



MONROE PUBLIC SCHOOLS

BOARD MEETING #10

June 3, 2014

6:00 p.m.

Monroe High School

901 Herr Road

Monroe, MI 48161

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #10
Tuesday, June 3, 2014
6:00 p.m.

AGENDA

Page

A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
2. Manor School Focus Update	Mrs. Everly	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• May 20, 2014 Board Work Session		
• May 20, 2014 Board Meeting #9		
• May 27, 2014 Special Work Session		
• May 27, 2014 Closed Meeting		
2. Reports and Updates	Mr. Yeo	9
a. May 19, 2014 Board Curriculum Committee Minutes		
3. Staff Resignation	Dr. McLeod	15
Move to approve the resignations from Monroe Public Schools of Otto Zillgitt as of June 19, 2014 and of David Prenkert as of August 29, 2014.		
4. Teacher Tenure Recognition	Dr. McLeod	18
Move to confirm and endorse the granting of tenure for Dawn Brodie, Christina Taft, and Bryan Zamorski on the appropriate anniversary dates.		
5. Lunch Price Increase	Mrs. Eighmey	22
Move to approve Option B to set prices for school lunches for the 2014/15 school year.		
6. MASB Membership	Dr. Martin	26
Move to approve the 2014/15 membership dues to the Michigan Association of School Boards in the amount of \$7,090.		

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|---|--------------------|-----------|
| <p>7. MHSAA 2014-15 Membership
 Move to adopt the Michigan High School Athletic Association membership resolution for the year August 1, 2014 through July 31, 2015 as presented.</p> | <p>Dr. McLeod</p> | <p>28</p> |
| <p>8. Connected Math for Grades 6, 7, and 8
 Move to approve the purchase of Pearson Connected Mathematics for grades sixth, seventh, and eighth, which will support the mathematics curriculum alignment with the National Common Core at an estimated amount not to exceed \$181,617.83</p> | <p>Dr. McLeod</p> | <p>33</p> |
| <p>9. LLI Purchase – Manor School
 Move to approve the purchase of the instructional resources from Heinemann Publishing. The total cost for the materials, plus shipping, will not exceed \$5,130.00. The entire amount will be paid through the 2013-2014 Title I funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.</p> | <p>Mrs. Everly</p> | <p>37</p> |
| <p>10. Arborwood ELA Book Purchase
 Move to approve the purchase of ELA books for the Arborwood Elementary Campus for a total cost not to exceed \$14,300.00. The total amount of this purchase will be covered by 2013-2014 Arborwood Title I funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.</p> | <p>Mrs. Everly</p> | <p>39</p> |
| <p>11. Elementary Student Planners – 2014/15
 Move to approve the purchase of 2,100 student planners from School Datebooks in the amount of \$4345.10 plus shipping and handling.</p> | <p>Mrs. Everly</p> | <p>46</p> |
| <p>12. MHSAA State Golf Meet
 Move to approve the Monroe High School student attendance at the MHSAA State Golf Meet in East Lansing, Michigan; according to the terms of Policy IICA, Field Trips and Excursions.</p> | <p>Dr. McLeod</p> | <p>52</p> |
| <p>13. Superintendent’s Comments</p> | <p>Dr. Martin</p> | |
| <p>14. Old Business</p> | <p>Mr. Yeo</p> | |
| <p>15. New Business</p> | <p>Mr. Yeo</p> | |

16. Public Commentary – Any Topic

Mr. Yeo

17. Adjournment

Move that the June 3, 2014 Board Meeting #10 of the
Monroe Public Schools Board of Education be adjourned.

Mr. Yeo

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ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- May 20, 2014 Board Work Session Minutes
- May 20, 2014 Board Meeting #9 Minutes
- May 27, 2014 Special Work Session Minutes
- May 27, 2014 Closed Meeting Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- May 20, 2014 Board Work Session
- May 20, 2014 Board Meeting #9
- May 27, 2014 Special Work Session
- May 27, 2014 Closed Meeting

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Work Session
Tuesday, May 20, 2014
5:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Larry VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 6:09 p.m.

Budget Reductions

The administrative team presented cost savings recommendations along with dollar amounts attached to the savings. Reasons for the cost savings and how it will benefit student learning was discussed.

The current 2014/15 budget projections are based on Executive Recommendation of \$111 increase per student. The State budget is expected to be complete the first week of June. Mrs. Eighmey said that she will finalize figures in mid-June and present at the MPS Budget Hearing on June 24, 2014.

Adjournment

Motion by Mr. Philbeck; support by Mr. Mason that the 5:00 p.m., May 20, 2014 Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 6:23 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #9

May 20, 2014

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, Trustee Ryan Philbeck, and Trustee Wendy Spicer

Board Members Absent: None

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley, David Payne

Administrators Absent: None

President Yeo called the meeting to order at 7:07 p.m.

MPS Scholarship Recipients

Prior to the start of the Board of Education meeting, the 2014 Monroe Public Schools Scholarship recipients and their parents were introduced. Board members congratulated these graduates who were then treated to a dessert reception.

Waterloo School – Bridgestone Grant Winner

Congratulations to Waterloo for winning the Bridgestone online grant contest. The grant will go towards building a new playground. Mrs. McLaughlin shared information how students, staff and parents dispersed the information to the community to build support.

Public Commentary-Agenda Items Only

There was none at this time.

Approval of Minutes

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to approve the minutes of the following meetings as submitted:

- May 6, 2014 Board Meeting #8
- May 8, 2014 Special Board Meeting
- May 8, 2014 Closed Meeting
- May 15, 2014 Special Board Meeting
- May 15, 2014 Closed Meeting

Vote: Motion carried by a 7-0 roll call vote.

Reports and Update

May 5, 2014 Board Personnel Committee Meeting Minutes were received.

Exempt Administrative Contract

Motion by Ms. Spicer; support by Dr. March to approve administrative contract for Dr. Barry Martin as recommended for the 2014-2015 through 2016-2017 school years.

Discussion: Dr. Martin did very well on his evaluation and as a result, the Board approves of extending his contract. Mr. Yeo thanked Dr. Martin for doing a great job during his first year as superintendent.

Vote: Motion carried by a 7-0 roll call vote.

Exempt Administrative Contract Extension

Motion by Mrs. Knabusch-Taylor; support by Mr. Philbeck to approve administrative contract extension for Julie Everly and Ryan McLeod as recommended for the 2015/16 school year.

Discussion: Mr. VanWasshenova stated that he doesn't like to approve a contract without reading it first.

Vote: Motion carried by a 7-0 roll call vote.

Exempt Administrative Contract Extension

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to approve administrative contract extension for Katherine Eighmey, Jerry Oley, and David Payne as recommended for the 2014/15 school year.

Discussion: Mr. VanWasshenova stated that he doesn't like to approve a contract without reading it first.

Vote: Motion carried by a 7-0 roll call vote.

Administrative Contract Extensions

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to approve administrative contract extensions for: Montyne Barbee, Jennifer Bennett, Shelley Cormier, Matthew Cortez, Mary Ann Cyr, Kim Diven, William Ferrara, Cindy Flynn, Teresa Joseph, Lisa McLaughlin, Kelly McMahan, Valerie Orr, Steve Pollzzie, Melissa Provo, John Ray, Timothy Salenbien, Jessica Shultz and Otto Zillgitt as recommended for the 2014/15 school year.

Discussion: Mr. VanWasshenova stated that he doesn't mind supporting this extension since it's through collective bargaining.

Vote: Motion carried by a 7-0 roll call vote.

Resolution to Support the MCISD Proposed Budget for 2014/15

Motion by Mr. Mason; support by Mr. Yeo to approve the ISD Budget Resolution as presented.

Vote: Motion carried by a 7-0 roll call vote.

Section 105 and 105C Opt-out Resolution

Motion by Mr. Mason; support by Dr. March to approve Section 105 and 105C Opt-out Resolution as presented.

Vote: Motion carried by a 7-0 roll call vote.

Emergency Roof Repair at MMS

Motion by Mr. Philbeck; support by Mr. Mason to accept the bid from Nordman Roofing Co., Inc. from Toledo, Ohio, for \$12,474.00 for emergency repair to the Monroe Middle School roof. Money for this project will come from the Site Sinking Fund.

Discussion: Nordman Roofing Company has done all the repairs throughout the entire district.

Vote: Motion carried by a 7-0 roll call vote.

First Vehicle Contract Extension

Motion by Mr. Mason; support by Dr. March to amend the motion to accept a three year contract extension from First Vehicle Services for the 2014/2015, 2015/2016 and 2016/2017 school years and adjust the current contract price using Consumer Price Index (CPI) for the second and third year only.

Discussion: Mr. VanWasshenova expressed concern with non-contract issues that are in addition to the contracted amount. Mr. Oley stated that if the board would approve a three year contract the district

would save the Consumer Price Index the first year, which would be a savings of about \$8,000-\$12,000. The CPI would be in effect the second and third year. There is language in the contract that gives us the opportunity to exempt out if we so choose. Mr. Oley prefers a three year contract because it brings consistency to the program and the ability to run a flawless program. There haven't been any changes to the contract other than conditions with CPI. Mr. VanWasshenova said at some point we have to put the contract out for bid. Mr. Oley stated there were zero responses the last few times we put out an RFP. This is a very selective operation that requires unique skills.

Vote: Motion carried by a 6-1 roll call vote. Mr. VanWasshenova voted no.

Carpet/Tile Repair and Replacement

Motion by Mr. Mason; support by Mrs. Knabusch-Taylor to accept the bid of \$36,819.00 from Runyon's Home Decorating of Monroe, Michigan, to repair and/or replace carpet throughout the district. Money for this purchase will come from the Site Sinking Budget.

Discussion: These repairs and replacements are being done for safety issues as well as aesthetic reasons.

Vote: Motion carried by a 7-0 roll call vote.

Varsity Track and Field State Finals

Motion by Mr. VanWasshenova; support by Dr. March to approve the attendance of Monroe High School students at the MHSAA Varsity Track and Field State Meet in Rockford, Michigan, according to the terms of Policy IICA, Field Trips and Excursions.

Vote: Motion carried by a 7-0 roll call vote.

Superintendent Comments

- Today we celebrated the ninth home for Habitat for Humanity which was built by our Monroe High School construction technology students. Work continues on the house because of the harsh winter and school cancellations which put it behind schedule. Next year's build will be on Michigan Avenue.
- Tomorrow is a half day for students; teachers will attend an in-service in the afternoon.
- As evidence of Mrs. Orr's work to transform the culture at MHS into a "college going culture," four seniors and one junior member of the girls' soccer team have signed letters of intent for various colleges so they can use their athletic skills to obtain a college education.
- The June 3rd board meeting will be held at Monroe High School. We will start at 6:00 p.m. and conclude our work in time so that the board can attend the Orchard Center High School graduation at 7:00 p.m. in the auditorium.
- Monroe High School's graduation ceremony will be held at 6:30 p.m. on Friday, May 30, at Bunkelman Field. Along with the closed circuit TV option in the auditorium, the ceremony will be streamed live via You Tube.
- Baccalaureate is scheduled for May 29 at 7:00 p.m. in the auditorium at Monroe High School. Graduating seniors from other schools are also welcome. Board member Ryan Philbeck will be one of the speakers.
- Monroe Middle School will host their annual Awards Night on Tuesday, May 27 at 7:00 p.m.
- Custer students and family members will participate in Family Engineering Night on June 4 at 6:00 p.m.
- Senior prom was held last Saturday at the Huntington Center in downtown Toledo. Mrs. Shultz said the students were extremely well behaved and a good time was had by all.

- Congratulations to Monroe High School graduate Dr. Steve McNew who was named Superintendent of the Monroe County Intermediate School District, succeeding Dr. Don Spencer who is retiring.

Old Business

There was none at this time.

New Business

Dr. Martin received a copy of the cooperative team renewal form for our hockey team from Dr. Ray. When this was approved two years ago, it was suggested that we review how things went over the two-year period. Mr. Yeo commented that with the help of everyone involved, the program ran smoother than in the past and is headed in the right direction.

Public Commentary-Any Topic

Citizen Selma Rankins is pleased that Dr. Steve McNew will succeed Dr. Spencer as superintendent of the MCISD. Mr. Rankins had a positive conversation with Dr. McLeod and Mrs. Everly about what we can do to improve education for our students. Mr. Rankins appreciates the support he receives from Dr. Martin.

Adjournment

Motion by Mrs. Knabusch-Taylor; support by Mr. Philbeck that the May 20, 2014, Board Meeting #9 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 7-0 hand vote at 8:21 p.m.

June Knabusch-Taylor, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Special Work Session
Tuesday, May 27, 2014
5:30 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Secretary June Knabusch-Taylor, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Vice President Lawrence VanWasshenova, Parliamentarian Dr. Tedd March, Trustee Ryan Philbeck

Administrators Present: Barry Martin, Julie Everly, Ryan McLeod, Katherine Eighmey, David Payne

Administrators Absent: Jerry Oley

President Yeo called the meeting to order at 5:38 p.m.

Closed Session

Motion by Mr. Mason; support by Ms. Spicer to convene in closed session for the purpose of attorney client privilege (Open Meetings Act, Section 8e).

Vote: Motion carried by a 4-0 hand vote at 5:38 p.m.

Adjournment of Closed Session and Reconvene

Motion by Mr. Mason; support by Ms. Spicer that the closed session adjourn and the special board meeting be reconvened into open session.

Vote: Motion carried by a 4-0 hand vote at 7:04 p.m.

Adjournment

Motion by Mrs. Knabusch-Taylor; support by Mr. Yeo that the 7:04 p.m., May 27, 2014 Special Work Session of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 4-0 hand vote at 7:05 p.m.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- May 19, 2014 Board Curriculum Committee Minutes

Monroe Public Schools Board Curriculum Committee



Date of Meeting: May 19, 2014
Next Meeting: June 15, 2014

- 1) **Call to Order:** Julie Everly called the meeting to order at 5:03.

- 2) **In Attendance:** Jenn Barker, Cheryl Bindus, Shannon Collum, Vuncia Council, Julie Everly, Meaghan Gibson, Dave Henry, June Knabusch-Taylor, Jake Labeau, Tedd March, Barry Martin, Lisa McLaughlin, Ryan McLeod, Carol Noland, Valerie Orr, David Payne, Steve Pollzzie, Melissa Provo, Kyle Reed, Jessica Shultz, Delsie Sissoko, Larry VanWasshenova, Holly Wallace,

- 3) **Minutes:** *The April 14, 2014 Curriculum Committee meeting minutes were approved at the May 6, 2014 Board of Education Meeting.*

- 4) **Public Commentary:**

- 5) **Arborwood Summer Reading Program:** Delsie Sissoko, School Improvement Coach, and Holly Wallace, 5th grade teacher, are a part of the Family Engagement Committee at Arborwood Campus. The group has recently completed a book study using the book "Summer Reading Closing the Rich/Poor Reading Achievement Gap" written by Richard Allington and Anne McGill-Franzen. They learned that if a student is poor, they will on average have a three month summer slide in their reading level, and if the student happens to be low achieving and poor, the slide can be even greater. By the time a student with these difficulties gets to the sixth grade they can be two to three years behind their more advantaged peers which can be almost impossible to overcome. This committee is proposing a summer reading program where teachers meet with students where they live. The teachers will go to apartment complexes and the Arthur Lesow Center to hold a book clubs for older students; read aloud and have discussion time with the lower elementary students. They will have organized activities that go along with the books. They will check in with the students to see how their reading is progressing and if they have any questions. They will purchase books so the students will have

resources available to them for variety and choices for their interest. The teachers will be focused on grade level standards when meeting with the students and they hope to accomplish a reduced loss of ground over the summer. Teachers will use the Pearson Inform to recognize who to target for this program. The board will see other purchases of materials for supporting the summer reading program. There are also more purchases that need to be made to finish the already approved Title I purchase. A possible meeting with the high school mentor and Mayor Clark in order to coordinate with the Lending Library Houses.

- 6) **Connected Math Curriculum Update:** Several teachers throughout the district have been piloting the Connected Math Curriculum and wanted to share what they have learned. Mary Wolf from Manor Elementary School stated it has been a breath of fresh air. Mary has found there is a definite entry point for all students and especially for students that don't normally like math; it is challenging and interesting for her higher achievers as well. There are plenty of real life examples that the students can relate to, which is helpful.

MMS – the way we normally teach is very pigeon holed and there are areas of math that we teach that never cross other areas and this allows for the students to see how the different areas intersect. The projects are very well liked and the real world examples are helpful since the students can relate to those examples. Students who tend not to do very well in math are scoring higher and finding math more interesting. As MMS looks at the curriculum, they are pulling each unit apart and really digging into learning each individual unit. The students who are traditionally good at math are realizing more, and they are getting a richer, deeper knowledge of math from this.

Ann Arbor and Bedford are local areas that are currently using the Connected Math Curriculum. There is evidence that students who live in a lower socio economic situation have done better with Connected Math. The National Science Organization certification is what we like to look for in math and science since that gives us confidence that it has been highly researched.

- 7) **Adult Education:** Vuncia Council and Carol Noland were available to discuss Adult Education in Monroe. Dr. McLeod and Dr. Martin have been working with Orchard Center High School and the Learning Bank regarding the GED program. They would like to coordinate a program between OCHS and the Learning Bank. If enrolled in the program, students would be able to utilize either building. They are working to build a coordinated schedule that will accommodate this. When the Learning Bank was formed it was recognized that more adult education was needed in Monroe County. Currently we have over 15,000 residents that do not have their GED.

While developing the program, The Learning Bank determined they need to be in line with the community college and the 15,000 Monroe County residents that don't have a GED. With multiple access points, every person is assessed when they arrive to see where they should start. The consistency of support at area GED centers and full support with wrap around services, we can fund many volunteers coming in for career counseling resume writing. The testing is now owned by Pearson and we are working with Bedford since they have been approved to be a state testing site. Orchard has been modified to handle the testing, we are currently waiting to have our contract approved by our attorneys then it will be sent to Pearson for approval. Once we are approved OCHS will be a certified testing center. We would like to standardized the process and make sure the students have access to what they need. Plato and Key Train are the two programs we use that are adaptive for the students and start where they need to start. We need to make sure we are monitoring their progress to be sure they are at a point where they are ready to test and can be reasonably assured they can pass their test. Adult education is being offered during the school day, morning, and early afternoon, sessions are available at The Learning Bank and an evening session is available at OCHS.

- 8) **Waterloo STEAM Update:** Waterloo is very excited to be chosen as a Science, Technology, Engineering, Art, and Math school and they are on a full STEAM ahead program! Four strategies from the District Improvement Plan have been integrated into the plan. Science, Technology, Engineering, Arts, and Mathematics integrated study per trimester, Lego robotics for the engineering, and chrome books to incorporate the technology into the classes. All of these pieces have been incorporated in alignment with the District Improvement Plan. We would like our students to dress for success. We have polled 60 parents and asked four questions. Each teacher was instructed to ask five parents to take their poll to see what the opinion of student uniforms would be. Fifty-three parents were in agreement, seven were opposed and seven said it would be a financial hardship. With an 80% free or reduced lunch ratio, we feel it will put students on the same level. For the financial hardship we are looking at the possibility of starting a closet. We have visited Carver Academy which is a STEM school and they looked very put together and professional. Waterloo has already gotten a lot of the items in place for this adoption.
- 9) **MHS Learning Common and MHS Writing Initiative:** One item that has been developing in the high school conversation is "what is the specific need of a library." They feel the more sensible question is what should a learning common for Monroe High School students look like and what is the vision for the building. We would like an area where students can read together and collaborate with other students. Before and after school it will be used for students and

there will be rooms available to collaborate for groups to work on a project together. We are looking at repurposing furniture to make this work without additional furniture purchases. We are currently on the refresh cycle with technology so we are also working closely with them to be sure the purchases that are made are in conjunction with our needs for the different phases of our library common. Only 2% to 3% of the items in the library get used every year. We would like all of the high interest books moved into classrooms with the teachers who teach in that specialty area. We would also like to build our mobile library units, then the books can move from room to room and they will be more accessible to students.

We are working to prepare our students to have a post-secondary plan and prepare them for the work force or college, wherever they decide to go. We know that literacy is the foundation for everything and we are working to make sure that all students leave the high school with a level of reading and writing to make them marketable for the work force or college. With this in mind we are focusing on a reading - writing initiative by getting more books in the hands of our students and having areas that are conducive to the reading - writing process.

10) **Calkins Unit of Study for Grades 6, 7, 8:** The Calkins Units of Study will be released this summer for grades 6, 7, and 8. The initial quotes are \$211.25 per classroom. We will need to purchase 17 units of study for the elementary schools and 16 for the middle school. There is a common theme we are working to build which is a cohesive curriculum Y5 through grade 12; with the purchase of the Calkins Units of Study for 6, 7, 8 we will have this accomplished for Y-5 through 8th grade in writing.

11) **Increase in Technology Integration - Secondary:** We want to make sure everyone is updated - spot bidding has been extended. With the current process, Dave discusses the budget with Kathy in order to decide what monies in the Technology Budget are available. Then Dave will speak to the school principals to decide what exactly they would like to order for the summer update. The main focus is that the schools are utilizing their money in a way that supports the district curriculum, the district improvement target, and the individual School Improvement Plans.

The Acer laptops have served their purpose. We were able to extend their life expectancy, but we are at a point that we need to look at renewing devices for the elementary schools.

The question came up as to what can come out of the sinking fund and the general fund and also the technology millage.

12) **Old Business:**

13) **New Business:** Julie presented the reading teacher comparison reports for elementary schools, which showed the end of trimester 2 data. We also have a full list of to do items for Pearson Inform so we can get the data we need in the format we would like. Julie explained the graphs that were in the reports.

14) **Adjournment:** Julie Everly adjourned the meeting at 7:30.

STAFF RESIGNATIONS

BACKGROUND

We have received a letter of resignation from **Otto Zillgitt** for the purpose of retiring at the end of the school year. Mr. Zillgitt has been with Monroe Public Schools for the past 39 years; the last eight years as an Assistant Principal at Monroe High School.

We have received a letter of resignation from **David Prenkert** for the purpose of retirement as of August 29, 2014. Mr. Prenkert has been a Custodian for Monroe Public Schools for the past 30 years.

ENCLOSURES

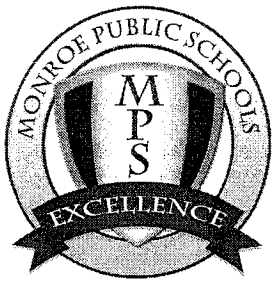
Letters of Resignation

RECOMMENDATION

Move to approve the resignations from Monroe Public Schools of Otto Zillgitt as of June 19, 2014 and of David Prenkert as of August 29, 2014.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Monroe High School

734-265-3400

Attitude – Confidence – Commitment – Willpower - Perseverance

Otto F. Zillgitt III
Assistant Principal
Monroe High School
901 Herr Road
Monroe, MI 48161
AP Office 734-265-3460

MHS Driving Forces

- | | |
|--|--|
| 1. We will <u>be fair</u> with one another | 3. We will <u>accept one another's differences</u> |
| 2. We will <u>take care</u> of one another | 4. We will <u>work hard</u> every day |

May 23, 2014

Dr. Barry Martin
Monroe Public Schools, Superintendent

Dear Dr. Martin:

The Monroe Public Schools Community is a special place to work and I have been happy to have worked 39 years with the district. I want to inform you that I have decided to retire after this school year. It has been a privilege to have taught Mathematics for 31 years and to have been part of the administration at MHS for the last 8 years. The support of our families, students, and educators has meant the world to me. It has been an honor to be a part of the Monroe family. I was born and raised in Monroe and graduated from MHS (Class of 1969). I will always be grateful for the support that this system has given me over parts of the past five decades as a teacher, assistant principal, and coach.

It has given me great pleasure to have taught many of my former students' children and watch them graduate from Monroe High School. I felt it might be time to retire before a student informs me that I taught their grandparents. I know that I will shed a lot of tears; tears of joy and tears of sadness. In addition, I know that the memories of my time with Monroe Public Schools will last a lifetime. Wherever my next journey in life takes me, my heart will remain a Trojan.

Please let me know if there is anything specific that you would like me to do.

Otto F. Zillgitt III

NOTICE OF NONDISCRIMINATION

It is the policy of the Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb Street, Monroe, MI 48162, 734-265-3070

39 yrs
to bsd
6-3

MAY 27, 2014

TO: Monroe Public Schools
Monroe Board of Education
Holly Scherer

From: David Prekurt

RE: Retirement

I am informing Monroe Public Schools
of my resignation for the purpose
of retirement.

My last day of employment is
planned for August 29, 2014

Sincerely
David Prekurt

TEACHER TENURE RECOGNITION

BACKGROUND

Teacher Tenure is granted under the Michigan Teacher Tenure Act when a teacher satisfactorily completes a probationary period. Under the revised statute, teachers hired since September of 1993 and prior to the 2011 amendment must complete a four year probation period, unless they have received tenure in another Michigan district. Under that condition, a two-year probation must be served.

At the end of this school year, Dawn Brodie, Christina Taft, and Bryan Zamorski will be eligible for tenure.

On behalf of the administration, I am pleased to report that these teachers have earned good evaluations and recommendation from their supervisor(s). Even though tenure is granted under the statute, the Board of Education is asked to confirm and endorse the granting of tenure.

ENCLOSURES

Tenure Recommendations

RECOMMENDATION:

Move to confirm and endorse the granting of tenure for Dawn Brodie, Christina Taft, and Bryan Zamorski on the appropriate anniversary dates.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Monroe High School

734-265-3400

Attitude – Confidence – Commitment - Willpower

Otto F. Zillgitt III
Assistant Principal
Monroe High School
901 Herr Road
Monroe, MI 48161
AP Office 734-265-3460

MHS Driving Forces

1. We will be fair with one another
2. We will take care of one another
3. We will accept one another's differences
4. We will work hard every day

TO: Ryan McLeod, Assistant Superintendent, Secondary Curriculum and Human Resources

FROM: Otto Zillgitt, Assistant Principal

DATE: March 5, 2014

RE: **TENURE RECOMMENDATION, Dawn Brodie**

The 2013-2014 school year completes the four year probationary cycle for Mrs. Dawn Brodie. I have formally evaluated her classroom performance according to the Monroe Public School directives, and I have reviewed all previous evaluations on file.

It is with great pleasure that I recommend Dawn Brodie for tenure with Monroe Public Schools. Mrs. Brodie has demonstrated the skills, attitudes, knowledge and professionalism necessary to be an effective and positive member of our educational team. Her continued willingness to go the "extra mile" while serving our students in the areas of both curricular and extra-curricular activities is greatly appreciated.

Sincerely,

Otto F. Zillgitt III
Assistant Principal

cc
Valerie Orr, Principal
Dawn Brodie, Teacher

NOTICE OF NONDISCRIMINATION

It is the policy of the Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb Street, Monroe, MI 48162, 734-265-3010.



Waterloo Elementary School

1933 S. Custer Road - Monroe, Michigan 48161

Phone: 734-265-5100 - Fax: 734-265-5101

TO: Julie Everly

FROM: Lisa McLaughlin

DATE: May 15, 2014

RE: Tenure Recommendation for Christine Taft

I am pleased to write this tenure recommendation for Christine Taft. For the past two years Chris has been a teacher at Waterloo School. During those two years she has become knowledgeable of the district curriculum and the Common Core Standards.

Mrs. Taft has a passion for learning and remains well informed of current educational issues and instructional practices through participation in professional development activities and readings. Chris uses best practices in the delivery of instruction for her students, drawing from a wide variety of strategies to meet individual needs. She has created high expectations for all of her students and is a dedicated professional. She is a valued member of our staff and an asset to Monroe Public Schools.

Mrs. Taft is dedicated to the Waterloo community. She has demonstrated her leadership abilities through her involvement in a number of school projects and activities. She has been an active teacher of our Extended Day Programs.

With this, I recommend Mrs. Taft for tenure status with Monroe Public Schools. Her commitment to education is an asset to the district and the teaching profession.



MONROE HIGH SCHOOL CAREER & TECHNICAL EDUCATION

Bill Ferrara, Director

901 Herr Road Monroe, MI 48161 Phone 734.265.3450 Fax 734.265.3451

CTE MEMO #012 13.14

TO: Ryan McLeod, Assistant Superintendent
FROM: Bill Ferrara, Director
DATE: April 3, 2014
RE: **TENURE RECOMMENDATION, BRYAN ZAMORSKI**

The 2013/2014 school year completes the four year probationary cycle for Mr. Bryan Zamorski. I have formally evaluated his classroom performance according to the Monroe Public School directives, and I have reviewed all previous evaluations on file.

It is with great pleasure that I recommend Mr. Bryan Zamorski for tenure with Monroe Public Schools. Bryan has demonstrated the skills, attitude, knowledge and professionalism necessary to be an effective and positive member of our education team. His continuous effort to improve teaching strategies and provide state-of-the-art equipment in the Automotive Lab ensures his students are receiving every educational opportunity available to them. His willingness to put in the extra effort required to meet the needs of all his students has resulted in many success stories. Bryan's dedication to preparing all of his students for today's workforce has had a positive effect on students and is readily apparent to colleagues, parents, and the community at large. His efforts are greatly appreciated by all!

Sincerely,

Bill Ferrara, Director
Career & Technical Education

cc
Valerie Orr, Principal

SCHOOL LUNCH PRICES

BACKGROUND

See attached

ENCLOSURES

Memorandum – Kathy Eighmey
Monroe County Meal Prices 2013/14
Price Adjustment Calculators

RECOMMENDATION

Move to approve Option B to set prices for school lunches for the 2014/15 school year.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
Business Office

1275 North Macomb Street
Monroe, Michigan 48162

Phone: 734-265-3050
Fax: 734-265-3001

Mrs. Katherine Eighmey, Director of Business & Finance
Lorrie Shock, Administrative Assistant



KE Memo #021-13/14

TO: Board of Education
Barry Martin

FROM: Kathy Eighmey *Kathy*

DATE: May 29, 2014

RE: Student Meal Prices

Section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food providers to adjust lunch prices annually based upon an averaging formula provided within the act. Applying this formula to our current lunch pricing shows it is necessary for us to adjust our average meal prices for the 2014/15 school year. Averaging our meal prices allows us to adjust pricing at specific levels rather than across the board.

Nancy Boykin, our Sodexo District Supervisor, has provided three pricing options that would meet the necessary meal cost average.

	<u>Current</u>	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>
Elementary	\$1.85	\$1.90	\$1.95	\$2.00
Secondary	2.60	2.75	2.70	2.65

In evaluating what we would consider to be the best choice for pricing, we are recommending Option B.

This option will increase the elementary lunch price and the secondary lunch price by 10 cents. This equates to \$17.20 per year per student.

I have included the spreadsheet that Nancy used in her presentation as well as the 2013/14 lunch prices for Monroe county school districts.

KE/ls
Attachments
xc: Nancy Boykin

Meal Price Comparisons 2013 - 2014 School Year

LUNCH

School District	Elementary	Middle School	High School
Airport	\$2.00	\$2.60/\$2.85	\$2.60/\$2.85
Bedford	\$2.50	\$2.60	\$2.60
Dundee	\$2.25	?	?
Ida	\$2.20	\$2.60	\$2.70
Jefferson	\$2.20	\$2.70	\$2.70
Mason	\$2.25	\$2.50/\$2.95	\$2.50/\$2.95
Monroe	\$1.85	\$2.60	\$2.60
MCISD	\$1.95	\$1.95	\$1.95
Summerfield	\$2.20	\$2.75/\$2.85	\$2.75/\$2.85
Whiteford	\$2.35	\$2.65/\$2.95	\$2.65/\$2.95
Woodhaven	\$2.70	\$3.10/\$3.75	\$3.10/\$3.75

BREAKFAST

School District	Elementary	Middle School	High School
Airport	1.20	1.40	1.40
Bedford	1.30	1.30	1.30
Dundee	1.25	?	?
Ida	1.10	1.10	1.10
Jefferson	1.00	1.00	1.00
Mason	1.10	1.20	1.20
Monroe	1.00	1.00	1.00
MCISD	1.25	1.25	1.25
Summerfield	1.00	1.00	1.00
Whiteford	1.10	1.10	1.10
Woodhaven	1.25	1.25	1.25

SY 2014-15 Price Adjustment Calculator

[Go to Instructions](#)

SY 2014-15 Weighted Average Price Requirement	
Requirement price to the nearest cent	Optional price requirement ROUNDED DOWN to nearest 5 cent
\$ 2.34	\$ 2.30
Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)	

SY 2013-14 Weighted Average Price Calculator				
Enter the paid prices and number of paid lunches sold at each price for October 2013.				
	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2013-14 Weighted Average Price
1.	11,091	\$ 1.85	\$ 20,518.35	
2.	10,332	\$ 2.60	\$ 26,863.20	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	21,423		\$ 47,381.55	\$ 2.21
Note: SY 2013-14 Weighted Average Price equal to or above \$2.65 are compliant for SY 2014-15. \$2.65 is the difference between the Free and Paid reimbursement rates for SY 2013-14.				

Total Price Increase for SY 2014-15
\$ 0.09

Required price for SY 2014-15 (with 10 cent cap)
\$ 2.30

Remaining increase carried forward to SY 2015-16
\$ -

Remaining credit carried forward to SY 2015-16
\$ -

[Go to SY2014-2015 Report](#)

Step 3 (Optional)

Pricing Estimation Calculator				
Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.				
	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	Weighted Average Price
1.	11,091	\$ 1.90	\$ 21,072.90	
2.	10,332	\$ 2.75	\$ 28,413.00	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	21,423		\$ 49,485.90	\$ 2.31

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

MASB 2014-2015 MEMBERSHIP DUES

BACKGROUND

The Michigan Association of School Boards is an important resource for information and materials for school board members. There are many benefits which are available by being a member of MASB, including the annual state conference. The MASB works as an advocate for local school board governance. This year they are requesting \$7,090 based on the official pupil count from fall of 2013. (Last year’s fees: \$6,942)

ENCLOSURE

Michigan Association of School Boards Renewal Notice and Informational Sheet

RECOMMENDATION

Move to approve the 2014/15 membership dues to the Michigan Association of School Boards in the amount of \$7,090.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



2014-2015 MEMBERSHIP RENEWAL NOTICE

Barry Martin
 Monroe Public Schools
 PO Box 733
 Monroe, MI 48161-0733

District Number: 58010
 Date: 5/9/14

The Michigan Association of School Boards appreciates the membership of your school district for the fiscal year 2014-2015 which begins July 1.

YOUR MDE AUDITED FALL PUPIL COUNT:	5949	
MASB SCHOOL DISTRICT 2014-2015 MEMBERSHIP:		\$7,090
LEGAL TRUST FUND ANNUAL RENEWAL CONTRIBUTION:		\$0
DUES RENEWAL SUBTOTAL:		\$7,090

Dues Plus Choices *

Workshop(s):	QTY: _____	x Price: _____	=	_____
Board Retreat(s):	QTY: _____	x Price: _____	=	_____
CBA Course Package:	QTY: _____	x Price: _____	=	_____

Add Dues Renewal Subtotal to Dues Plus Choices for **Grand Total Payable to MASB: \$**

**See enclosure for details on this special offer for board development.*

DIRECT FINANCIAL BENEFITS OF MEMBERSHIP:

One of the many benefits of membership with MASB, as described in the attached letter, is the ability for our members to participate in the SET-SEG insurance pools. In addition to competitive rates, many of our member districts enjoy significant workers' compensation premium reductions and property casualty returns of surplus. **Last year your participation resulted in the following returns to your district:**

Workers' Compensation Pool Premium Reduction	\$0.00
Property Casualty Pool:	\$37,940.60

Please forward payment and copy of this invoice no later than June 30, 2014 to:
 MASB, 1001 Centennial Way, Suite 400, Lansing, MI 48917-8249 Questions? Call 517-327-5900

WHITE COPY-SUPERINTENDENT * GREEN COPY-BOARD PRESIDENT *

**MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION
2014-15 MEMBERSHIP**

BACKGROUND

The Michigan High School Athletic Association is a voluntary, non-profit corporation comprised of public, private and parochial junior high/middle and senior high schools whose Boards of Education have voluntarily applied for and received membership for their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. School systems that wish to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules.

ENCLOSURE

Memo from MHSAA Executive Director
Membership Resolution

RECOMMENDATION

Move to adopt the Michigan High School Athletic Association membership resolution for the year August 1, 2014 through July 31, 2015 as presented.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____




michigan high school athletic association

John E. Roberts, Executive Director

1661 Ramblewood Drive • East Lansing, MI 48823-7329 • 517-332-5046 • Fax 517-332-4071 • Web mhsaa.com

TO: Superintendents of Schools

FROM: John E. Roberts, Executive Director 

DATE: May, 2014

SUBJECT: 2014-15 Membership – **Take Action Now!**

Unlike classroom courses of our schools, the interscholastic athletic program requires opponents; and to help promote a level playing field for competition, the interscholastic athletic program requires some organization to provide a forum to assist in developing competitive standards and to help assure they are maintained. For many years, many schools have worked through the Michigan High School Athletic Association to establish a common set of rules, for the orderly administration of an interscholastic athletic program which promotes academic integrity and competitive equity.

According to Michigan Attorney General Opinion #4795 of 1977, any local board of education which desires to do so may voluntarily join the MHSAA by adopting the rules of the association and agreeing to enforce those rules with respect to its schools. Institutional control remains the key to this organization.

Enclosed are two copies of the MHSAA Membership Resolution for the year August 1, 2014 through July 31, 2015. A copy describing essential eligibility requirements in PDF format may be downloaded from the MHSAA web site at MHSAA.com.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its board of education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1). A lapse in membership, even though for only a week can create unnecessary problems should there be claims under the catastrophic medical insurance plan or eligibility rulings to be made during that period.

While it is not a prerequisite to conducting an interscholastic athletic program, MHSAA membership is required for all school districts which wish their high schools to participate in MHSAA post-season tournaments. If the Membership Resolution is not signed and returned by the fourth Friday after Labor Day (October 2), your district's schools may not enter MHSAA post-season tournaments during 2014-15.

If the Membership Resolution is being returned from a multi-school district or diocese, please list ALL junior and senior high schools for which membership is requested. We strongly urge that all junior high/middle schools become MHSAA members, subject to MHSAA rules that are especially designed for students of that age and educational programs of that level. In order to assure compatible philosophies and equitable opportunities and competition, you are urged to invite all the junior high/middle schools against which yours compete or which feed into your high schools to also become MHSAA member schools if they are not already.

-Over-

The Membership Resolution obligates the listed schools of your district to follow the standardized rules if your schools wish to qualify for and participate in MHSAA post-season tournaments, and it obligates your administration and board of education to enforce those rules.

Complete the Membership Resolution only if your district intends to fulfill these obligations without exception.

Also enclosed is a copy of the minutes of the MHSAA Representative Council Meeting held May 4-5, 2014. Regulation CHANGES as indicated in the minutes will be published in the 2014-15 *Handbook*, which we anticipate receiving from the printer before June 15. Copies will be sent to each superintendent and each member school immediately after delivery to our office. Please review the minutes of the Representative Council's Dec. 6 and March 21 meetings where other changes for 2014-15 were developed. Minutes can be found on the Administrators page on mhsaa.com.

Thank you for your cooperation with these first procedures for the 2014-15 year of inter-scholastic athletics, which we will try our very hardest to make the very best experience possible.

POINTS OF EMPHASIS FOR 2014-15

1. It is a condition of membership that each board of education/governing board adopt a code of good sportsmanship for its athletes, coaches and spectators, on educational program to promote good sportsmanship and a system of progressive discipline for failures to behave according to the code of good sportsmanship. It is a condition of membership that this code of good sportsmanship, and/or a separate code of conduct for athletics, must prohibit use of illegal performance enhancing substance and specify a period of ineligibility for students who violate the school's policy.
2. Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests; and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.
3. This fall, the first of three enhancements to the health and safety preparation of coaches takes effect. All high school assistant and sub varsity coaches must complete a rules and risk management requirement similar to high school varsity head coaches. In the fall of 2015, all high school varsity head coaches must be CPR certified. In the fall of 2016, all first-time high school varsity head coaches must have completed the MHSAA's Coaches Advancement Program Level 1 or 2.

JER/ck

Enclosures



2014-15

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2014 — through July 31, 2015

LIST ON BACK

_____ the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2014-15 must be listed on the back of this form)

Monroe Public Schools City of Monroe

County of Monroe, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2014 and shall remain effective until July 31, 2015, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Monroe Public School(s), on the 3rd day of June, 2014, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Monroe Public Schools
(Governing Body Name)
1275 N. Macomb St.
(Address)
Monroe
(City)

Board Secretary Signature
or Designee
 Check if Designee

Schools Which Are To Be MHSAA Members During 2014-15

NOTE: Pursuant to the MHSAA Constitution, "All high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has an enrollment and on-site attendance of at least 15 students, whether for grades 7 and 8, or 7 through 9, or 10 through 12, or 9 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization." If enrollment falls below the minimum, the school must notify the MHSAA and its membership will be suspended.

Senior High School(s)

Junior High /Middle School(s) (How many students in grades 7 & 8)

- | | |
|-----------------------|---|
| 1. <u>Monroe High</u> | 1. <u>Monroe Middle</u> (<u>1000</u>) |
| 2. _____ | 2. _____ () |
| 3. _____ | 3. _____ () |
| 4. _____ | 4. _____ () |
| 5. _____ | 5. _____ () |
| 6. _____ | 6. _____ () |
| 7. _____ | 7. _____ () |
| 8. _____ | 8. _____ () |
| 9. _____ | 9. _____ () |
| 10. _____ | 10. _____ () |
| 11. _____ | 11. _____ () |
| 12. _____ | 12. _____ () |
| 13. _____ | 13. _____ () |
| 14. _____ | 14. _____ () |
| 15. _____ | 15. _____ () |
| 16. _____ | 16. _____ () |
| 17. _____ | 17. _____ () |
| 18. _____ | 18. _____ () |
| 19. _____ | 19. _____ () |
| 20. _____ | 20. _____ () |

If necessary, list additional schools on a separate sheet.

CONNECTED MATH FOR GRADES 6, 7, AND 8

BACKGROUND

Michigan Grade Level Content Expectations in Language Arts and Math are being replaced with the National Common Core Curriculum. With this, the MEAP and MME will be replaced with a national assessment beginning in the spring of 2015. Much of our curriculum work this year has focused on integrating and aligning the new National Common Core with the current curriculum. Teachers have worked in curriculum committees and study groups to evaluate curriculum expectations that are already strongly aligned and target areas in a stronger alignment and resources are necessary.

Due to the sequential and contextual nature of the mathematics expectations, the district math committee and study groups are recommending the purchase of resources from Pearson Connected Mathematics for grades sixth, seventh and eighth. The resources represent the culmination of over 20 years of research and development funded by the National Science Foundation, TERC (Technical Education Research Centers), and Pearson which was aimed at improving the teaching and learning of elementary and middle school mathematics. The Connected Mathematics Project (CMP) was funded by the National Science Foundation between 1991 and 1997 to develop a mathematics curriculum for grades six through eight. The result was Connected Mathematics, a complete mathematics curriculum that helps students develop understanding of important concepts, skills, procedures, and ways of thinking and reasoning in number, geometry, measurement, algebra, probability, and statistics.

In addition to aligning with the common core, these supplements will strengthen the consistency of our math program throughout elementary and middle school.

ENCLOSURE

See the attached cost proposal with the breakdown for each item including the items they are not charging us for.

RECOMMENDATION

Move to approve the purchase of Pearson Connected Mathematics for grades sixth, seventh, and eighth, which will support the mathematics curriculum alignment with the National Common Core at an estimated amount not to exceed \$181,617.83

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**Monroe - CMP3
CMP3 - 5/23/14 - with Math XL**

School Information:	
MONROE PUBLIC SCHOOL DISTRICT	
School District Name	
PO BOX 733	
Address	
MONROE, MI 48161	
City / State / ZIP	
(734) 265-3000	
Phone Number	

Purchase Summary		
Description	Amount Free	Amount Charged
CMP3 2014 pricing 2014	\$59,780.19	\$168,683.18
Subtotal	\$59,780.19	\$168,683.18
8% Shipping & Handling		\$12,934.65
Total		\$181,617.83

* Prices effective through Sept. 30, 2014.
 ** Prices do not include applicable taxes.
 **** Titles are subject to change without notice.

To Order:
 Curriculum Customer Service
 Email: k12cs@eosthelp.com
 Phone: 1-800-848-9500
 Fax: 1-877-260-2530
 Online at OASIS: <http://k12oasis.pearson.com>
 deegid_S00000023 05/23/2014

CMP3 - 5/23/14 - with Math XL

CMP3 2014 pricing 2014

	Description	ISBN	Price	Quantity		Total	
				Free	Charge	Free	Charge
CMP3 2014 pricing 2014							
Grade 6							
1	CONNECTED MATHEMATICS 3 STUDENT EDITION PACKAGE + ACTIVE E-BOOK 6-YEAR LICENSE + MATHXL 6-YEAR STUDENT ACCESS PACK GRADE 6 COPYRIGHT 2014	9780133299090	114.47	72	376	\$8,241.84	\$43,040.72
2	CONNECTED MATHEMATICS 3 TEACHER BUNDLE GRADE 6 2014	9780133224979	499.97	19	0	9,499.43	0.00
3	CONNECTED MATHEMATICS 3 MANIPULATIVES KIT GRADE 6 COPYRIGHT 2014	9780133278651	208.97	10	9	2,089.70	1,880.73
Grade 7							
1	CONNECTED MATHEMATICS 3 STUDENT EDITION PACKAGE + ACTIVE E-BOOK 6-YEAR LICENSE + MATHXL 6-YEAR STUDENT ACCESS PACK GRADE 7 COPYRIGHT 2014	9780133299106	114.47	100	500	\$11,447.00	\$57,235.00
2	CONNECTED MATHEMATICS 3 TEACHER BUNDLE GRADE 7 2014	9780133224986	499.97	7	0	3,499.79	0.00
3	CONNECTED MATHEMATICS 3 MANIPULATIVES KIT PACKAGE 1 GRADE 7 COPYRIGHT 2014	9780133278668	294.97	4	3	1,179.88	884.91
4	CONNECTED MATHEMATICS 3 MANIPULATIVES KIT PACKAGE 2 GRADE 7 COPYRIGHT 2014	9780133278682	231.97	4	3	927.88	695.91
Grade 8 Algebra 1							
1	CONNECTED MATHEMATICS 3 STUDENT EDITION PACKAGE + ACTIVE E-BOOK 6-YEAR LICENSE + MATHXL 6-YEAR STUDENT ACCESS PACK GRADE 8 ALGEBRA 1 COPYRIGHT 2014	9780133299137	114.47	100	500	\$11,447.00	\$57,235.00
2	CONNECTED MATHEMATICS 3 TEACHER EDITION PACKAGE GRADE 8 ALGEBRA 1 COPYRIGHT 2014	9780133281583	499.97	7	0	3,499.79	0.00
3	CONNECTED MATHEMATICS 3 MANIPULATIVES KIT GRADE 8 COPYRIGHT 2014	9780133278699	236.97	4	3	947.88	710.91
Professional Development							
1	CMP3 PRODUCT IMPLEMENTATION ESSENTIALS PREPAID	0000000119546	3,500.00	1	1	\$3,500.00	\$3,500.00
2	CMP3 SMALL GROUP LESSON STUDY PREPAID	0000000119484	3,500.00	1	1	3,500.00	3,500.00
Subtotal						\$59,780.19	\$168,683.18
Purchase Subtotal						\$59,780.19	\$168,683.18
8% Shipping & Handling							\$12,934.65
Totals						\$59,780.19	\$181,617.83

Proposal Grand Total: \$181,617.83

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: <http://k12oasis.pearson.com>
For OASIS assistance: 1-800-850-9124

- * Prices effective through Sept. 30, 2014.
- ** Prices do not include applicable taxes.
- *** Titles are subject to change without notice.

Note: This is a cost proposal. It is not a formal contract.

Ordering Information:

Schools: Simply enclose your official purchase order, authorized signature, and title.

Teachers: We can bill your school if you provide an approved P.O.

Individuals: Please enclose check, money order, or credit card information.

Shipping Charges:

All orders are billed approximately 10% shipping & handling. Orders under \$100 may be billed more.

International and overseas shipping and handling are slightly higher.

Special handling is additional on all orders.

All prices are in U.S. dollars, guaranteed until Sept. 30, 2014. Please call for current prices.

Districts/schools registering to use OASIS for the first time receive a promo code for 3% freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

<p>Ship To: Please Print</p> <p>NAME: _____</p> <p>MONROE PUBLIC SCHOOL DISTRICT</p> <p>E-MAIL ADDRESS: _____</p> <p>INSTITUTION: _____</p> <p>PO BOX 733</p> <p>ADDRESS: _____</p> <p>MONROE MI, 48161</p> <p>CITY STATE ZIP</p> <p>(734) 265-3000</p> <p>PHONE # BEST TIME TO CALL</p>	<p>Bill To:</p> <p>NAME: _____</p> <p>MONROE PUBLIC SCHOOL DISTRICT</p> <p>E-MAIL ADDRESS: _____</p> <p>INSTITUTION: _____</p> <p>PO Box 733</p> <p>ADDRESS: _____</p> <p>Monroe MI, 48161</p> <p>CITY STATE ZIP</p> <p>(734) 265-3000</p> <p>PHONE # BEST TIME TO CALL</p>
<p><input type="checkbox"/> Pre-Paid Order</p> <p><input type="checkbox"/> Check <input type="checkbox"/> Money Order Enclosed</p> <p>_____ PURCHASE ORDER NO.</p> <p>_____ AUTHORIZED SIGNATURE</p> <p>_____ TITLE</p>	<p><input type="checkbox"/> Credit Card Order:</p> <p><input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Discover</p> <p>_____ CARD NO EXP. DATE</p> <p>_____ SIGNATURE</p>

Pearson
Curriculum Customer Service
PO Box 2500
145 S. Mt. Zion Road
Lebanon, IN 46052
Email: k12cs@custhelp.com
Phone: 1-800-848-9500 or Fax 1-877-260-2530
Monday-Friday, 8am - 5pm EST; 8am - 6pm DST
Order OASIS: <http://k12oasis.pearson.com>

For additional information regarding product go to:
<http://www.pearsonschool.com>



**MANOR ELEMENTARY SCHOOL
LEVELED LITERACY INTERVENTION PROGRAM**

BACKGROUND

The Fountas & Pinnell Leveled Literacy Intervention System (LLI) is a small-group, supplementary literacy intervention program designed to help teachers provide powerful, daily, small-group instruction for the lowest achieving students at their grade level. Through systematically designed lessons and original, engaging leveled books, LLI supports learning in both reading and writing, helps students expand their knowledge of language and words and how they work. The goal of LLI is to bring students to grade level achievement in reading. Students in need of intervention will benefit from this program.

ENCLOSURE

See the attached cost proposal for purchase of the described Leveled Literacy Intervention program from Heinemann Publishing.

RECOMMENDATION

Move to approve the purchase of the instructional resources from Heinemann Publishing. The total cost for the materials, plus shipping, will not exceed \$5,130.00. The entire amount will be paid through the 2013-2014 Title I funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



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Step 2. Billing Info

Step 3. Review Order

👤 **Welcome, carr@monroe.k12.mi.us . Please Continue Your Checkout Process Below:**

🔒 **Please Enter Your Billing Information**

This transaction is protected by a highly secure SSL Certificate for your protection.

Taxes, Shipping & Order Total

Order Subtotal: \$4,750.00

Taxes: \$0.00

Shipping & Handling: \$380.00

Order Total: \$5,130.00

ARBORWOOD CAMPUS ELA BOOK PURCHASE

BACKGROUND

The Arborwood Elementary Campus would like to purchase reading units to supplement their E.L.A. program this is part of the School Improvement work to provide highly effective workshop instruction and improve student achievement across the curriculum. Each curriculum in grades, 2nd -6th includes one or more specific reading units that require teachers to have multiple copies of different types of books, available to their students to compliment the unit.

This purchased will enhance the books already purchased and develop a span of lower-higher reading levels. Also, some of the units call for more than one book in a series to be read during a certain amount of time, and this purchase will make that possible. For grades Y5-1, each of the reading units recommends specific books and titles based on familiar characters, alphabet books, nursery rhymes, etc. that teachers should have available to their students at lower levels. These books are used in partner reading and or small book group discussions.

This purchase will provide the books to support all of the above, as well as, the summer reading program. It will not exceed \$14,300.00.

ENCLOSURES

- Quote for all the books from Amazon.com.

RECOMMENDATION

Move to approve the purchase of ELA books for the Arborwood Elementary Campus for a total cost not to exceed \$14,300.00. The total amount of this purchase will be covered by 2013-2014 Arborwood Title I funds in accordance with allowable expenditure guidelines for use of federal funds for supplemental instructional programming.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Book Club Books to Support Calkins Reading and Writing Units

Y5/Kindergarten

Total for 7 teachers = 2717.47

www.booksource.com

Name of Book Set	# needed	Item Number	Booksource price each
Teaching with Alphabet Books	7	NS-ABC 12-13	72.66
Nursery Rhymes	7	E-ENU 13-14	68.88
Green Light Readers Curious George	7	E-ECG 13-14	23.92
I can read Berenstain Bears	7	E-EBB 13-14	29.90
I can read Amelia Bedelia	7	E-EAM 13-14	44.85

www.shop.scholastic.com

	# needed	Item Number	Scholastic price each
123's collection grades Prek-K	7	NTS913811	59.00
Caldecott Winners grades K-2	7	NTS51813	89.00

1st grade

Total for 5 teachers = 1432.80

www.amazon.com

		# needed	ISBN	Amazon price each
Character Lev E-G	Gus Makes a Gift	16	978-0545244695	3.26
Character Lev E-G	Gus Makes a Friend	16	978-0545244701	3.28
Character Lev E-G	Gus Gets Scared	16	978-0545244718	3.05
Character Lev L	George and Martha Tons of Fun	16	978-0395426463	6.26
Character Lev L	George and Martha One Fine Day	16	978-0395329214	6.26
Character Lev F,G	Piggie & Elephant: We are in a Book	16	978-1423133087	5.17
Character Lev F,G	Piggie & Elephant: Should I share my ice cream?	16	978-1423143437	5.10
Character Lev J	Mr. Putter and Tabby Bake the Cake	16	978-0152002145	5.39
Character Lev J	Mr. Putter and Tabby Feed the Fish	16	978-0152163662	5.39
Character Lev K	Houndsley and Catina: Candlewick Spark	16	978-0763666385	3.59
Character Lev K	Houndsley and Catina: Birthday Surprise	16	978-0763666392	3.59
Character Lev J-1	Fly Guy: Ride Fly Guy Ride	16	978-0545222761	5.33
Character Lev J-1	There was an old lady who swalled Fly Guy	16	978-0439639064	5.22
Character Lev K	Iris and Walter	16	978-0547745558	5.39
Character Lev K	Iris and Walter: True Friends	16	978-0152056803	5.36

2nd grade

Total for 4 teachers = 1012.16

www.amazon.com

		# needed	ISBN	Amazon price each
Series BC Level M	Katie Kazoo #1: Anyone but me	16	978-0448426532	3.59
Series BC Level M	Katie Kazoo #2: Out to Lunch	16	978-0448426549	3.59
Series BC Level J	Fox at School	16	978-0140365443	3.59
Series BC Level J	Fox all week	16	978-0140377088	3.69
Series BC Lev F,G	Piggie & Elephant: Bird on your head	16	978-1423106869	5.17
Series BC Lev F,G	Piggie & Elephant: I broke my trunk	16	978-1423133094	5.10
Series BC Lev J	Mr. Putter and Tabby Pour the Tea	16	978-0152009014	5.39
Series BC Lev J	Mr. Putter and Tabby Walk the Dog	16	978-0152008918	5.39
Series BC Lev K	Houndsley and Catina: Quiet Time	16	978-0763668631	3.59
Character Lev K	Houndsley and Catina: Plink and Plunk	16	978-0763666408	3.59
Character Lev J-I	Fly Guy meets Fly Girl	16	978-0545110297	5.71
Character Lev J-1	I Spy Fly Guy	16	978-0545110280	5.71
Character Lev K	Iris and Walter and the Birthday Party	16	978-0544104983	3.79
Character Lev K	Iris and Walter The School Play	16	978-0152056681	5.36

www.amazon.com

		# needed	ISBN	Amazon price each
Biography BC N	Who was George Washington?	16	978-0448448923	3.24
Mystery BC P	Nancy Drew Notebooks Slumber Party Secret	16	978-0671879457	4.49
Mystery BC P	Encyclopedia brown solves them all	16	978-0142409206	4.49
Mystery BC N	A to Z mysteries super edition 6: castle	16	978-0385371599	5.39
Mystery BC T	Public Enemy #2 (Horowitz sequel)	16	978-0142402184	6.29
Mystery BC O	Ballpark Mysteries: Fenway Foul UP	16	978-0375867033	4.49
Mystery BC N	Jigsaw Jones #4: Spooky Sleepover	16	978-0590691291	4.49
Mystery BC K	Nate the Great Monster Mess	16	978-0440416623	4.49
Mystery BC K	Nate the Great: Owl Express	16	978-0440419273	4.49
Mystery BC J	Young Cam Jansen: Pizza Shop Mystery	16	978-0142300206	3.63
Mystery BC J	Young Cam Jansen: 100 th Day Mystery	16	978-0142416853	3.59
Mystery BC K	Bones: The Birthday Mystery	16	978-0142414323	3.59
Mystery BC K	Bones: The Big Yellow Mystery	16	978-0142410424	3.84
Mystery BC M	The Zack Files: a Ghost named Wanda	16	978-0448412610	4.49
Series BC Level N	Melvin Benderman: Revenge McNasty Bro	16	978-0805078374	7.19
Series BC Level M	Polk Street Kids: Beast in Ms. Rooney's Rm	16	978-0440404859	4.49
Series BC Level K	Iris and Walter and Cousin Howie	16	978-0547850689	3.59
Series BC Level K	Iris and Walter and Baby Rose	16	978-0547850641	4.49
Series BC Level L	Rainbow Magic #1 Ruby the Red Fairy	16	978-0439738613	4.08
Series BC Level L	Rainbow Magic #2 Amber the Orange Fairy	16	978-0439744652	4.08
Series BC Level L	George and Martha Encore	16	978-0395253793	6.26
Series BC Level L	George and Martha	16	978-0395199725	6.26
Series BC Level J	Fox at School	16	978-0140365443	3.59
Series BC Level J	Fox all week	16	978-0140377088	3.69
Series BC Level J	Mr. Putter and Tabby Take the Train	16	978-0152023898	5.39
Series BC Level J	Mr. Putter and Tabby Paint the Porch	16	978-0152024741	5.39
Social Iss. Lev M	The One in the Middle is the Green Kangaroo	16	978-0440467311	5.39
Social Iss. Lev O	Ramona and her Mother	16	978-0380709526	6.29
Social Iss. Lev L	Song Lee in Room 2b	16	978-0141304083	3.23
Social Iss. Lev O	A mouse called wolf	16	978-0375800665	5.39
Social Iss. Lev O	A Hundred dresses	16	978-0152052607	4.51
Social Iss. Lev O	Ramona the Brave	16	978-0380709595	6.29
Social Iss. Lev N	How to be cool in third grade	16	978-0141304663	4.49
Social Iss. Lev M	Judy Moody Saves the World!	16	978-0763648596	5.39

www.amazon.com

		# needed	ISBN	Amazon price each
For Informational writing unit: Underground Railroad theme	If You traveled on the underground railroad	16	978-0590451567	5.71
	The Story of Harriet Tubman	16	978-0440404002	5.39
	The underground railroad: a history just for kids	16	978-1478178903	5.39
	Who was Harriet Tubman?	16	978-0448428895	4.49
	The Drinking Gourd: Story of the Underground Railroad	16	978-0064440424	3.99
	Harriet Tubman: Conductor on the underground railroad	16	978-0064461818	6.29
	The Last Safe House: Story of the Underground Railroad	16	978-1550745092	4.09
	Unspoken: A story from the underground railroad	16	978-0545399975	12.23
HF BC Level M	The Secret to Freedom	16	978-1584302513	8.95
HF BC Level P	Willie McLean and the Civil War Surrender	16	978-1575056982	6.26
HF BC Level M	Goin' Someplace Special	16	978-1416927358	7.19
Social Iss. Lev T	Joey Pigza Loses Control	16	978-0312661014	6.29
Social Iss. Lev R	The River	16	978-0307929617	7.19
Social Iss. Lev S	A Taste of Blackberries	16	978-0064402385	5.39
Social Iss. Lev S	The Great Gilly Hopkins	16	978-0064402019	5.39
Social Iss. Lev T	Diary of a Wimpy Kid: The Last Straw	16	978-0810970687	9.79
Social Iss. Lev R	Strider	16	978-0380712366	5.39
Social Iss. Lev R	Iggie's House	16	978-1481411042	6.29
Social Iss. Lev S	Journey	16	978-0440408093	5.39
Social Iss. Lev Q	Fourth Grade Rats	16	978-0545464789	4.58

www.amazon.com

		# needed	ISBN	Amazon price each
HF BC Level R	Phoebe the Spy	16	978-0698119567	6.29
HF BC Level V	The Fighting Ground	16	978-0064401852	5.39
Fantasy BC T	Bridge to Terabithia	16	978-0064401845	6.29
Fantasy BC Lev. U	Warriors: The Dawn of Clans #1: Sun Trail	16	978-0062063489	6.29
Fantasy BC Lev. U	Spirit Animals: Book one: Wild Born	16	978-0545522434	7.34
Fantasy BC Lev. N	The Hidden Stairs and Magic Carpet: Secrets of Droon Book 1	16	978-0590108393	3.80
Fantasy BC Lev. P	Dragon Slayers #1: The New Kid at School	16	978-0448431086	4.54
Fantasy BC Lev. S	Deltora Quest #1: The Forests of Silence	16	978-0545460200	5.39
Fantasy BC Lev. M	Unicorn Secret: Moonsilver #1	16	978-0689842696	4.49
HF BC/Int. Text R	Skylark	16	978-0064406222	5.39
HF BC/Int. Text Q	Little House on the Prairie	16	978-0064400022	6.29
HF BC/Int. Text X	Out of Dust	16	978-0590371254	5.71
Int. Text Set Lev R	Because of Winn Dixie	16	978-0763644321	4.06
Int. TextSetLev M	The Other Side	16	978-0399231162	10.95
Int. Text Set Lev J	Oliver Button is a Sissy	16	978-0156681407	6.39
Int. Text Set LevN	Your Move	16	978-0152001810	13.60
Int. Text Set Lev T	Tiger Rising	16	978-0763618988	5.39
Int. Text Set Lev T	Edwards Eyes	16	978-1416927440	5.39
Int. TextSet LevM	Fly Away Home	16	978-0395664155	6.29
Author Study P	Paulsen: Dogteam	4	978-0440411307	6.29
Author Study T	Paulsen: Woodsong	4	978-1416939399	6.29
Author Study U	Paulsen: The Winter Room	4	978-0545085342	4.89
Author Study V	Paulsen: Dogsong	4	978-1416939627	6.29
Author Study W	Haddox: Takeoffs and Landings	4	978-0689855436	6.29
Author Study Q	Haddox: Because of Anya	4	978-0689869938	5.39
Author Study U	Haddox: The House on the Gulf	4	978-1416914068	6.29
Author Study W	Haddox: Escape from Memory	4	978-1442446021	8.09
Author Study V	Creech: Ruby Holler	4	978-0060560157	6.29
Author Study W	Creech: Walk two Moons	4	978-0064405171	4.11
Author Study Y	Creech: Replay	4	978-0060540210	6.29
Author Study V	Creech: Bloomability	4	978-0064408233	6.29
Author Study W	Haissan: Chomp	4	978-0375868276	6.12
Author Study W	Haissan: Flush	4	978-0375861253	6.29
Author Study W	Haissan: Hoot	4	978-0440419396	4.22
Author Study W	Haissan: Scat	4	978-0440421047	7.19

6th grade

Total for 4 teachers = 2330.24

www.amazon.com

		# needed	ISBN	Amazon price each
Series BC Level W	Silverfin: Double or Die	16	978-1423110996	8.09
Series BC Level T	Joey Pigza Loses Control	16	978-0312661014	6.29
Series BC Level T	I am Not Joey Pigza	16	978-0312661007	6.29
Series BC Level T	Keys to the Kingdom #1: Mister Monday	16	978-0439551236	6.10
Series BC Level T	Keys to the Kingdom #2: Grim Tuesday	16	978-0439436557	6.10
Series BC Level W	Leven Thumps and the Gateway to Foo	16	978-1416928065	8.09
Series BC Level W	Leven Thumps and the Whispered Secret	16	978-1416947189	8.09
HF BC Level S	Letters from Rifka	16	978-0312535612	6.29
HF BC Level R	Shadows on the Sea	16	978-0689849275	6.29
HF BC Level T	Nory Ryan's Song	16	978-0440418290	6.29
HF BC Level U	The Watsons Go to Birmingham	16	978-0440414124	6.29
Social Iss. Lev V	Pictures of Hollis Woods	16	978-0440415787	6.29
Social Iss. Lev W	Roll of thunder hear my cry	16	978-0142401125	4.51
Social Iss. Lev U	The Sign of the Beaver	16	978-0547577111	3.94
Social Iss. Lev U	Wringer	16	978-0064405782	6.29
Social Iss. Lev. W	Walk two moons	16	978-0064405171	4.11
Social Iss. Lev. U	Tale of Despereaux	16	978-0763625290	4.52
Social Iss. Lev v	Esperanza Rising	16	978-0439120425	4.19
Social Iss Lev.	Among the Hidden #3 Betrayed	16	978-0689839092	7.19
Social Iss Lev.	Among the Hidden #4 Barons	16	978-0689839108	6.29
Social Iss Lev.	Small Steps	16	978-0385733151	8.99
Social Iss. Lev. Z	Ungifted	16	978-0061742675	7.19
Social Iss. Lev	Milkweed	16	978-0375861475	7.92

**ELEMENTARY SCHOOL PLANNERS
2014/2015 SCHOOL YEAR**

BACKGROUND

The elementary principals, as a group, are requesting permission to purchase common elementary planners at a cost of \$4345.10 plus shipping and handling from School Datebooks. The student planner has been purchased each year as a tool for the teachers and students to stay organized.

ENCLOSURES

Enclosed are copies of each quote for the individual schools with the cost of the planners by building. The money will come from the Elementary Curriculum – Teaching Supplies account.

RECOMMENDATION

Move to approve the purchase of 2,100 student planners from School Datebooks in the amount of \$4345.10 plus shipping and handling.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



2014 Engage 8.5x11 Contract

2880 U.S. Hwy. 231 S., Suite 200
Lafayette, IN 47909-2874
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Custer Elementary School 1
5003 W. Albain Rd.
Monroe, MI 48161

Administrator
Ms Jennifer Bennett, Principal
Phone: (734) 265-4300
Fax: (734) 265-4301
Email: bennett@monroe.k12.mi.us

Contact
Ms. Michelle Young, Principals secretary
Phone: (734) 265-4300
Fax: (734) 265-4301
Email: zienert@monroe.k12.mi.us

Date: 1/31/2014
Sales Rep: Heather Siemers
CSR: Mary Hinckley

Billing and Shipping

Bill To PO#: Monroe Public Schools
1275 North Macomb
Monroe, MI 48161

Ship To Custer Elementary School 1
Mrs. Mari Treece
5003 W. Albain Rd.
Monroe, MI 48161

Product	# Books	# Pages	Cost/Book	Base Cost
Engage 8.5x11	600	0	\$2.09	\$1,254.00

Discounts* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$1,254.00	x	0.00	\$0.00
4% Discount for contracts received by 10/18/13*	\$1,254.00	x	0.00	\$0.00
3% Discount for contracts received by 12/13/13*	\$1,254.00	x	0.00	\$0.00
2% Discount for contracts received by 4/4/14*	\$1,254.00	x	0.00	\$0.00
1% School District Discount	\$1,254.00	x	0.01	\$12.54

Enhancements

Orders < 250 will incur a per book fee if any Enhancement is selected.

Standard Cover - view your options at www.schooldatebooks.com (circle selection): Horizon, Hands	\$0.25	x	0	\$0.00
Vinyl pocket page	\$0.00	x	600	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.30	x	0	\$0.00
	\$0.20	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$1,241.46

Shipping and Handling 12% , Minimum \$25 *Rates apply to US/Canada shipments only \$148.98

Sales Tax: Exempt#: 38-6002820 \$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$1,390.44

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

No deliveries prior to 5/1/2014. To ensure on-time delivery, we will ship 7-10 days before your Earliest Delivery Date (EDD), if all deadlines are met. It is possible that your books may arrive before your Desired Delivery Date (DDD). Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 1-week window between the EDD and DDD is suggested.

Desired Delivery Date: _____

Earliest Delivery Date: _____

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

One-Year Contract

We agree to purchase datebooks from School Datebooks for the year of 2014-2015.

Three-Year Contract

We agree to purchase datebooks from School Datebooks for the years of 2014-2015, 2015-2016, 2016-2017 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title



2014 Imagine 8.5x11 Contract

2880 U.S. Hwy. 231 S., Suite 200
Lafayette, IN 47909-2874
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Custer Elementary School 1
5003 W. Albain Rd.
Monroe, MI 48161

Administrator
Ms Jennifer Bennett, Principal
Phone: (734) 265-4300
Fax: (734) 265-4301
Email: bennett@monroe.k12.mi.us

Contact
Ms. Michelle Young, Principals secretary
Phone: (734) 265-4300
Fax: (734) 265-4301
Email: zienert@monroe.k12.mi.us

Date: 1/31/2014
Sales Rep: Heather Siemers
CSR: Mary Hinckley

Billing and Shipping

Bill To PO#: Monroe Public Schools
1275 North Macomb
Monroe, MI 48161

Ship To Custer Elementary School 1
Mrs. Mari Treece
5003 W. Albain Rd.
Monroe, MI 48161

Product	# Books	# Pages	Cost/Book	Base Cost
Imagine 8.5x11	750	0	\$2.09	\$1,567.50

Discounts* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$1,567.50	x	0.00	\$0.00
4% Discount for contracts received by 10/18/13*	\$1,567.50	x	0.00	\$0.00
3% Discount for contracts received by 12/13/13*	\$1,567.50	x	0.00	\$0.00
2% Discount for contracts received by 4/4/14*	\$1,567.50	x	0.00	\$0.00
1% School District Discount	\$1,567.50	x	0.01	\$15.68

Enhancements

Orders < 250 will incur a per book fee if any Enhancement is selected.

Standard Cover - view your options at www.schooldatebooks.com (circle selection): Horizon, Hands	\$0.25	x	0	\$0.00
Vinyl pocket page	\$0.00	x	750	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$1,551.82

Shipping and Handling 12% , Minimum \$25 *Rates apply to US/Canada shipments only \$186.22

Sales Tax: Exempt#: 38-6002820

\$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$1,738.04

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

No deliveries prior to **5/1/2014**. To ensure on-time delivery, we will ship 7-10 days before your Earliest Delivery Date (EDD), if all deadlines are met. It is possible that your books may arrive before your Desired Delivery Date (DDD). Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 1-week window between the EDD and DDD is suggested.

Desired Delivery Date: _____

Earliest Delivery Date: _____

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

One-Year Contract

We agree to purchase datebooks from School Datebooks for the year of 2014-2015.

Three-Year Contract

We agree to purchase datebooks from School Datebooks for the years of 2014-2015, 2015-2016, 2016-2017 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title



2014 Imagine 8.5x11 Contract

2880 U.S. Hwy. 231 S., Suite 200
Lafayette, IN 47909-2874
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Manor Elementary School
1731 W. Lorain St.
Monroe, MI 48162-3370

Administrator
Mrs. Kelly McMahon, Principal
Phone: (734) 265-4700
Fax: (734) 265-4701
Email: mcmahon@monroe.k12.mi.us

Contact
Mrs. Kelly McMahon, Principal
Phone: (734) 265-4700
Fax: (734) 265-4701
Email: mcmahon@monroe.k12.mi.us;
zlenert@monroe.k12.mi.us

Date: 5/30/2014
Sales Rep: Heather Siemers
CSR: Mary Hinckley

Billing and Shipping

Bill To PO#:
Monroe Public School
1275 North Macomb
Monroe, MI 48162

Ship To Manor Elementary School
Mrs. Kelly McMahon
1731 W. Lorain St.
Monroe, MI 48162-3370

Product	#Books	#Pages	Cost/Book	Base Cost
Imagine 8.5x11	250	0	\$2.09	\$522.50

Discounts* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$522.50	x	0.00	\$0.00
4% Discount for contracts received by 10/18/13*	\$522.50	x	0.00	\$0.00
3% Discount for contracts received by 12/13/13*	\$522.50	x	0.00	\$0.00
2% Discount for contracts received by 4/4/14*	\$522.50	x	0.00	\$0.00
1% School District Discount	\$522.50	x	0.01	\$5.23

Enhancements

Orders < 250 will incur a per book fee if any Enhancement is selected.

Standard Cover - view your options at www.schooldatebooks.com (circle selection):	\$0.25	x	0	\$0.00
Horizon, Hands, CHH-Elem, CHH-MS	\$0.00	x	250	\$0.00
Vinyl pocket page	\$0.30	x	0	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$517.27

Shipping and Handling 12% , Minimum \$25 *Rates apply to US/Canada shipments only \$62.07

Sales Tax: Exempt#: 38-6002820 \$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$579.34

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

No deliveries prior to **5/1/2014**. To ensure on-time delivery, we will ship 7-10 days before your Earliest Delivery Date (EDD), if all deadlines are met. It is possible that your books may arrive before your Desired Delivery Date (DDD). Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 1-week window between the EDD and DDD is suggested.

Desired Delivery Date: _____

Earliest Delivery Date: _____

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

One-Year Contract

We agree to purchase datebooks from School Datebooks for the year of 2014-2015.

Three-Year Contract

We agree to purchase datebooks from School Datebooks for the years of 2014-2015, 2015-2016, 2016-2017 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title



2014 Imagine 8.5x11 Contract

2880 U.S. Hwy. 231 S., Suite 200
 Lafayette, IN 47909-2874
 Phone: (800) 705-7526
 Fax: (765) 471-8874

School
 Raisinville Elementary School
 2300 N. Raisinville Rd.
 Monroe, MI 48162

Administrator
 Mrs. Mary Ann Cyr, Principal
 Phone: (734) 265-4800
 Fax: (734) 265-4801
 Email: cyr@monroe.k12.mi.us

Contact
 Mrs. Mary Ann Cyr, Principal
 Phone: (734) 265-4800
 Fax: (734) 265-4801
 Email: cyr@monroe.k12.mi.us;
 zlenert@monroe.k12.mi.us

Date: 1/31/2014
 Sales Rep: Heather Siemers
 CSR: Mary Hinckley

Billing and Shipping	
Bill To	Ship To
PO#: Monroe Public Schools 1275 North Macomb Monroe, MI 48162	Raisinville Elementary School Mrs. Mary Ann Cyr 2300 N. Raisinville Rd. Monroe, MI 48162

Product	#Books	#Pages	Cost/Book	Base Cost
Imagine 8.5x11	300	0	\$2.09	\$627.00

Discounts* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$627.00	x	0.00	\$0.00
4% Discount for contracts received by 10/18/13*	\$627.00	x	0.00	\$0.00
3% Discount for contracts received by 12/13/13*	\$627.00	x	0.00	\$0.00
2% Discount for contracts received by 4/4/14*	\$627.00	x	0.00	\$0.00
1% School District Discount	\$627.00	x	0.01	\$6.27

Enhancements

Orders < 250 will incur a per book fee if any Enhancement is selected.

Standard Cover - view your options at www.schooldatebooks.com (circle selection): Horizon, Hands	\$0.25	x	0	\$0.00
Vinyl pocket page	\$0.30	x	0	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$620.73

Shipping and Handling 12% , Minimum \$25 *Rates apply to US/Canada shipments only \$74.49

Sales Tax: Exempt#: 38-6002820 \$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$695.22

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

No deliveries prior to **5/1/2014**. To ensure on-time delivery, we will ship 7-10 days before your Earliest Delivery Date (EDD), if all deadlines are met. It is possible that your books may arrive before your Desired Delivery Date (DDD). Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 1-week window between the EDD and DDD is suggested.

Desired Delivery Date: _____

Earliest Delivery Date: _____

Buyer understands that handbook material and cover artwork are to be provided to School Datebooks, Inc. ("SDI") in the formats specified and within the deadlines provided in order to guarantee delivery by the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled contracts will be subject to a charge of 15% of the contract total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this contract and that this contract will remain in effect in the event that I leave my position prior to the completion of the contract.

One-Year Contract

We agree to purchase datebooks from School Datebooks for the year of 2014-2015.

Three-Year Contract

We agree to purchase datebooks from School Datebooks for the years of 2014-2015, 2015-2016, 2016-2017 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title



2014 Imagine 8.5x11 Contract

2880 U.S. Hwy. 231 S., Suite 200
Lafayette, IN 47909-2874
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Waterloo Elementary School
1933 S. Custer Rd.
Monroe, MI 48161-1828

Administrator
Ms. Lisa McLaughlin, Principal
Phone: (734) 265-5100
Fax: (734) 265-5101
Email: mclaugh2@monroe.k12.mi.us

Contact
Ms. Lisa McLaughlin, Principal
Phone: (734) 265-5100
Fax: (734) 265-5101
Email: mclaugh2@monroe.k12.mi.us

Date: 5/30/2014
Sales Rep: Heather Siemers
CSR: Mary Hinckley

Billing and Shipping

Bill To PO#:
Monroe Public Schools
1275 North Macomb
Monroe, MI 48162

Ship To Waterloo Elementary School
Ms. Lisa McLaughlin
1933 S. Custer Rd.
Monroe, MI 48161-1828

Product	#Books	#Pages	Cost/Book	Base Cost
Imagine 8.5x11	200	0	\$2.09	\$418.00

Discounts* Discounts do not apply to three-year contracts

4% Discount per year with a three-year contract	\$418.00	x	0.00	\$0.00
4% Discount for contracts received by 10/18/13*	\$418.00	x	0.00	\$0.00
3% Discount for contracts received by 12/13/13*	\$418.00	x	0.00	\$0.00
2% Discount for contracts received by 4/4/14*	\$418.00	x	0.00	\$0.00
1% School District Discount	\$418.00	x	0.01	\$4.18

Enhancements

Orders < 250 will incur a per book fee if any Enhancement is selected.

Standard Cover - view your options at www.schooldatebooks.com (circle selection):				
Horizon, Hands, CHH-Elem, CHH-MS	\$0.00	x	200	\$0.00
Vinyl pocket page	\$0.30	x	0	\$0.00
Stickers (per sheet)	\$0.30	x	0	\$0.00
Card-stock hall pass	\$0.20	x	0	\$0.00

Accessories

Wall chart	\$5.00	x	0	\$0.00
This Week Marker (Minimum order of 25)	\$0.20	x	0	\$0.00
Teacher Lesson Plan and Grade Book (Minimum order of 25)	\$3.95	x	0	\$0.00

Sub-Total* \$413.82

Shipping and Handling 12% , Minimum \$25 *Rates apply to US/Canada shipments only \$49.66

Sales Tax: Exempt#: 38-6002820 \$0.00

* Net 30 (Net due within 30 days from invoice date)

* Sales tax will be added if applicable

Total (USD) \$463.48

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

No deliveries prior to **5/1/2014**. To ensure on-time delivery, we will ship 7-10 days before your Earliest Delivery Date (EDD), if all deadlines are met. It is possible that your books may arrive before your Desired Delivery Date (DDD). Please take this into account when selecting your dates and make sure the facilities are open and able to accept delivery at this time. A 1-week window between the EDD and DDD is suggested.

Desired Delivery Date: _____

Earliest Delivery Date: _____

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One-Year Contract
We agree to purchase datebooks from School Datebooks for the year of 2014-2015.

Three-Year Contract
We agree to purchase datebooks from School Datebooks for the years of 2014-2015, 2015-2016, 2016-2017 at a 4% discount per year. The three year contract also "locks" into our current price grid for the length of the contract.* (*Shipping rate subject to change after initial year.)

Date

Signed (School Administrator)

Title

MHSAA STATE GOLF MEET

BACKGROUND

Monroe High School Athletic Director, Dr. John Ray, wishes to petition the Board of Education for approval to send the student (1) that qualified to the State Championship Golf Meet. This will be held Thursday, June 5 through Saturday, June 7, 2014 in East Lansing, Michigan at the Forest Akers Golf Course. The student will be transported in a private vehicle and the Monroe Public Schools Athletic Fund will cover the expense of this trip. All aspects of the trip will be in accordance with related board policies.

ENCLOSURES

Monroe Public Schools Abbreviated Field Trip and Excursion Check List form. The complete packet is housed in the office of the Assistant Superintendent of Elementary Education, Instruction, Curriculum and Human Resources.

RECOMMENDATION

Move to approve the Monroe High School student attendance at the MHSAA State Golf Meet in East Lansing, Michigan; according to the terms of Policy IICA, Field Trips and Excursions.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Monroe Public Schools
Field Trip Information Form

Overnight

Date of Trip: THURS JUNE 5th - SAT JUNE 7th 2014

Grade/Team/Organization Making Request: BOYS VARSITY GOLF

Destination: MSU - FOREST AKERS GOLF COURSE

Address: 3535 FOREST RD.

EAST
City: LANSING State: MI Zip: 48162

Means of Transportation: PRIVATE VEHICLE

Number of Students and Adults Involved: 1 STUDENT 1 ADULT COACH

Exact Loading Location: STUDENTS HOUSE

Estimated Time of Departure: 10 AM JUNE 5 THURS

Estimated Time of Departure from Destination: Approx. 6pm - 8pm JUNE 7 SAT.

Expected Time of Arrival: 12pm THURS. - 8-10pm SAT.

Purpose of Trip: STATE FINAL GOLF TOURNAMENT

Faculty Supervisor: COACH B.J. HOPPE

Substitute(s) needed: ___ Yes No (This does not secure the substitute)

Principal's Signature: Val Ou Date: 5.30.14

Approved ___ Denied

Assistant Superintendent's Signature: [Signature] Date: 5/30/14

Approved ___ Denied

MONROE PUBLIC SCHOOLS

ABBREVIATED FIELD TRIP & EXCURSION CHECK LIST FORM

Complete details of this field trip can be obtained from the Assistant Superintendents of Secondary and/or Elementary Curriculum. All details are in compliance with Board Policy IICA.

FIELD TRIP DESCRIPTION:

Destination and Description of Trip:

FOREST AKERS GOLF COURSE - EAST LANSING MI.
STATE FINAL GOLF TOURNAMENT STARTING
FRIDAY JUNE 6 - AND ENDING SAT. JUNE 7.
(PLAYING PRACTICE ROUND ON THURS. JUNE
5th) STUDENT ATHLETE'S NAME IS TYLER
KELLEMS. ONE QUALIFIER WE WILL HAVE 2 ROOMS
1 FOR COACH, 1 FOR ATHLETE.

School(s): _____

Chaperones: COACH BJ HOPPE _____

Method of Transportation: PRIVATE VEHICLE

Date of Departure: 6/5/14 Time of Departure: 10 AM

If overnight, number of nights: 2

Date of Return: 6/7/14 Time of Return: 6 PM

Number of Students Participating: 1

Number of Staff Supervising: 1

Number of Other Adults Assisting: 0

Number of School Days Student will be Attending Trip: 0

Cost Per Child: provided by MPS

Cost Per Chaperone: provided by MPS

Monroe Public Schools Funds Being Used to Pay for:

Students: Yes No
Chaperones: Yes No

Included in this field trip request packet are copies of the following:

- Full compliance with Board of Education Policy IICA - Field Trips & Excursions Forms
- Signed parent permission forms for each student participant (IICA - FI)
- Field Trip Permission Forms (F-II)
- Compliance with Educational Academic Field Trip regulations - Standard Practice Bulletin I-11
- Written request to appropriate building principal
- Written description of field trip to parents
- Written approval by building principal
- Detailed itinerary (Out of country trips may not have detailed itinerary until 30 days prior to trip)
- List of approved chaperones
- Identification of funding sources
- Signed private vehicle use (for transporting students - EEAE-F-3)
- Description of arrangements made for students with financial hardship
- All necessary signed contracts/agreements with participating travel agents
- Emergency telephone numbers for all participants
- Description of this trip and congruency with course curriculum
- Emergency Contingency Plan included, if method of transportation is flying.
- Turn in Criminal History forms, on non-staff chaperones, to the Superintendents Office prior to any deposits being made to any travel agent.

Updated: 09/12/06

ADJOURNMENT

RECOMMENDATION

Move to adjourn the June 3, 2014 Board Meeting #10.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____