHN DEERE
LANDSCAPES

LESCO®

#20-10-090
50 lb. bag

Tuf Turf Seed Mixture
Turf-Type Tall Fescue + Kentucky bluegrass

#20-10-090
50 lb. bag

John Deere Landscapes • 5610 McGinnis Ferry Road • Alpharetta, GA 30005 • 800-347-4272



2014 Turf and Grounds Treatments

BID RELEASE 2014

Due Date: April 10, 2014 3:00PM – Monroe Public Schools Operations Center

The Board of Education of Monroe Public Schools has authorized the administration to solicit sealed bids on turf and grounds treatments for district grounds.

Specifications:

QUOTES MUST INCLUDE SHIPPING.

Products must be equal or comparable to the following:

<u>Product</u>	<u>Size</u>	<u>Quantity</u>
Signature 21-0-21 mini 60% BCMU, SOP 150SGN	50 lbs.	80
Signature 0-0-7 all mineral + .20 % Merit	50 lbs.	100
ProDeuce Herbicide 40.15% Glyphosate, N-(phosphonomethyl) glycine, in the form of its isopropylamine salt, 7.51% Prodiamine	2.5 gal	8
LPI Prospect 6-0-1, Zinc ammonium acetate 0.02% B 0.25% Cu 0.25% Fe 0.25% Mn 0.0001% Mo 5% Zn	2.5 gal	4
Sports Turf Grass Mix 25% Primary PRG 25% Palace PRG 25% Presidio PRG 25% Corsair KBG	50 lbs.	20
Stadium Grass Mix 30% Sitka Tall Fescue 30% Sunset Gold Tall Fescue 20% Finelawn petite Tall Fescue 20% Gulf Annual Ryegrass	50 lbs.	20

4920 W. Albain Road • Monroe, MI 48161

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.

Instructions:

Sealed bids must be received in the office of Monroe Public Schools Operations Center, 4920 W. Albain Road, Monroe, MI 48161, on or before 3:00 p.m. Thursday, April 10, 2014. Bids must be mailed or delivered in person. Faxed or emailed bids will NOT be accepted.

Bids must be marked "**Turf Treatment Bid**" on the face of the envelope and be addressed to:

Monroe Public Schools
Operations Department
4920 W. Albain Road
Monroe, MI. 48161

Bids must comply with the listed specifications. Questions on the bid may be directed to Jerry Oley at 734-265-3333. Parties submitting bids can be notified of action taken as a result of their invitation to bid, if desired.

Familial Disclosure: All bidders must provide disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or the employee of the bidder and any member of the board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The District shall not accept a bid that does not include this sworn and notarized disclosure statement.

Special Requirements: The main office of all contractors and other bidders shall be located within a fifty (50) mile radius from Monroe Public School District.

The Monroe Public Schools Board of Education reserves the right to reject any or all bids, in whole or in part, to waive any irregularities, and in general, to make the award in any manner deemed in the best interest of the school district. Bids received after 3:00 p.m. on Thursday, April 10, 2014 will be returned unopened.

INSTRUCTION TO BIDDERS

All bidders shall quote in conformance with exact conditions and specifications outlined in this document. Quotations must be in blue or black ink, or in typed/printed form.

PROJECT SCHEDULE/TIME COMPLETION

- | | | |
|----|----------------|--|
| 1. | April 4, 2014 | Bid release |
| 2. | April 10, 2014 | <i>Bids due by 3:00 p.m. EST at Operations Office</i> |
| 3. | April 10, 2014 | Bids are opened at 3:00 p.m. EST at Operations Office |
| 4. | April 15, 2014 | Award of bid pending Board of Education approval |

4920 W. Albain Road • Monroe, MI 48161

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MONROE PUBLIC SCHOOLS
 Operations Department
 4920 W. Albain Rd.
 Monroe, MI 48161

Quotation Proposal

Project: Turf Treatments for Monroe Public Schools District Grounds

Bid Due No later than 3:00 p.m. Thursday, April 10, 2014


Proposal to complete the following work on above mentioned project, furnishing all labor, material, equipment and insurance per attached specifications.

Signature 21-0-21 Signature 22-0-22 60% BCMU	80 - 50 lb bags x \$ <u>24.90</u> = \$ <u>1992.00</u> Price/bag Total
Signature 0-0-7+Merit	100 - 50 lb bags x \$ <u>15.00</u> = \$ <u>1500.00</u> Price/bag Total
ProDeuce Herbicide	8 - 2.5 gal x \$ <u>155.08</u> = \$ <u>1240.64</u> Price/bag Total
Prospect 6-0-1	4 - 2.5 gal x \$ <u>75.65</u> = \$ <u>302.60</u> Price/bag Total
Sports Turf Grass Mix (See attachment) Signature 50/50 Blue/Rye mix	20 - 50 lb bags x \$ <u>85.00</u> = \$ <u>1700.00</u> Price/bag Total
Stadium Grass Mix (See attachment) Signature Sahara Tall Fescue mix	20 - 50 lb bags x \$ <u>65.00</u> = \$ <u>1300.00</u> Price/bag Total

ALL QUOTES MUST INCLUDE SHIPPING

GRAND TOTAL ALL for the sum of \$ 8035.24

Monroe Public Schools reserves the right to reject any or all bids and to waive any irregularity in the bidding or in the bidding process and accept the bid which is the most advantageous to MONROE PUBLIC SCHOOLS.

NAME OF COMPANY Direct Solutions
 ADDRESS 5136 Foxhill Lane
 CITY Monroe STATE MI ZIP 48161
 CONTACT PERSON Rob Traver
 TELEPHONE 734-621-2991 FAX _____
 SIGNATURE OF RESPONSIBLE PARTY 

SEND BID TO: **MONROE PUBLIC SCHOOLS
 OPERATIONS DEPARTMENT
 4920 W. Albain Rd.
 Monroe, MI 48161**
 4920 W. Albain Road • Monroe, MI 48161

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STATEMENT REGARDING FAMILIAL RELATIONSHIP

AFFIDAVIT OF Robert Traver
(insert name of affiant)

STATE OF MICHIGAN
COUNTY OF Monroe

Robert Traver
(insert name of affiant) makes this Affidavit under oath and states as follows:

- 1. I am a/the:
 - President
 - Vice-President
 - Chief Executive Officer
 - Member
 - Partner
 - Owner
 - Other (please specify) Sales Representative

of Direct Solutions
(insert name of contractor), a bidder on a construction project for **Monroe Public Schools** that involves, at least in part, construction of a new school building or an addition to or repair or renovation of an existing school building or other facilities.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned contractor and the school district's superintendent and/or board members: (leave blank if none)

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for the construction project.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

Robert Traver
(signature of affiant)

Dated: 4-10-2014

Subscribed and sworn before me in Monroe County,
Michigan, on the 10 day of April, 2014.

Ann M. Peruski (signature)
Ann M. Peruski (printed)

ANN M. PERUSKI
NOTARY PUBLIC, STATE OF MI
COUNTY OF MONROE
MY COMMISSION EXPIRES Jul 2, 2018
ACTING IN COUNTY OF

Notary public, State of Michigan, County of Monroe
My Commission expires on 7-2-2018
Acting in the County of Monroe

4920 W. Albain Road • Monroe, MI 48161

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Guaranteed Analysis

Total Nitrogen (N).....22.00%
 7.21% Water Insoluble Nitrogen
 10.50% Urea Nitrogen
 4.29% Slowly Available Water Soluble Nitrogen*

Soluble Potash (K₂O).....22.00%

Sulfur (S).....7.48%

Derived From: Urea, Methylene Ureas, and Sulfate of Potash

*4.23% Slowly Available Water Soluble Nitrogen from Methylene Ureas

**KEEP OUT OF REACH OF CHILDREN
 CAUTION**

Guaranteed By:
 LOVELAND PRODUCTS, INC.
 P.O. BOX 1286
 GREELEY, CO 80632-1286

Salt Index: 42.76 Bulk Density: 60.46
 Net Weight 50 lbs (22.68 kg)
 50 lbs. covers 11,000 sq. ft.
 (This rate equals 1 lb. Nitrogen per 1000 sq. ft.)

TURFGRASS AND ORNAMENTALS: Apply to dry foliage and water in after application. Apply prior to or during favorable growing conditions. Wash, brush or blow off any non-target areas to alleviate any staining or unwanted effects.

Product	Low Rate	Medium Rate	High Rate
22-0-22 SGN 200	2.2 lbs./1000 sq. ft	3.4 lbs./1000 sq. ft	4.5 lbs./1000 sq. ft
Lbs. nutrient/1000 sq. ft.	N-49.9 P-0.0 K-49.9	N-74.8 P-0.0 K-74.8	N-99.8 P-0.0 K-99.8
Rotary Spreader	Settings	Settings	Settings
Bigfoot	L	M	O
Earthway 2400	15	16	19
Scotts R8A	M	N	P
Lesco 00600	J	K	M
Spyker	5.5	6	6.5
Bulk Spreader	Settings	Settings	Settings
Lely W	4S	5R	5S
Vicon 402	27	36	39
Speed Applied: 6 mph			

BCMU® stands for Balanced Chain Methylene Urea and is a registered trademark of Loveland Products, Inc.

**22-0-22
 with 60% BCMU®
 Turf Grade**

FIRST AID: If in Eyes: Flush with clean running water for at least 15 minutes. If irritation persists, get medical attention. If on Skin: Remove contaminated clothing. Wash thoroughly with soap and water. If irritation persists, or if rash develops, get medical attention. If Swallowed: If conscious, drink 1 or 2 glasses of water. Get medical attention. Never induce vomiting or give anything by mouth to an unconscious person. If Inhaled: Remove to fresh air. If irritation persists, get medical attention.
STORAGE and DISPOSAL: STORAGE: Store in original containers only. Keep containers tightly closed when not in use. Store in a cool, dry well-ventilated area, preferably in a locked storage area away from children, feed and food products, and seed. Store at ambient temperatures. Do not contaminate water, food, or feed by storage or disposal. DISPOSAL: Do not reuse container. Completely empty bag into application equipment. Then dispose of empty bag in a sanitary landfill or by incineration, or, if allowed by State and local authorities, by burning. If burned, stay out of smoke. Do not contaminate water, food, or feed by storage or disposal.
HANDLING: Avoid breathing fertilizer dusts. Avoid prolonged or repeated skin contact. Avoid eye contact. Wash hands thoroughly after handling this product.

WARRANTY DISCLAIMER AND NOTICE

THE DIRECTIONS FOR USE OF THIS PRODUCT ARE BELIEVED TO BE ADEQUATE AND SHOULD BE FOLLOWED CAREFULLY. IT IS IMPOSSIBLE TO ELIMINATE ALL RISKS INHERENTLY ASSOCIATED WITH THE USE OF THIS PRODUCT. CROP INJURY, INEFFECTIVENESS, OR OTHER UNINTENDED CONSEQUENCES MAY RESULT DUE TO SUCH FACTORS AS WEATHER CONDITIONS, PRESENCE OR ABSENCE OF OTHER MATERIALS, OR THE MANNER OF USE OR APPLICATION, ALL OF WHICH ARE BEYOND THE CONTROL OF LOVELAND PRODUCTS, INC., THE MANUFACTURER OR SELLER.

THE PRODUCTS SOLD TO YOU ARE FURNISHED "AS IS" BY LOVELAND PRODUCTS, INC., THE MANUFACTURER OR SELLER, AND ARE SUBJECT ONLY TO THE MANUFACTURER'S WARRANTIES, IF ANY, WHICH APPEAR ON THE LABELS TO THE PRODUCTS SOLD TO YOU. EXCEPT AS EXPRESSLY PROVIDED HEREIN, LOVELAND PRODUCTS, INC THE MANUFACTURER OR SELLER MAKES NO WARRANTIES, GUARANTEES, OR REPRESENTATIONS OF ANY KIND TO BUYER OR USER, EITHER EXPRESS OR IMPLIED, OR BY USAGE OF TRADE, STATUTORY OR OTHERWISE, WITH REGARD TO THE PRODUCT SOLD OR USE OF THE PRODUCT, INCLUDING, BUT NOT LIMITED TO, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, USE OR ELIGIBILITY OF THE PRODUCT FOR ANY PARTICULAR TRADE USAGE. EXCEPT AS EXPRESSLY STATED HEREIN, LOVELAND PRODUCTS, INC., THE MANUFACTURER OR SELLER MAKES NO WARRANTY OF RESULTS TO BE OBTAINED BY USE OF THE PRODUCT. BUYER'S OR USER'S EXCLUSIVE REMEDY, AND LOVELAND PRODUCTS, INC.'S, THE MANUFACTURER'S OR SELLER'S NOT EXCEEDING THE COST OF THE PRODUCT. NO AGENT OR EMPLOYEE OF LOVELAND PRODUCTS, INC. OR SELLER IS AUTHORIZED TO AMEND THE TERMS OF THIS WARRANTY DISCLAIMER OR THE PRODUCT'S LABEL OR TO MAKE A REPRESENTATION OR RECOMMENDATION DIFFERENT FROM OR INCONSISTENT WITH THE LABEL OF THIS PRODUCT. IN NO EVENT SHALL LOVELAND PRODUCTS, INC., THE MANUFACTURER OR SELLER BE LIABLE FOR CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES RESULTING FROM THE USE, HANDLING, APPLICATION, STORAGE OR DISPOSAL OF THIS PRODUCT OR FOR DAMAGES IN THE NATURE OF PENALTIES AND THE BUYER AND USER WAIVE ANY RIGHT THEY MAY HAVE TO SUCH DAMAGES.

Tests have not been carried out under all possible use conditions and Seller cannot and does not represent or warrant that the goods are compatible with all other chemicals or under all use conditions.

California Proposition 65: **WARNING:** This product contains chemicals known to the State of California to cause cancer or birth defects or other reproductive harm.

Information regarding the contents and levels of metals in this product is available on the Internet at <http://www.regulatory-info-uap.com>

Direct Solutions

Seed Specs.

Signature 50/50 Blue/Rye mix

25% SR2100 KBG

25% Fielder KBG

25% SR4600 KBG

25% Harrier KBG

(or equivalent varieties)

Signature Sahara Tall Fescue Mix

34% Blackwatch TF

33% Guardian 21 TF

33% Rendition RX TF

(or equivalent varieties)

ADJOURNMENT

RECOMMENDATION

Move to adjourn the April 15, 2014 Board Meeting #7.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____