



MONROE PUBLIC SCHOOLS

BOARD MEETING #8

May 6, 2014

6:00 p.m.

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #8
Tuesday, May 6, 2014
6:00 p.m.

AGENDA

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• April 15, 2014 Board Work Session		
• April 15, 2014 Board Meeting #7		
• April 17, 2014 Special Board Meeting (2 sets)		
• April 30, 2014 Special Board Meeting		
2. Reports and Updates	Mr. Yeo	15
a. April 14, 2014 Board Curriculum Committee Minutes		
3. Board Policies – Final Reading	Dr. Martin	18
Move to adopt Board Policies (Section 5000 – Personnel) as written effective May 6, 2014.		
4. National Student Leadership Conference	Dr. McLeod	19
Move to approve the request for a Monroe High School Upward Bound student to attend the National Student Leadership Conference in Washington D.C. according to the terms of Policy IICA, Field Trips and Excursions.		
5. Fire Alarm Upgrades at Arborwood South	Mr. Oley	31
Move to accept the low bid of \$85,900.00 from Geal Electric of Monroe, Michigan, for the fire alarm upgrades at Arborwood South. This project includes removing the old, outdated fire alarm system and the equipment that no longer has replacement parts. Money for this project will come from the Site Sinking Fund.		
6. Masonry Repairs at Monroe High School	Mr. Oley	36
Move to accept the low bid of \$116,540.00 from Grunwell-Cashero of Toledo, Ohio, for the masonry repairs		

at Monroe High School. Money for this project will come from the Site Sinking Fund.

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| 7. Parking Lot Re-Construction at Monroe High School
Move to accept the low bid of \$621,500.00 from Best Asphalt of Romulus, Michigan, for the re-construction of the parking lot at Monroe High School. Additional parking lot re-construction is needed in A-wing to C-wing installing nine additional catch basins, and adding an additional 131 parking spaces combined. Money for this project will come from the Site Sinking Fund. | Mr. Oley | 40 |
| 8. Superintendent's Comments | Dr. Martin | |
| 9. Old Business | Mr. Yeo | |
| 10. New Business | Mr. Yeo | |
| 11. Public Commentary – Any Topic | Mr. Yeo | |
| 12. Adjournment
Move that the May 6, 2014 Board Meeting #8 of the Monroe Public Schools Board of Education be adjourned. | Mr. Yeo | 44 |

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- April 15, 2014 Board Work Session Minutes
- April 15, 2014 Board Meeting #7 Minutes
- April 17, 2014 Special Board Meeting Minutes (2 sets)
- April 30, 2014 Special Board Meeting Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- April 15, 2014 Board Work Session
- April 15, 2014 Board Meeting #7
- April 17, 2014 Special Board Meeting (2 sets)
- April 30, 2014 Special Board Meeting

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session

Tuesday, April 15, 2014

5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Larry VanWasshenova (arrived at 6:05 p.m.), Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Ryan Philbeck (arrived at 6:08 p.m.), and Trustee Wendy Spicer

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 5:34 p.m.

Human Trafficking

Mrs. Everly introduced and welcomed Officer Tressa Duffin of the Michigan State Police. Officer Duffin discussed human trafficking and shared a movie titled CHOSEN which tells the story of how a girl was selected and then moved into human trafficking.

Officer Duffin, along with Theresa Flores, a human trafficking victim, went to several schools in Monroe County to discuss human trafficking and at each school at least one student came forward indicating they were a victim or knew of someone who was a victim. Trafficking doesn't just affect girls, it also affects boys; and it's not just sexual it can also be labor. The primary age traffickers look for is the 11-13 year old range, but victims can be almost any age. The life expectancy of a human traffic victim is about seven years due to drugs, disease, suicide or being killed by their trafficker. Some kids are being trafficked off of Facebook or Instagram because of photos they post. Every photo has a geotag which is a GPS location. Traffickers can type in a geotag and find out exactly where the photo was taken. Victims are moved around frequently to cities that have large events, such as the auto show. Theresa Flores has a program called SOAP, Save Our Adolescents from Prostitution. The soaps are labeled with a number for victims to call for help and are placed in hotel bathrooms when a city hosts a large event.

Officer Duffin shared materials that the coalition developed to make people aware of human trafficking. She stressed that it is happening in our own back yard and people need to be aware; even law enforcement need to be aware and educated. Mrs. Everly indicated that we have a human trafficking task force in Monroe County which she is a member.

Budget Reductions

Dr. Martin thanked the Board for taking the survey on cost saving ideas that was included in Friday's board briefs. As a result of the survey, administration developed a list of items that four or more board members showed an interest in considering as a possible cost savings for the district. The intent of tonight's discussion was to get input from the board so administration can focus on researching areas of cost savings that are of most interest to the board.

Mrs. Knabusch-Taylor commented that some of the items are long term savings; and asked how quickly administration wants the saving to occur and how much they want to save. Dr. Martin agreed that some of the items would take a while to implement and indicated they are looking in the million dollar range by the end of next year. Mr. VanWasshenova agreed that some of the short-term ideas were good, but we really need to look at long term solutions. We need to address the number of students we are losing by turning around test scores. We need to increase revenue by increasing enrollment, and the only way to do that is to increase test scores. Mrs. Knabusch-Taylor asked about creating a smaller high school which has been discussed in the past. Dr. Martin stated that they are looking at Orchard as a place for parents who want their students in a smaller learning environment. Mr. Yeo was unsure that creating a smaller high school would be a way to cut costs, but agreed that it may attract students because some people have the perception that Monroe High is too big. Mrs. Knabusch-Taylor suggested mentioning the scholarships that MPS awards each year along with all the positive things we do as a way to attract students. Dr. Martin noted that the board didn't choose program cuts as a cost savings from the survey. Mr. Philbeck doesn't think we should cut programs because that is one of the things that attract people to Monroe. Mr. Yeo agreed that we need to increase our enrollment and maintain quality educators.

Mr. VanWasshenova asked about pre- and post-tests and what kind of data they provide. Mrs. Everly stated that our growth data is very effective and highly effective, and we have a lot of students who achieve more than one year's growth. However, the growth data and proficiency data are different, and we need proficiency data for higher scores. We need to accelerate our growth data in order to close gaps. Mr. VanWasshenova asked if increased MEAP scores will determine success. Dr. McLeod stated that MEAP scores is one way that the community measures our success. Mr. Philbeck feels that part of the problem is that we are letting other people define us. Rather than focusing on scores, inform the public that scores are only part of the story. We need to inform the public about our growth patterns and everything we have to offer. Dr. McLeod shared that area districts are concerned about our push to become a college going culture. We're doing some of the same things we've always done, but we're advertising it more. With the size of Monroe High it allows us to offer ten college classes next year which other districts are unable to do. Mrs. Everly said that families are already switching to Monroe Public Schools because of the specialty programs we offer. Mr. Yeo agreed that we should focus on the positive things we do in the district. Mr. Mason stated that the scores are reinforcement for an already vested identity that the public has of the schools. Even though we are creating a culture shift, there are still going to be parents who won't send their students to Monroe because of the scores. Dr. McLeod noted that all schools around the county are struggling to increase enrollment. Dr. March said there is a significant amount of parents who don't want to move into our community based on the MEAP scores. They want to move into communities where MEAP scores are going up and there are nice facilities.

Dr. Martin stated that in order to keep the offerings we currently have for students we need to prevent the district from going into deficit. The board agreed they would like to have numbers and background information attached to the cost savings items that were presented this evening and discuss them at the next budget meeting.

Adjournment

Motion by Mr. Mason; support by Dr. March that the 5:30 p.m., April 15, 2014 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 7:00 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #7

April 15, 2014

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 7:06 p.m.

Manor 6th Grade Quiz Bowl Team

Mrs. Everly congratulated Coach Cooke and four of the six members of the Manor quiz bowl team for winning the county championship for the second year in a row. Coach Cooke explained the dedication these students exhibited preparing for the quiz bowl and the process of winning the championship.

Raisinville Technology and Community Relations

Principal Mary Ann Cyr and several students presented icons of the vehicles they constructed and discussed the technology used in their creations. School improvement coach Kim Burkey explained how they focus on the three Cs (Communication, Collaboration, and Creativity) to help their students be 21st century learners and future employees. Students explained the numerous programs they have access to utilizing Chromebooks at school and at home, and how it helps them become better learners.

Kevin Dahm, DTE engineer, challenged the students to create vehicles using limited supplies, and have a competition to see which vehicle would travel the farthest using a box fan to propel them across the gym floor. DTE constructed cars using the same materials and gave students a chance to test their cars in a race against them; students happily reported they beat DTE twice! Students shared iMovie trailers they created using iPads to document the entire project.

Public Commentary-Agenda Items Only

Amy Pace requested a copy of board policies Section 5000 – Personnel that is on tonight’s agenda. Her intent is to make sure there are no conflicts with contract language. Dr. Martin stated that contract language would supersede board policy for the duration of the contract. A copy of Section 5000 – Personnel will be provided.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted:

- March 25, 2014 Board Work Session
- March 25, 2014 Board Meeting #6

- March 27, 2014 Special Board Meeting

Vote: Motion carried by a 6-1 roll call vote. Dr. March abstained because he was not present at the meetings.

Reports and Update

March 17, 2014 Board Curriculum Committee Minutes were received without comment.

Staff Resignations

Motion by Mr. Mason; support by Mr. Philbeck to approve the resignations from Monroe Public Schools for Valerie Lange on April 18, 2014; Willie Johnson on April 30, 2014; for Kenneth Brooks on May 30, 2014; for Alan Barron, Linda Ellis, Mary Howe, Betsy Mason, Linda Rahn, and Susan Ripple effective on the last working day for teachers of the 2013/14 school year; for Peter Opfermann on July 25, 2014; and for Alice Malik and Robin Setzler on June 30, 2014.

Discussion: Dr. McLeod said this represents almost three centuries of experience in Monroe Public Schools.

Vote: Motion carried by a 7-0 roll call vote.

Board Policies – Second Reading

Motion by Mr. Mason; support by Dr. March to table the second reading of Board Policies Section 5000 – Personnel.

Vote: Motion carried by a 7-0 hand vote.

Adoption of Amended 2013/14 Budgets for General, Food Service, and Building & Site Sinking Funds

Motion by Mr. VanWasshenova; support by Ms. Spicer to adopt the amended 2013/14 fund budgets for the General, Food Service, and Building & Site Sinking funds as presented.

Vote: Motion carried by a 7-0 roll call vote.

Arborwood Elementary Campus Science and Social Studies Leveled Book Purchase

Motion by Mr. Mason; support by Mr. Philbeck to approve the purchase of Science and Social Studies Leveled books for the Arborwood Campus for a total cost not to exceed \$42,000.00. The total amount of this purchase will be covered by the 2013-2014 Title I fund in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

Vote: Motion carried by a 7-0 roll call vote.

Chiller Start-Up at Monroe High School

Motion by Mr. Philbeck; support by Mr. Mason to accept the bid of \$5,878.00 from Dimech Services Inc. of Toledo, Ohio, to start the chiller at Monroe High School. Money for this purchase will come from the Operations Budget.

Vote: Motion carried by a 7-0 roll call vote.

Turf and Grounds Chemicals

Motion by Mr. Philbeck; support by Ms. Spicer to accept the bid of \$7,860.40 from John Deere Landscapes from Taylor, Michigan, for turf and grounds chemicals. Money for this purchase will come from the Operations Budget.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- Dr. Martin reminded everyone to vote each day through the end of April for Waterloo Elementary in the online contest where Waterloo could win a \$25,000 grant from Bridgestone Tires which would be used for a playground makeover.
- Monroe High School will host Decision Day on Thursday, May 1, at 12:00 p.m. Members of the senior class will declare which college, university or trade school they plan to attend after they graduate. The guest speaker will be Matthew Gertz, valedictorian for the MHS class of 1985, and now an executive at Microsoft. Dr. Gertz was a lead person on the team which invented the Xbox. The event will be televised using streaming video so that relatives of honorees who might not be able to attend can still participate.
- Monroe Middle School presented the musical The Music Man Jr. this past weekend and did a wonderful job. The show was directed by Elise Dinwoody, Holly Renko and Jennifer Larkins.
- Monroe High School's Orchestra, Jazz Band and Marching Band are heading to Orlando, Florida, to perform throughout the area including Disney World. Students will participate in a music workshop and have some time for sightseeing and shopping.
- The MHS choirs will travel to New York City from April 30 to May 4. Then on May 6, the Expressions and Generations of Sound will participate in the state choral festival.
- Eighteen designs for homes were submitted by Victoria Sweet's drafting class in the student design competition sponsored by the Home Builders and Remodelers Association of Monroe County, and the Monroe City/County Fine Arts Council. Sophomore Nick Schmidt earned first place honors and the house he designed will be built next year by the MHS Construction Technology class for Habitat for Humanity. Senior Austin Meyers finished fifth with his design. This is the second time in four years that an MHS student's design has been selected as the winner.
- Three writers from Monroe Middle School took the top three places in the Patriot's Pen Essay Contest sponsored by the VFW Post 1138. Congratulations to Kristen Bolster, first place; Lauren McCain, second place; and Sarah Tartarian, third place. The girls are students in the history classroom of Doug Knight and Andrew Brown.
- Congratulations to elementary vocal music teacher Mary Vincent who has been selected to participate this summer in the four-week all-expenses paid "Banner Moments: The National Anthem in American Life" National Endowment for the Humanities Summer K-12 Teacher Institute. Mary was one of only thirty teachers nationwide selected to participate in this institute, which is an intensive study of early American history and American folksong. Classes will be taught at the University of Maryland in College Park, outside of Washington, D.C.
- Monroe High School student Michaela Foulkrod is one of only eighty high school students in the Midwest to be chosen for this summer's Joyce Ivy Foundation Summer Scholars, a prestigious program for young women for precollege study at top colleges and universities. She plans to attend Barnard College's Summer in the City program.
- The Monroe High School Student Council and National Technical Honor Society hosted a very successful dodge ball tournament featuring 15 teams. They raised \$2,000 to help offset the medical bills of MHS graduate Lance Joseph who was also a former NTHS member.
- The Education Foundation of Monroe Public Schools has awarded its spring mini-grants and nearly \$4,000 has been awarded for seven different activities. The projects are extremely varied – ranging from support for college visits for MHS students, to several reading programs, to support of a physical education program at two of our elementary buildings. Congratulations to our teachers whose projects were selected.

- Congratulations to Monroe High School teacher Sue Jones and the MHS Interact Club for receiving their official Charter through Rotary International. The group is extremely active and in recent months has been involved in activities such as the Chill Out, Children of the Dump Bracelets, Stepping Stones Therapeutic Horseback Riding, and St. Joes Food Closet.
- Kindergarten registration is taking place this week at Riverside Early Learning Center.
- Our thanks go out to some local groups and a number of individuals who raised \$2,500 so several Monroe Middle School eighth graders from transitional families will be able to take part in the annual MMS trip to Washington, D.C., and New York City in May.
- The Monroe County Families in Transition Council (McFIT) will partner with MCOP using a grant from WalMart, to distribute food to families who are in transition or who receive any type of food subsidy on Friday, April 18. The distribution will take place at Custer School.
- On Thursday, May 1, the National Junior Honor Society at Monroe Middle School will hold its annual induction at 7 p.m.
- Production is underway on the third edition of the MHS Top 100 publication. The publications will be available in May when MHS holds its Senior Awards Night.
- Spring break starts this Friday and runs through next week. School will be back in session on April 28.

Old Business

There was none at this time.

New Business

There was none at this time.

Public Commentary-Any Topic

Citizen Selma Rankins recognized Ian Cooke for being an excellent teacher, and Kelly McMahon, Manor School principal, for being an outstanding person. Mr. Rankins attended a fundraiser for Monroe Middle School student Julia DePelsMaeker who is fighting an extremely rare disease. He was happy with the tremendous amount of support she received from the Monroe community.

Adjournment

Motion by Mr. Philbeck; support by Mr. VanWasshenova that the April 15, 2014, Board Meeting #7 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:24 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, April 17, 2014
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Secretary June Knabusch-Taylor, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Vice President Lawrence VanWasshenova, Parliamentarian Tedd March, Trustee Ryan Philbeck

Others Present: Barry Martin, Ryan McLeod, James Davies, Chris Kunder, student and student's mother

Mr. Yeo called the meeting to order at 5:06 p.m.

A closed session was not requested.

Recommendation

Motion by Mr. Mason, support by Ms. Spicer to expel the student.

Vote: Motion carried by a 4-0 roll call vote at 5:32 p.m.

Adjournment

Motion by Ms. Spicer, support by Mr. Mason that the April 17, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 4-0 hand vote at 5:34 p.m.

June Knabusch-Taylor, Secretary

MONROE BOARD OF EDUCATION
1275 North Macomb Street, Monroe, Michigan 48162
Special Board Meeting, Thursday, April 17, 2014
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Secretary June Knabusch-Taylor, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Vice President Lawrence VanWasshenova, Parliamentarian Tedd March, Trustee Ryan Philbeck

Others Present: Barry Martin, Ryan McLeod, James Davies, Chris Kunder, student and student's mother

Mr. Yeo called the meeting to order at 5:54 p.m.

Closed Session

Motion by Mr. Mason, support by Ms. Spicer to convene in closed session for the purpose of conducting a student disciplinary hearing. Open Meeting Act; Section 8 (b).

Vote: Motion carried by a 4-0 hand vote at 5:54 p.m.

Reconvene Board Meeting

Motion by Mrs. Knabusch-Taylor, support by Mr. Yeo that the closed session adjourn and the 5:00 p.m., April 17, 2014, Special Board Meeting reconvene.

Vote: Motion carried by a 4-0 hand vote at 6:34 p.m.

Recommendation

Motion by Mrs. Knabusch-Taylor, support by Ms. Spicer to expel the student.

Vote: Motion failed by a 2-2 roll call vote at 6:46 p.m. Mr. Mason and Mr. Yeo voted no.

Recommendation

Motion by Mr. Mason, support by Mr. Yeo to suspend the student one calendar month from the incident date, which equates to 19 days, and return with a Monroe Public Schools behavioral contract on Monday, April 28, 2014. Student must also attend anger management classes.

Vote: Motion failed by a 3-1 roll call vote at 6:56 p.m. Mrs. Knabusch-Taylor voted no.

The Board recessed at 7:01 p.m. and reconvened at 7:13 p.m.

Recommendation

Motion by Mr. Mason, support by Mr. Yeo to suspend the student for 22 days and return with a Monroe Public Schools behavioral contract on Thursday, May 1, 2014. Student must also attend anger management classes.

Vote: Motion carried by a 4-0 roll call vote at 7:35 p.m.

Adjournment

Motion by Mr. Knabusch-Taylor, support by Mr. Yeo that the April 17, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 4-0 hand vote at 7:36 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Board Meeting

April 30, 2014

6:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: Vice President Lawrence VanWasshenova, Trustee Aaron N. Mason

Administrators Present: Barry Martin, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: Julie Everly, Ryan McLeod

President Yeo called the meeting to order at 6:02 p.m.

Public Commentary-Agenda Items Only

Dale DeSloover expressed concern that the project is being presented too late and because of that, it adds to the cost of the project. Along with the timeline, he is concerned that only two companies bid on the project. He is also concerned with the transformer in the basement, and in his opinion, the building is in terrible electrical shape.

HVAC Update at Arborwood South

Motion by Mr. Philbeck; support by Ms. Spicer to accept the bid from Adrian Mechanical Services Company of Adrian, Michigan for the Base Bid of Proposal A in the amount of \$1,044,400.00, plus \$167,330.00 for Alternate M-1, and \$71,200.00 for Alternate M-2, and \$36,820.00 for Alternate M-3 for a total bid of \$1,319,750.00. Funds for this purchase will be taken from the Site Sinking Fund.

Discussion: Mr. Oley said this project has been reviewed and discussed for the past couple years. The current system is only 60% efficient and the new system will be more than 90% efficient. Mr. Oley feels this project was put out in more than enough time, and it had to be submitted to the state for approval. Multiple bidders came to the pre-construction project and because the school will be in session until the middle of June, some of the bidders were concerned with their start date. Mr. Oley said the company he is recommending is committed to starting and finishing the project on time. He has been in contact with two schools which hired Adrian Mechanical Services to do similar work, and they indicated their timeline was followed, the work was top-notch and they would hire them again. Dr. March asked if the system was left as is, would it be functional and for how long. Mr. Oley indicated it is functional because of the re-tubing that was done earlier this year to buy some time, but doesn't know how long it will last. George O'Dell of Kohler Architects recapped the bid timeline with Mr. Philbeck. He said they wanted to make sure that what they were doing was in the best interest of the school. He also stated there were four people that attended the mandatory pre-bid meeting. Everyone had the opportunity to walk the building and ask questions at the same time. Mr. Philbeck suggested that the transformer concern be addressed at a Physical Resource Committee meeting.

Vote: Motion carried by a 5-0 roll call vote.

Adjournment

Motion by Mr. Philbeck; support by Dr. March that the April 30, 2014, Special Board Meeting of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 5-0 hand vote at 6:27 p.m.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- April 14, 2014 Board Curriculum Committee Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: April 14, 2014
Next Meeting: May 19, 2014

1) **Call to Order:** Julie Everly called the meeting to order at 5:15 p.m.

2) **Minutes:**

The March 17, 2014 Curriculum Committee meeting minutes will be approved at the April 15, 2014 Board of Education Meeting.

3) **In Attendance:**

Julie Everly, Ryan McLeod, Barry Martin, Tedd March, and Holly Scherer

4) **Public Commentary:**

None

5) **Connected Math Update for grades 6, 7, 8:**

Mrs. Everly informed the committee that the Connected Math samples that were discussed previously with this group have arrived and that several teacher volunteers are currently piloting these materials with successful results. Administration is seeking quotes from Pearson to purchase these materials for a 6-8 grade program, which would provide continuity for the K-5 program that is currently in use. Mrs. Everly will plan to invite some teachers to the next curriculum meeting to share their input on the pilot.

6) **Waterloo STEAM Update:**

Mrs. Everly shared that Waterloo continues to have conversations on the STEAM project at the building level and as shared with this committee last month. They are leaning more toward implementing a STEAM program, rather than STEM; noting that STEAM has an art component that the staff feel is an important avenue for students. The ISD continues to pledge their monetary support for the program and the staff is working toward applying for STEAM approval. Staff, parents and students are all participating and providing input in the planning stages of this project. Dr. March shared his support for any activity that focuses on improving the MEAP scores. Mrs. Everly discussed an article she recently read on STEAM, noting that although the focus is on math and science; it also incorporates the reading and writing parts into the research pieces. Administration will continue to update the committee on the progress of this project.

7) **Elementary Report Cards:**

Mrs. Everly shared that conversations are underway to align the elementary report cards with the common core and the student achievement data that we are collecting. Teachers are currently required to make supplements to report cards in order to outline the reading levels, which is information that the parents really want to know. We are working with David Payne, Darren Pocs and the teacher leaders to design and create a new elementary report card with visual graphs of student achievement. The debate continues on measuring growth vs. proficiency when it comes to giving grades. It was discussed that many communities have moved away from grades, but we are not sure MPS is ready for that. The proposed report card format will provide information on both proficiency and grades. One proposed graph will show the expected line of growth compared to the individual student's line of growth. The graph will show the growth, but grades will be provided on proficiency as that remains the state standard. Dr. McLeod shared that secondary are also having conversations about reporting both letter grades with growth information which would provide more information to families about how the students are proceeding. It has provided great conversations as teachers wrestle with providing parents all of the information they need – grades, standards, and growth pieces. Mrs. Everly also noted that teachers have a lot of ownership and energy in revising this report card format with the ideal to address the holes in the old process that they are currently supplementing.

8) **Old Business:**

Mrs. Everly shared information on a joint opportunity between Monroe Public Schools, Monroe County Boat Club and the Monroe County ISD centered on Lake Erie awareness for high school students. Courses have been designed and advertised at the minimal fee of \$10 per student, with the option to request scholarship opportunities. One session on boater safety certification is coming up in May and gaining popularity. The Monroe Boat Club initiated this project to gain a connection with the schools. It was also shared that Jefferson Schools, through Dave Vensel, are looking to participate.

9) **New Business:**

Dr. McLeod informed the committee of a Senior at MHS who missed a piece of the Michigan Merit Exam due to recently developed health issues. The Board Policy currently states that each student must complete the MME to graduate. This particular student has completed all of the coursework, ACT, work key testing and other graduation requirements with the exception of one piece of the MME, which she would be unable to do this year. He wanted to make the committee aware that due to extenuating circumstances administration may recommend to the Board that the student still be allowed to graduate.

Mrs. Everly shared that Kindergarten registration began today at Riverside Elementary.

10) **Adjournment:** The meeting was adjourned by Mrs. Everly at 5:40 p.m.

BOARD POLICY ADOPTION – SECTION 5000

BACKGROUND

The attached board policies (Section 5000 – Personnel) have been brought before the Board of Education for a first reading. These policies are being recommended for final approval by the full board of education.

ENCLOSURE

Section 5000 – Personnel

RECOMMENDATION

Move to adopt Board Policies (Section 5000 – Personnel) as written effective May 6, 2014.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**UPWARD BOUND
 NATIONAL STUDENT LEADERSHIP CONFERENCE**

BACKGROUND

Anthony Quinn, Director of the Upward Bound Program, would like to petition the Board of Education to approve an Out of State Overnight trip to Washington D.C. This trip was made available to one outstanding student that was nominated by the Director of the Upward Bound Program to attend the 25th Annual National Student Leadership Conference. The conference will be a life changing experience getting to stay and work in Washington D.C. with other students from across the country. The students will have the opportunity to build a mock Congress, they will research, draft, and debate bills from topics of their choice along with many other interesting and cultural experiences.

ENCLOSURES

Monroe Public Schools – Abbreviated Field Trip and Excursion Check List Form. The complete packet is housed in the office of the Assistant Superintendent of Elementary Education, Instruction and Human Resources.

RECOMMENDATION

Move to approve the request for a Monroe High School Upward Bound student to attend the National Student Leadership Conference in Washington D.C. according to the terms of Policy IICA, Field Trips and Excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**MONROE PUBLIC SCHOOLS
FIELD TRIP CHECK LIST**

Complete the following check list before submitting a formal request to the Board of Education for approval of overnight, out-of-state (except Cedar Point, Toledo, and vicinity) or out-of-country field trips. Follow the timelines as outlined in Board Policy IICA.

- Written request to appropriate principal
- Written approval by such principal and the superintendent or his/her designee
- Written parent permission form (IICA-F1/Board Policy Manual)
- Completion of curriculum alignment form:

All field trips should be designed to enhance the curriculum standards and benchmarks. List below a brief description of activities, lessons, projects, etc. leading up to, during, and following this field trip.

Pre-trip lessons:

Review with Jonathon Brown activities
and sights he will see in our
nation's capital.

How this trip will engage students in activities congruent to our content standards during this trip:

There will be a lot of historical,
and government components that Jonathon
will engage in, i.e., visiting historical monuments
and museums, political process, and exploring bills.

Follow-up classroom lessons:

Jonathon will write an approximate 2 page
"Reflections" paper highlighting his 5-day
trip. He will also present highlights
of his trip to Upward Bound classmates.

- Contract(s) with agent(s) making travel/accommodation arrangements
- Detailed Itinerary
- Funding sources
- Chaperones
- Arrangements made for students with financial hardship
- If private vehicle(s) used, Form EEAE-F-3 (Board Policy Manual) attached.

Drafted: 1/20/95
Revised: 12/16/97

Number of Other Adults Assisting: _____

Number of School Days Student will be Attending Trip: 4

Cost Per Child: \$1900

Cost Per Chaperone: 0

Monroe Public Schools Funds Being Used to Pay for:

Students: Yes

No

Chaperones: Yes

No

Included in this field trip request packet are copies of the following:

- Full compliance with Board of Education Policy IICA - Field Trips & Excursions Forms
- Signed parent permission forms for each student participant (IICA - FI)
- Field Trip Permission Forms (F-II)
- Compliance with Educational Academic Field Trip regulations - Standard Practice Bulletin I-11
- Written request to appropriate building principal
- Written description of field trip to parents
- Written approval by building principal
- Detailed itinerary (Out of country trips may not have detailed itinerary until 30 days prior to trip)
- List of approved chaperones
- Identification of funding sources *Upward Bound grant*
- na* Signed private vehicle use (for transporting students - EEAE-F-3)
- Description of arrangements made for students with financial hardship
- All necessary signed contracts/agreements with participating travel agents
- Emergency telephone numbers for all participants
- Description of this trip and congruency with course curriculum
- Emergency Contingency Plan included, if method of transportation is flying.
- na* Turn in Criminal History forms, on non-staff chaperones, to the Superintendents Office prior to any deposits being made to any travel agent.

Updated: 09/12/06

MONROE PUBLIC SCHOOLS

ABBREVIATED FIELD TRIP & EXCURSION CHECK LIST FORM

Complete details of this field trip can be obtained from the Assistant Superintendents of Secondary and/or Elementary Curriculum. All details are in compliance with Board Policy IICA.

FIELD TRIP DESCRIPTION:

Destination and Description of Trip:

See attached

School(s): Monroe High School

Chaperones: _____

Method of Transportation: Delta Airlines

Date of Departure: 06/07/14

Time of Departure: approx 12:30 PM

If overnight, number of nights: 5

Date of Return: 06/12/14

Time of Return: approx 2:30 PM

Number of Students Participating: 1

Number of Staff Supervising: _____

Monroe Public Schools Field Trip Information Form

Date of Trip: June 7 to June 12, 2014

Grade/Team/Organization Making Request: MHS Upward Bound

Destination: Washington, D.C. - American University

Address: 4400 Massachusetts Ave NW

City: Washington, DC State: _____ Zip: 20016

Means of Transportation: Delta Airlines

Number of Students and Adults Involved: 1

Exact Loading Location: Detroit Metro Airport

Estimated Time of Departure: 10:00 AM

Estimated Time of Departure from Destination: 12:30 PM

Expected Time of Arrival: 2:04 PM

Purpose of Trip: 25th Anniversary of National Student Leadership

Conference students will build a mock Congress, research, draft and debate bills, meet a member of Congress, visit monuments and museums, meet staff of Michelle Obama.

Faculty Supervisor: Anthony Quinn

Substitute(s) needed: Yes No (This does not secure the substitute)

Principal's Signature: _____ Date: _____

Approved Denied

Assistant Superintendent's Signature: [Signature] Date: 4/28/14

Approved Denied



Monroe High School Field Trip Request



All requests for any field trip must be submitted to the Principal at least 15 school days before the date of the trip.

Building Policy: Field trips should be Academic in nature tied to content stand and include follow-up activities.

Date of Trip: June 7-12, 2014

Date of request: April 11, 2014

Grade or organization making request: Upward Bound

Faculty Sponsor: Danniella Lambert

Destination: Washington, DC

Address: American University, 4400 Massachusetts Ave. NW, 20016 Washington, DC

Phone Number of Destination: (202) 347-7430 Heath Alexander

Purpose: See attached sheets please.

Estimated time of departure: Saturday, June 7, 2014 approx 12:30 PM

Estimated return time: Thursday, June 12, 2014 approx 2:34 pm

Substitute needed: _____ YES _____ NO

Principal's Signature: Val Oh

approved _____ denied

Reason for Denial _____



April 10, 2014

RE: National Student Leadership Conference in Washington, DC

Dear Ms. Blevins:

Per our phone conversation on April 9, 2014, you agreed to allow your son, Jonathon Brown, to attend the afore-mentioned conference in Washington, DC. The conference will take place from June 7 to June 12, 2014. The 2014 NSLC will provide students with a life changing experience to stay and work in Washington D.C. with other TRIO students from across the country to build a mock Congress. Students will research, draft, and debate bills from topics of their choice. Each student will get a chance to meet with a member of Congress from their state to engage in and learn more about the political process. The group will also receive cultural exposure by visiting historic monuments and museums by day and night. The highlight of this year's 25th Anniversary will be a visit at the White House with the staff of America's First Lady, Michelle Obama.

Travel arrangements are attached to this letter. Jonathon will be departing Detroit Metro Airport on June 7, 2014, at approximately 12:30 PM, and returning on June 12, 2014 at approximately 2:35 PM. Heath Alexander of the Council for Opportunity in Education in Washington, DC, is conducting this conference. His contact information is as follows: heath.alexander@coenet.us or 202.347.7430. If you have any other questions, please do not hesitate to contact me at lambertd@monroe.k12.mi.us or 734.265.3446.

With Best Regards,

Dannielle A. Lambert
Academic Skills Coordinator/Teacher
Monroe High School
Upward Bound

Main Campus * 1555 South Raisinville Road * Monroe, MI 48161-9746 * 1-734-242-7300
Whitman Center * 7777 Lewis Avenue * Temperance, MI 48182 * 1-734-847-0559

www.monroecollege.edu

Dannielle Lambert

From: Valerie Orr
Sent: Tuesday, March 11, 2014 9:25 AM
To: Brown, Jonathon
Cc: Dannielle Lambert
Subject: RE: Washignton DC Trip

I think we can count this as school related since it is Upward Bound. You need to make sure your teachers 3rd tri are good with it.

Valerie Orr
Principal
Monroe High School

From: Brown, Jonathon
Sent: Monday, March 10, 2014 11:34 AM
To: Valerie Orr
Subject: Washignton DC Trip

Dear Mrs. Orr,

As you know, I am a member of our school's UB program through the communiy college. And as a part of UB, we do certain trips and stuff. Well this year, our Program director recieved an email about a trip for one outstanding junior to go to Washington D.C. from June 7 through June 12. I wouldn't be emailing you if I wasn't the selected student (from Monroe High school). I know it might be a little weird trying to go do this and then end up missing that Monday, Tuesday, Wednesday, and coming home Thursday. Please email me if there are any pressing matters that would oppose me of doing this (finals, other stuff, etc.) once in a lifetime oppurtunity. Thank you.

Sincerely

Jonathon Brown

The 25th Anniversary of the National Student Leadership Congress (NSLC) - coinciding with the 50th Anniversary of Upward Bound - is now available for online registration. We are excited to be hosting this year's NSLC in Washington D.C. at American University on June 7 – 12, 2014.

The 2014 NSLC will provide students with a life changing experience to stay and work in Washington D.C. with other TRIO students from across the country to build a mock Congress. Students will research, draft, and debate bills from topics of their choice. Each student will get a chance to meet with a member of Congress from their state to engage in and learn more about the political process. The group will also receive cultural exposure by visiting historic monuments and museums by day and night. The highlight of this year's 25th Anniversary will be a visit at the White House with the staff of America's First Lady, Michelle Obama.

25th Annual National Student Leadership Congress

44

ANNUAL CONFERENCE

June 7-12, 2014 | American University, Washington, D.C.

POLICY SEMINAR

Request for Student Applications

U.B. 50TH ANNIVERSARY

PEAN WORLD CONGRESS

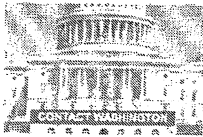
CALENDAR OF EVENTS

NATIONAL STUDENT LEADERSHIP

Shop at AmazonSmile and Amazon will make a donation to:



amazon



Talent Search, Upward Bound and Upward Bound Math/Science Directors — It's time to nominate your outstanding rising juniors or seniors to serve as delegates to the Council for Opportunity in Education's National Student Leadership Congress (NSLC). Please select students who are ready for a challenging and intensive learning experience. It is important that student representatives come prepared for the rigors of a program that includes full schedules, requires open minds, and ensures leadership growth.

The registration fee is \$1250 which includes housing, meals, admission fees for tours, NSLC t-shirts, and transportation while the student is in Washington D.C. The registration fee is an allowable project expense ([Click Here for Details](#)). The sending project is also responsible for travel expenses and making travel arrangements to Washington D.C. — Ronald Reagan Washington National Airport (DCA) and Washington, D.C. (WAS) Amtrak Union Station only.

The online registration link is now open for 2014 with a deadline of April 30, 2014. Please [click here](#) to begin registration.

You must begin the registration process by entering only the project director's e-mail address. A counselor or advisor's e-mail address will not be recognized. You may save and modify registrations for each student, and you may pay the total registration fee at the end with a purchase order or credit card on our secured site. After registration is complete, you will receive notification via e-mail to the director. Once the Council for Opportunity in Education approves each student, you will receive another notification so you can book travel and add travel information to the modification of each registration online. Please download the Portable Document Format (PDF) indicated to have parent permission and accompanying forms signed to send to COE by May 9, 2014.

Accepting Summer Counselor Applications

TRIO project staff are invited to apply for positions as counselors for this exciting student leadership development program. This is an opportunity to come to Washington, D.C. and contribute to a major initiative. It is a great time to facilitate a memorable week for a special group of TRIO students.

All TRIO staff are welcome to apply but preference will be given to staff who have experience working with pre-college students and summer residential programs and past NSLPs. To apply to be a summer counselor for the National Student Leadership Congress, please [click here](#) (.doc).

If you have any questions or concerns, please contact Heath Alexander by phone at (202) 347-7430 or e-mail heath.alexander@coenet.us.

Community Guidelines and Commitment

The following set of expectations represents non-negotiable norms of behavior for participation in the National Student Leadership Congress. Additional guidelines will be considered and may be established by the staff and student delegates at the opening General Session. The consequence for violation of the norms of behavior stated below is immediate dismissal as a delegate to the National Student Leadership Congress. Any such violation will result in returning home as soon as travel arrangements can be made. Costs incurred will be covered by the project.

I. THE FOLLOWING ARE PROHIBITED AND WILL RESULT IN EXPULSION at the COST OF THE TRIO PROGRAM AND/OR GUARDIAN:

1. The possession or use of alcohol, non-prescribed drugs, or weapons
2. Sexual activity
3. Stealing
4. Leaving the dormitory during curfew hours
5. Tobacco use (American University is a Smoke Free Campus)
6. Any type of Harassment (sexual and/or physical)
7. Any damages, relocating or removal of Community Property at American University

II. OTHER RULES AND REGULATIONS:

1. It is expected that all student delegates and staff will treat each other with respect at all times. Any form of racial or cultural slur or offensive language will be viewed as a serious violation of this expectation.
2. Dress Code: students are asked to dress in a manner that is appropriate, respectful of themselves, and others.
3. Timeliness and attention to the agenda is a sign of respect for the rest of the group. It is expected that each student will make every effort to follow the guidelines and instructions set out in the Congress materials and by the staff.

Student Delegate

I have read and understand the community guidelines stated above. Furthermore, I understand the consequences for violation of any of these norms of behavior.

Monroe High School
Student Name

[Signature]
Student Signature

4-10-14
Date

Parent/Guardian

I support my child's participation in the National Student Leadership Congress. Furthermore, I have read and understand the community guidelines stated above including the consequences for violation of any of these norms of behavior.

Heather Blewett
Parent/Guardian Name

[Signature]
Parent/Guardian Signature

4-10-14
Date

Complete and FAX to 202-347-0786 by MAY 9, 2014

Washington, DC chaperone contact information:

Heath Alexander, Director, State Outreach Initiatives, Council for Opportunity in Education
(202) 347-7430 or heath.alexander@coenet.us.

FIRE ALARM UPGRADES AT ARBORWOOD SOUTH

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bids from Geal Electric Company and Mosher Electric

RECOMMENDATION

Move to accept the low bid of \$85,900.00 from Geal Electric of Monroe, Michigan, for the fire alarm upgrades at Arborwood South. This project includes removing the old, outdated fire alarm system and the equipment that no longer has replacement parts. Money for this project will come from the Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 1, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Fire Alarm Upgrades at Arborwood South

Bids were requested from two companies for fire alarm upgrades at Arborwood South this project includes removing the old outdated fire alarm system and the equipment that no longer has replacement parts.

It is my recommendation that the lower bidder, Geal Electric Company be awarded this 2014 project.

Bid Summary is as follows:

Geal Electric Co. Monroe, MI	\$ 85,900.00
Mosher Electric, Monroe, MI	\$ 114,930.00

Funds for the fire alarm upgrades at Arborwood South will be taken from the Site Sinking Fund.

If you need further information, please let me know.

JAO/my

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.



**JOHN D. KOHLER
ARCHITECT, P.C.**

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
PHONE: (734)242-6880 FAX: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN
OHIO

MEMBER:
A I A
N C A R B

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 22, 2014
Page 1 of 2

Attention: Mr. Jerry Oley
Director of Operations

Re: **Fire Alarm Upgrades
at Arborwood South
Elementary School
for Monroe Public Schools
#1405**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 15, 2014. We submit herein our comments and recommendations.

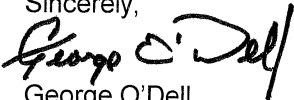
1. Two (2) contractors attended the Mandatory Pre-Bid Meeting at the job site on April 2, 2014 at 4:00 p.m. Three (3) contractors picked up bidding documents from the Architect's Office.
2. Two (2) bids were submitted. Low Base Bids, were submitted by Geal Electric Company of Monroe, MI. for Proposal A, - Simplex System, at \$85,900.00; for Proposal B, - Notifier System, at \$66,700.00 and for Proposal C, - E.S.T. System, No Bid. Second low Base Bids were submitted by Mosher Electric of Monroe, MI. for Proposal A, - Simplex System, at \$114,930.00, for Proposal B, - Notifier System at \$91,764.00, and for Proposal C,- E.S.T. System at \$94,220.00 Our cost estimate for this work with a Simplex System was \$93,000.00. See the attached bid summary.
3. This project was bid with three separate Base Bid Proposals using different manufacturers capable of providing competitive bidding between the different systems.
4. The Base Bid, Proposal A, specifications were written with Simplex System equipment very similar to the system installed at Monroe Middle School in 2011. Currently, all of your buildings have a fire alarm system manufactured by Simplex and your annual certification inspections and repair services are being performed by Simplex. While the new fire alarm system will not be identical (in technology and head end equipment) to those in other buildings, having a common source of fire alarm maintenance, factory support, and service for all or most fire alarm equipment in the Monroe Public Schools system by one manufacturer is an advantage. Also having a familiar operation of the equipment from building to building by the School staff is a benefit to the School District.
5. For your reference, the scope of work in the Base Bid, Proposal A, - Simplex System, includes removing the old, out of date fire alarm system and equipment that no longer has available replacement parts. Also included is installing a new electrically supervised, voice and tone type signal, point annunciated, fire alarm system including the fire alarm control panel, remote annunciator panels, along with new pull stations, strobe lights, horns/speakers, smoke detectors, duct detectors, designed to accommodate the future additions of optional pre-recorded voice messages, audible signal patterns, audio inputs, and separate strobe signals to operate as a mass notification system without completely replacing the signal control panel, fire alarm power supplies or branch circuit cabling.
6. For your reference, the scope of work in the Base Bid, Proposal B, - Notifier System, includes all work specified for the Simplex System with exception of manufacturer system differences.
7. For your reference, the scope of work in the Base Bid, Proposal C,- E.S.T. System, includes all work specified for the Simplex System with exception of manufacturer system differences.

8. We spoke to John Lund, President of Geal Electric Company who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated all his workers belong to Trade Unions and are paid above prevailing wages. He stated he visited the site and verified existing conditions prior to bidding the project. He also stated his bid includes all permits and taxes as specified. He will be providing 100% performance/labor bond as specified. He stated the Simplex system has several technology options included which are not available with the Notifier or E.S.T. Systems that provide for easier future expansion or updates. They understand there is Liquidated Damages of \$200.00 per day if the August 22, 2014 date for Substantial Completion is not met.
9. Our office has worked with Geal Electric Company on many past projects for Monroe Public Schools. Geal Electric Company installed the site lighting at Monroe High School parking lot last year and did the electrical work office alterations at Arborwood South Elementary in 2012. Their workmanship, coordination and construction scheduling was good.

Therefore, we recommend a contract be awarded to Geal Electric Company of Monroe, MI. for the Base Bid, Proposal A, Simplex System bid amount of \$85,900.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell,
Associate

enc: As Indicated
cc: Files Docs1405-REC-1

JOHN D. KOHLER \ ARCHITECT, P.C.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Fire Alarm Upgrades At Arborwood South
 Elementary School
 for Monroe Public Schools
 #1405

BID SUMMARY

Mandatory Pre-Bid: April 2 2014 @4:00 P.M.
 Bids Due: April 15, 2014 at 3:00 P.M.
 Opening: April 15, 2014 at 3:00 P.M.
 Cost Estimate: \$93,000.00

Contractor	Proposal A (Base Bid) Simplex	Proposal B (Base Bid) Notifier	Proposal C (Base Bid) E.S.T.	B.B. or C.C.	REMARKS
Geal Electric 5740 N. Custer Monroe, MI 48162 Ph: 734-243-2325 Fx: 243-6577	\$85,900.00	\$66,700.00	No Bid	B.B.	
Mosher Electric 300 J Detroit Ave., P.O. Box 1508 Monroe, MI 48161 Ph: 734-241-5494 Fx: 241-5918	\$114,930.00	\$91,764.00	\$94,220.00	C.C.	

MASONRY REPAIRS AT MONROE HIGH SCHOOL

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley
Bids from D.C. Byers Company, Grunwell-Cashero Company, and Ohio Building Restoration

RECOMMENDATION

Move to accept the low bid of \$116,540.00 from Grunwell-Cashero of Toledo, Ohio, for the masonry repairs at Monroe High School. Money for this project will come from the Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



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Operations

Phone 734-265-3333
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Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 1, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley
Director of Operations

Re: Masonry Repairs at Monroe High School

On April 15, 2014, quotes were reviewed for Masonry Repairs at Monroe High School. Quotes included

- 1.) Base bid price of Proposal A is for the cleaning all the brick on the south wall of D&E wings(south Main Entry) grinding and tuck-pointing 100% of all masonry joints with new mortar.
- 2.) Alternate A-1 shall include similar work as described in the base bid on the east & south walls of A wing.
- 3.) Alternate A-2 shall include similar work as described in the base bid on the west wall of A wing.

Three quotes were as follows:

<u>Company</u>	<u>Bid</u>
Grunwell-Cashero Co Toledo, OH	\$116,540.00
Ohio Building Restoration Toledo, OH	\$187,560.00
D.C. Byers Company Detroit, MI	\$223,500.00

We recommend Grunwell-Cashero Company of Toledo, OH for the combined price for the Base Bid, Proposal A, plus Alternate A-1 plus Alternate A-2 of \$116,540.00.

Funds for the masonry repairs at Monroe High School will be taken from the Site Sinking Fund

If you have further information, please let me know.

JAO/my

NOTICE OF NONDISCRIMINATION

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**JOHN D. KOHLER
ARCHITECT, P.C.**

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
PHONE: (734)242-6880 FAX: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN
OHIO

MEMBER:
AIA
N C A R B

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 22, 2014
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Masonry Repairs
at Monroe High School
for Monroe Public Schools
#1406**

Dear Mr. Oley:

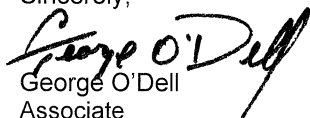
As directed, we have reviewed the bids opened on the above mentioned project on April 15, 2014. We submit herein our comments and recommendations.

1. Four (4) contractors attended the Mandatory Pre-Bid Meeting at the job site on April 3, 2014 at 4:00 p.m. Four (4) contractors picked up bidding documents from the Architect's Office.
2. A total of three (3) bids were submitted. Low Base Bid, Proposal A, was submitted by Grunwell-Cashero Co. of Toledo, OH. at \$22,640.00 , plus \$48,480.00 for Alternate A-1 and \$45,420.00 for Alternate A-2 for a total price of \$116,540.00. They also submitted a Unit price of \$75.00 for 100% tuckpointing of all the mortar joints within each additional 10 square feet of work not shown on the drawings. Second apparent low bid was submitted by Ohio Building Restoration, Inc. of Toledo, OH at \$40,917.00, plus \$82,211.00 for Alternate A-1 and \$64,432.00 for Alternate A-2 for a total price of \$187,560.00. They also submitted a Unit price of \$160.00 for 100% tuckpointing of all the mortar joints within each additional 10 square feet of work not shown on the drawings. Our cost estimate for this work was \$42,000.00 for the Base Bid, Proposal A plus \$106,300.00 for Alternate A-1 and \$75,200.00 for Alternate A-2 for a total estimate of \$223,500.00. All contractors bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, cleaning all the brick on the **south** wall of "D & E Wings" (south Main Entry wall), grinding out and tuckpointing 100% of all masonry joints with new mortar on the top 6'-4" and middle 5'-8" vertical brick coursing façade and 20% of the remaining mortar joints in the horizontal coursing, re-cleaning all the brick, cutting out and re-caulking all vertical masonry control joints, repairing all damaged terra cotta sills and finishing entire wall with a clear water repellent coating. (approximately 4,500 square feet of wall area).
4. For your reference, the scope of work in the Alternate A-1 includes, similar work as described in the Base Bid on the **east and south** walls of "A-Wing". (approximately 10,900 square feet of wall area).
5. For your reference, the scope of work in the Alternate A-2 includes, similar work as described in the Base Bid on the **west** wall of "A-Wing". (approximately 9,100 square feet of wall area).
6. We spoke to Fidell Cashero, General Manager of Grunwell-Casher Co. who stated he was comfortable with his bid, and that he bid the project using the materials listed in the specifications. He stated they are members of the Masonry and Restoration Unions and pay prevailing wages. He also stated his bid includes all permits and taxes as specified. He stated he has no Sub-contractors for this project and all work will be performed with his own workers. He will be providing 100% performance/labor bonds as specified. They understand there is Liquidated Damages of \$200.00 per day if the August 16, 2014 date for Substantial Completion is not met.
7. Grunwell-Cashero Co. has completed work on several past projects for Monroe Public Schools including the masonry repairs at Monroe High School last year on "H-Wing". Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Grunwell-Cashero Co. of Toledo, OH. for the combined price for the Base Bid, Proposal A, plus Alternate A-1 plus Alternate A-2 of \$116,540.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

BID SUMMARY

Mandatory Pre-Bid: April 3, 2014 @4:00 P.M.
 Bids Due: April 15, 2014 @ 3:00 P.M.
 Opening: April 15, 2014 @ 3:00 P.M.
 Cost Estimate: \$42,000.00

CONTRACTOR	Proposal A (Base Bid) (South Wall D Wing)	Alternate A-1 (East & South Wall A Wing)	Alternate A-2 (West Wall A Wing)	Unit Price (Per 10 s.f.)	B.B. or C.C.	REMARKS
D.C. Byers Company 5715 Rivard Street Detroit, MI 48211 Ph: 313-875-0545, Fx: 313-875-6579	\$45,000.00	\$95,100.00	\$73,500.00	\$185.00	B.B.	
Grunwell-Cashero Co. 5212 Tractor Road Toledo, OH 43612 Ph: 419-476-2426, Fx: 419-476-2439	\$22,640.00	\$48,480.00	\$45,420.00	\$75.00	B.B.	
Ohio Building Restoration 830 Mill Street Toledo, OH 43609 Ph: 419-244-7372, Fx: 419-244-0627	\$40,917.00	\$82,211.00	\$64,432.00	\$160.00	B.B.	

MHS PARKING LOT RE-CONSTRUCTION

BACKGROUND

See attached memo from Jerry Oley for details.

ENCLOSURES

Memo from Mr. Oley

Bids from Al's Asphalt, Best Asphalt, Bryant Asphalt Paving Inc., and Nagle Paving Company

RECOMMENDATION

Move to accept the low bid of \$621,500.00 from Best Asphalt of Romulus, Michigan, for the re-construction of the parking lot at Monroe High School. Additional parking lot re-construction is needed in A-wing to C-wing installing nine additional catch basins, and adding an additional 131 parking spaces combined. Money for this project will come from the Site Sinking Fund.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



MONROE PUBLIC SCHOOLS

www.monroe.k12.mi.us

4920 W. Albain Rd., Monroe, MI 48161

Operations

Phone 734-265-3333
Fax 734-265-3301

Jerry Oley
Director of Operations

Tim Salenbien
Custodial/Maintenance Supervisor

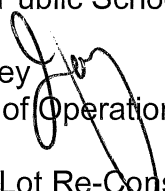
Shelley Cormier
Transportation Supervisor

Transportation

Phone 734-265-3300
Fax 734-265-3301

May 1, 2014

To: Board of Education
Monroe Public Schools

From: Jerry Oley 
Director of Operations

Re: Parking Lot Re-Construction at Monroe High School

Bids were requested from ten companies for parking lot re-construction at Monroe High School. Additional parking lot re-construction is needed in A-wing to C-wing installing nine additional catch basins, and adding an additional 131 parking spaces combined. Four bids were received.

It is my recommendation that the lower bidder, Best Asphalt be awarded this 2014 project.

Bid Summary is as follows:

Best Asphalt Romulus, MI	\$ 621,500.00
Nagel Paving Company, Novi, MI	\$ 632,300.00
Bryant Asphalt LaSalle, MI	\$ 660,883.00
Al's Asphalt	\$ 749,947.00

Funds for the parking lot re-construction at Monroe High will be taken from the Site Sinking Fund.

If you need further information, please let me know.

JAO/my

NOTICE OF NONDISCRIMINATION

It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.



**JOHN D. KOHLER
ARCHITECT, P.C.**

1118 WEST FRONT STREET, MONROE, MICHIGAN 48161
PHONE: (734)242-6880 FAX: (734)242-6883
WWW.KOHLERARCHITECT.NET

REGISTERED:
MICHIGAN
OHIO

MEMBER:
A I A
N C A R B

Monroe Public Schools
Administration Building
1275 N. Macomb Street
Monroe, MI 48162

April 22, 2014
Page 1 of 1

Attention: Mr. Jerry Oley
Director of Operations

Re: **Parking Lot Re-Construction
at Monroe High School
for Monroe Public Schools
#1401**

Dear Mr. Oley:

As directed, we have reviewed the bids opened on the above mentioned project on April 15, 2014. We submit herein our comments and recommendations.

1. Ten (10) contractors attended the Mandatory Pre-Bid Meeting at the job site on April 1, 2014 at 4:00 p.m. Eight (8) contractors picked up bidding documents from the Architect's Office.
2. A total of four (4) bids were submitted. Low Base Bid, Proposal A, was submitted by Best Asphalt, Inc. of Romulus MI. at \$621,500.00. Second low bid was submitted by, Nagle Paving Company of Novi, MI. at \$632,300.00. Our cost estimate for this work was \$640,000.00. All contractors bid the project as specified. See the attached bid summary.
3. For your reference, the scope of work in the Base Bid, Proposal A includes, milling out between 0 to 8" depth of existing asphalt at perimeter drive and perimeter of west parking lot Area B, and west bus drive between A-Wing to C-Wing, installing 9 additional catch basins, related storm pipe, replacing 2 existing catch basins with new structures, grading new stone to re-shape parking lot surface followed with a minimum of 4" new asphalt paving (approximately 144,900 s.f.), new concrete curbed islands at lot perimeter and new energy efficient LED lighting in the parking lot. This will increase the parking by an additional 67 spaces. (total 131 additional parking spaces combined in A & B Lots)
4. We spoke to Matt Fisher, Estimator for Best Asphalt, Inc. who stated he was comfortable with his bid, he visited the job prior to bidding and that he bid the project using the materials listed in the specifications. He stated they are union contractors and they will pay above the required State Prevailing Wages. He also stated his bid includes all taxes as specified. He stated he will use Geal Electric Company from Monroe for the new lighting work, GM & Sons for concrete work and Sholty Excavating for new underground storm drainage work. He will be providing a 100% performance and labor bond as specified. They understand there is Liquidated Damages of \$500.00 per day if the August 22, 2014 date for Substantial Completion is not met.
5. We have worked with Best Asphalt, Inc. on several past projects for Monroe Public Schools including the south parking lot at Arborwood North Elementary in 2012, The Monroe Middle School parking lot and several asphalt playlots in the District. Their workmanship, coordination and construction scheduling was good.

Therefore, based on the above, we recommend a contract be awarded to Best Asphalt, Inc. of Romulus, MI. for the Base Bid, Proposal A, bid amount of \$621,500.00.

Please contact our office should you need additional information or decide to proceed.

Sincerely,


George O'Dell
Associate

JOHN D. KOHLER \ ARCHITECT, P.C.
 1118 WEST FRONT STREET
 MONROE, MI 48161

Parking Lot Re-Construction
 At Monroe High School
 for Monroe Public Schools
 #1401

BID SUMMARY

Madatory Pre-Bid: March 31, 2014 at 4:00 P.M.
 Bids Due: April 15, 2014 at 3:00 P.M.
 Opening: April 15, 2014 at 3:00 P.M.
 Cost Estimate: \$640,000.00

Contractor	Proposal A (Base Bid)	B.B. or C.C.	REMARKS
Al's Asphalt 25500 Brest Road Taylor, MI 48180 Ph: 734-946-1880 Fx:734-946-4502	\$749,947.00	B.B.	
Best Asphalt 6334 N. Beverly Plaza Romulus, MI. 48174 Ph: 734-732-0588 Fx: 734-729-6414	\$621,500.00	B.B.	
Bryant Asphalt Paving, Inc. 2605 W. Stein Rd. LaSalle, MI. 48145 Ph: 734-242-2069 Fx: 734-242-6462	\$660,883.00	B.B.	
Nagle Paving Company 39525 E. 13 Mile Rd, Suite 300 Novi, MI. 48377 Ph: 248-553-0600,Fx: 248-553-0669	\$632,300.00	B.B.	

ADJOURNMENT

RECOMMENDATION

Move to adjourn the May 6, 2014 Board Meeting #8.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____