



MONROE PUBLIC SCHOOLS

BOARD MEETING #15

August 26, 2014

7:00 p.m.

Monroe High School

901 Herr Road

Monroe, MI 48161

BOARD OF EDUCATION

MR. ROBERT YEO, PRESIDENT

MR. LAWRENCE VANWASSHENOVA, VICE-PRESIDENT

MRS. JUNE KNABUSCH-TAYLOR, SECRETARY

DR. TEDD MARCH, PARLIAMENTARIAN

MR. AARON N. MASON, TRUSTEE

MR. RYAN PHILBECK, TRUSTEE

MS. WENDY SPICER, TRUSTEE

SUPERINTENDENT OF SCHOOLS

DR. BARRY N. MARTIN

“Monroe Public Schools is committed to being the premier education organization in the region. We are devoted to promoting high expectations for all in a state-of-the-art 21st century curriculum. We recognize that the students and communities we serve are our customers, and we promise to make all decisions in their best interest.”

NOTICE OF NON-DISCRIMINATION

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Prepared by the Office of the Superintendent, Gayle Lambert, Secretary

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #15
Tuesday, August 26, 2014
7:00 p.m.

AGENDA

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A. Roll Call and Call to Order	Mr. Yeo	1
1. Pledge of Allegiance to the Flag	Mr. Yeo	
B. Public Commentary – Agenda Items Only	Mr. Yeo	
C. Discussion and Action Items		
1. Approval of Minutes	Mr. Yeo	2
Move to approve the minutes of the following meetings as submitted:		
• August 12, 2014 Board Meeting #14		
2. Reports and Updates	Mr. Yeo	7
a. Informational Report – Contracted Services Recommendations		
3. Teacher Appointment	Dr. McLeod	9
Move to approve the appointment of Kevin Reina as a teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
4. Teacher Appointment	Dr. McLeod	15
Move to approve the appointment of _____ as a teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.		
5. Coaching Recommendation	Dr. McLeod	16
Move to approve Ron Motyka as the head coach for 9 th grade football for the 2014/15 school year, as per the MCEA master agreement.		
6. Staff Resignation	Dr. McLeod	17
Move to approve the resignation from Monroe Public		

Schools of Kristen Williams effective August 19, 2014.

- | | | |
|---|-------------|----|
| 7. Ratification of the Teamster Master Agreement
Move to ratify the Master Agreement for July 1, 2013 through June 30, 2015 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education effective July 21, 2014. | Mrs. Everly | 19 |
| 8. Robotics Curriculum – Waterloo
Move to approve the purchase of the LEGO EV3 Curriculum Materials from LEGO at a cost not to exceed \$11,000.00. Funds for this purchase will come from the elementary curriculum budget. | Mrs. Everly | 20 |
| 9. CTE Book and Software Purchase
Move to approve the purchase of textbooks, online components and supporting software for Office Management 1 & 2, Internet & Computer Apps, and Business Law at a total cost, including shipping and handling, of \$14,546.91. This purchase will be funded through a combination of Added Cost and General Fund monies | Dr. McLeod | 25 |
| 10. Superintendent’s Comments | Dr. Martin | |
| 11. Old Business | Mr. Yeo | |
| 12. New Business | Mr. Yeo | |
| 13. Public Commentary – Any Topic | Mr. Yeo | |
| 14. Adjournment
Move that the August 26, 2014 Board Meeting #15 of the Monroe Public Schools Board of Education be adjourned. | Mr. Yeo | 32 |

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____
Dr. March	_____	_____
Mr. Mason	_____	_____
Mr. Philbeck	_____	_____
Ms. Spicer	_____	_____
Mr. VanWasshenova	_____	_____
Mr. Yeo	_____	_____

APPROVAL OF MINUTES

ENCLOSURES

- August 12, 2014 Board Meeting #14 Minutes

RECOMMENDATION

Move to approve the following minutes as submitted:

- August 12, 2014 Board Meeting #14

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

MONROE PUBLIC SCHOOLS BOARD OF EDUCATION

Board Meeting #14

August 12, 2014

7:00 p.m.

MINUTES

Roll Call and Call to Order

Board Members Present: President Robert Yeo, Vice President Lawrence VanWasshenova, Secretary June Knabusch-Taylor, Parliamentarian Dr. Tedd March, Trustee Aaron N. Mason, and Trustee Wendy Spicer

Board Members Absent: Trustee Ryan Philbeck

Administrators Present: Barry Martin, David Payne

Administrators Absent: Julie Everly, Ryan McLeod, Katherine Eighmey, Jerry Oley

President Yeo called the meeting to order at 7:01 p.m.

Public Commentary-Agenda Items Only

Selma Rankins would like Monroe Public Schools to be a diverse school system and wants the district to hire more black teachers.

Approval of Minutes

Motion by Mr. VanWasshenova; support by Dr. March to approve the minutes of the following meetings as submitted:

- July 22, 2014 Board of Education Work Session
- July 22, 2014 Board of Education Meeting #13
- August 5, 2014 Special Work Session

Vote: Motion carried by a 6-0 roll call vote.

Reports and Update

The June 16 and July 21, 2014 Board Curriculum Committee Minutes and the Informational Report – Contracted Coaches were received.

Consent Agenda – Teacher Appointments

Motion by Mr. VanWasshenova; support by Mr. Mason that Agenda Items C.4 – C.8 be considered as a Consent Agenda, and that the consent agenda items be approved as recommended.

- C.4 Move to approve the appointment of Lisa Baranowski as an Alternative High School Teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.5 Move to approve the appointment of Pietrina Beckner as a Teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.6 Move to approve the appointment of Mary Ciotta as a Teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

- C.7 Move to approve the appointment of Andrew Marchese as a Teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.
- C.8 Move to approve the appointment of Megan Proudlock as a Teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

Vote: Motion carried by a 6-0 roll call vote.

Temporary School Staff Inc. Recommendation

Motion by Mr. VanWasshenova; support by Mr. Yeo to approve a recommendation to contract with Temporary School Staff, Inc., upon completion of criminal history verifications, for the following positions:

- 4 Additional Dean of Student Positions
- 9 Student Service Providers
- 8 School Climate Liaisons
- 2 Secondary Academic Planners
- 1 Academic Data Specialist
- 1 Orchard Center Alternative Education Technician
- 2 Learning Commons Technology Liaisons

Vote: Motion carried by a 6-0 roll call vote.

Coaching Recommendation

Motion by Mr. VanWasshenova; support by Mr. Mason to approve Tara Dessauer as the Head Coach for 8th Grade Volleyball for the 2014/15 school year, as per the MCEA master agreement.

Vote: Motion carried by a 6-0 roll call vote.

Staff Resignations

Motion by Mr. VanWasshenova; support by Ms. Spicer to approve the resignations from Monroe Public Schools of Hilary Toro, effective August 5; J. Penny Havekost and Keith Forrester, effective August 8; Sherry Brauer, effective August 31, and Gerald Hicks, effective November 1, 2014.

Vote: Motion carried by a 6-0 roll call vote.

MHS Learning Commons Furniture Purchase

Motion by Dr. March; support by Mrs. Knabusch-Taylor to approve the purchase of furniture for the Monroe High School Learning Commons at a cost not to exceed \$13,042.57. This purchase will be funded by the Technology Millage.

Discussion: Mr. Mason is concerned with using funds from the Technology Millage for this purchase. Mr. Payne explained that we can add power to the center of the tables so students can charge their mobile devices and laptops, and the tables can be taken apart and reconfigured easily depending on the need. The ISD sets the guidelines for spending the technology millage funds and they have never had an issue with using these funds for this type of purchase. Mr. Mason supports the purchase, but would rather it come from the general fund. Dr. Martin said that anything that allows student's better access to technology would be supported by the millage. Mr. Payne mentioned the high school is encouraging students to BYOD (bring your own device) to school, and Mrs. Knabusch-Taylor expressed concern about our responsibility if a device was lost or stolen and would like to review our policy. We need to communicate guidelines to parents and the school's responsibility in that situation. This will be reviewed at an upcoming Policy Committee meeting.

Vote: Motion carried by a 5-1 roll call vote. Mr. Mason voted no.

Cyberschool Purchase

Motion by Mr. VanWasshenova; support by Mr. Mason to approve the purchase of Cyberschools to replace our existing district hosted solution with School World at a cost not to exceed \$5,611.50 for the first year and \$3,110.25 annually thereafter. This purchase will be funded by the Technology Millage.

Vote: Motion carried by a 6-0 roll call vote.

Staff Resignations

Motion by Mrs. Knabusch-Taylor; support by Dr. March to approve the resignations from Monroe Public Schools of Stefanie McLeod and Kim Vandeveld effective August 13, 2014.

Vote: Motion carried by a 6-0 roll call vote.

Ratification of the Monroe-Mason Alternative Education Association Master Agreement

Motion by Mrs. Knabusch-Taylor; support by Mr. Mason to ratify the Master Agreement for August 12, 2014 to August 15, 2016 between the Monroe-Mason Alternative Education Association and the Monroe Board of Education acting as the fiscal agent for the Monroe County Adult Education Consortium, effective August 12, 2014.

Vote: Motion carried by a 6-0 roll call vote.

Superintendent Comments

- The Summer Learning Academy finished up last week. Running a K-12 program in one location seemed to work very well, as did the inquiry-based approach to instruction. It should be noted that we had three high school students finish up missing credits that allowed them to actually get their diplomas at the end of this summer session.
- There has been a considerable amount of interviewing to fill all of the new and replacement positions for this fall. Dr. Martin thanked all of the current staff who assisted in the interview process by participating on the various interview panels. This helps in making sure we select the right people for the right positions.
- Summer projects continue to move along. The high school parking lot work seems to be on schedule. We are keeping a close watch on the Arborwood work. There is an extensive amount of work yet to be done at that building, but we are working closely with the contractors to make sure the building will be operational by September. Transformation of the high school media center into a 21st century learning commons is moving along well. We are still waiting for a delivery date from the playground equipment manufacturing company before we begin any excavation and ground preparation for the new playground equipment at Waterloo. Work is moving forward to have the new electronic security measures installed at Arborwood North, MHS, MMS and Orchard by the time school starts. Work to move the main office at MMS is in progress also.
- Dr. Martin thanked Stephanie Cherry for preparing the MPS fair booth and arranging for the various volunteers who helped man the booth during the fair.

Mr. Yeo welcomed Cindy Taylor, who is one of the school board candidates. She and Mrs. Knabusch-Taylor will be running for two of the three open seats. Ms. Spicer and Mr. Mason chose not to seek re-election.

Old Business

Mr. Yeo will follow up with board members, via email, on the Work Session that was held on August 5, 2014.

Dr. March mentioned a new device that walks you through how to use EPI-Pens, and to contact him with questions.

New Business

Mr. Yeo encouraged board members to attend “The Disney Way” sponsored by the Monroe County Chamber of Commerce on Friday, September 26, 8:00-11:30 a.m.

Ms. Spicer said the Monroe Power Plant is hosting a safety conference at Monroe County Community College on Wednesday, October 8, 12:30-3:00 p.m. This is a free conference.

Public Commentary-Any Topic

Selma Rankins discussed an article he gave to Dr. Martin about a local school district that he feels is doing a good job. Mr. Rankins would like to see job descriptions for the new positions.

Adjournment

Motion by Mr. VanWasshenova; support by Dr. March that the August 12, 2014, Board Meeting #14 of the Monroe Public Schools Board of Education be adjourned.

Vote: Motion carried by a 6-0 hand vote at 7:40 p.m.

June Knabusch-Taylor, Secretary

REPORTS AND UPDATES

BOARD COMMITTEES/OTHER REPORTS

- Informational Report – Contracted Services Recommendations

Informational Report
Contracted Services Recommendations

As part of the social-emotional support and administrative restructuring projects for the 2014/15 school year we are recommending that Temporary School Staff Inc. make the following placements with Monroe Public Schools upon completion of all criminal background checks:

First_Name	Last_Name	Position	Building
Megan	Angerer	1. Dean of Students	Arborwood
Andrew	Hoppert	2. Dean of Students	Arborwood
Ryan	VanSlambrouck	3. Dean of Students	Custer
Stephannie	Cherry	4. Dean of Students	MHS
Stefanie	McLeod	5. Dean of Students	MMS

Charneise	Newton	1. Post-Secondary Planner	MHS
Rebecca	Rowland	2. Post-Secondary Planner	MHS

Kim	Vandavelde	1. School Climate Liaison	Arborwood
Sima	Haghsand	2. School Climate Liaison	Custer
LeeAnn	Loveland	3. School Climate Liaison	Manor
Darin	Hoskins	4. School Climate Liaison	MHS
Michelle	Kelley	5. School Climate Liaison	MHS
Jasmine	Norman	6. School Climate Liaison	MMS
Harvey	Jackson	7. School Climate Liaison	Raisinville
Denise	Gray	8. School Climate Liaison	Waterloo

Heidi	Stoll	1. Student Service Provider	Manor
Ellen	Ivey	2. Student Service Provider	MHS
TBA		3. Student Service Provider	MHS
TBA		4. Student Service Provider	MHS
Signe	Gould-Newcomb	5. Student Service Provider	MMS
Keli	Jackson	6. Student Service Provider	MMS
Diana	Staten	7. Student Service Provider	Raisinville
LaShawnda	Gayden	8. Student Service Provider	Waterloo
Kara	Lilly	9. Student Service Provider and Provider for Compensatory Services	OCHS

TBA		1. Technology Liaison	MHS
TBA		2. Technology Liaison	MHS
TBA		Alternative Education Technician	Orchard
TBA		Academic Data Specialist	Ad Bldg.

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration I am recommending the appointment of Kevin Reina as a teacher with Monroe Public Schools. Mr. Reina will be assigned as a science teacher at Monroe High School for the 2014/15 school year.

Mr. Reina holds a Bachelor degree from Eastern Michigan and a Master degree from Marygrove College. He was most recently employed as a science teacher with Churchill High School.

Members of the interview panel were: Alex Schukow, Assistant Principal; Alka Pandya and Jennifer Larkins, Teachers; and Cheryl Huffman, Parent.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of Kevin Reina as a teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Kevin Reina
August 12, 2014

[REDACTED]
[REDACTED]
[REDACTED]

Dear Hiring Committee,

My name is Kevin Reina, and I have been a science teacher at Churchill high school since February 2004, and I have been employed with LPS since August 2003. The purpose of this letter is to show my interest in the science vacancy at Monroe High School.

During my employment, I have been involved with the committee to develop the common assessments for both biology B, and physical science. Another committee I have been a part of is the distance learning committee. These committees require cooperative work with staff members from various backgrounds in the district.

I have worked with a wide range of learning abilities, teaching advanced courses, as well as co-taught special education science courses. I work collaboratively with my co-workers to improve department, and building success. My students feel safe to take risks, and learn that failures only lead to learning how to be successful. My classroom is a team environment of learners and teacher working to achieve success that can be used in any aspect of life.

I have done much community outreach with the astronomy club at CHS, by organizing and hosting multiple community observation nights and astronomy presentations. These efforts have led to the Ford Amateur Astronomy Club becoming active with our club, and even offering free memberships to any student who is a member of the CHS astronomy club. I have also coached three Quiz Bowl teams, winning league championships, participating in state tournaments, and in 2014, being invited to and participating in the NAQT National Championship tournament in Chicago.

I have worked closely with administrators at CHS to develop learning plans for students who are on long term suspensions, ensuring that they are treated fairly and have the opportunity to learn, while learning that there are consequences for chosen actions. While I am a firm believer that students should be disciplined appropriately for inappropriate behaviors, I also believe that students should have the fair chance to return and redeem themselves free of judgment.

My students become successful, responsible individuals through differentiated instruction and by developing trusting, respectful relationships in the classroom. I believe the qualities I have outlined above make me a high quality candidate for the position in your school. Thank you for your consideration of employment.

Sincerely

Kevin Reina

Kevin Reina

Objective

To obtain a full time teaching position in science.

Education

1987-1990 John Glenn High School Westland, MI

- ❖ General College Prep Courses
- ❖ High school diploma earned, June 1990

1995-2002 Eastern Michigan University

- ❖ B.S., Biology and General Science.
- ❖ Secondary Education.
- ❖ DX and DA Certification.

2009-2011 Marygrove College

- ❖ Masters in the art of teaching
- ❖ Curriculum and instruction

Employment History

February 2005- June 2014

Full Time Science Teacher, Churchill High School

- ❖ Astronomy
 - Understanding of the nature of the universe.
 - Understanding of celestial events.
 - Understanding of observation techniques.
- ❖ Advanced Biology, Biology, and Biology B
 - Life science concepts for students with learning difficulties.
 - Life science concepts for general education students
 - Life science for advanced placement students.
- ❖ Chemistry and Chemistry B
 - Understanding of matter and its interactions for general education students.
 - Understanding of matter and its interactions for students with learning difficulties.
- ❖ Advanced Earth Science
 - Understanding of geological, astronomical, and meteorological phenomenon for advanced placement students.
- ❖ Earth Science
 - Understanding of geological, astronomical, and meteorological phenomenon for general education students.
- ❖ Physical Science
 - Understanding of natural forces through practical and mathematical proof, for general education students and students with learning difficulties.

Kevin Reina

September 2004-February 2005 Ypsilanti Public Schools

Full Time Science Teacher, New Directions Alternative Education

- ❖ Biology
 - Guide students through information regarding life science concepts.
 - Instructing students with learning difficulties.
- ❖ Health
 - Guide students through information regarding the human body, mental health, and healthy lifestyle choices.
- ❖ Earth Science
 - Guide students through information regarding geologic process.
 - Water cycle, weather, soil formation, rock cycle, plate tectonics, astronomy.
- ❖ Physical Science
 - Guide students through information regarding the physical universe
 - Motion, nuclear processes, forces of nature, Newton, etc.
- ❖ Created the first science materials stock for the school through placing orders and creating inventory lists.

December 2002-June 2004 Livonia Public Schools

Full Time Science Teacher, Franklin High School

- ❖ Biophysical Science A
 - Life science concepts for mainstream students.
 - Interactive labs.
 - Critical thinking assessment questions used.
 - Use of technology; Internet, Microsoft Office, microscope cameras, etc.
- ❖ Biophysical Science B
 - Life science concepts for students with reading level considerably lower than their peers.
 - 100% pass rate on semester final exams.
- ❖ Hydrology
 - Water ecology for juniors and seniors, emphasizing student's role in the Michigan water system.
- ❖ Ecology
 - Environmental concepts for juniors and seniors, emphasizing their role in global environmental issues.

Kevin Reina

Summer School Teacher, Livonia Public Schools (2005-2014)

- ❖ Instructed earth science, biology, chemistry, and physical science.

Summer School Administrator, Livonia Public Schools (2014)

- ❖ Oversee and administer day-to-day operations and planning of the program, including student discipline and staff support.
- ❖ Conduct staff meeting for teachers, paraprofessionals, and security staff.
- ❖ Oversee activities of support staff, inventory supplies, and return materials provided by the high schools.
- ❖ Keep contact with parents and students regarding grades and attendance.

Extra-Curricular Activities

Churchill High School Astronomy Club (2010-2014)

- ❖ Lead students through conversations about astronomy topics.
- ❖ Run astronomy activities after school.
- ❖ Train students on GoTo telescope.
- ❖ Solar viewing and sketches.
- ❖ Train students to recognize patterns in the sky.
- ❖ Organize and run community observation nights.

Churchill High School Quiz Bowl Coach (2010-2014)

- ❖ Train students to recognize when to buzz in to questions.
- ❖ Run quiz bowl practice after school.
- ❖ Represent students and school at quiz bowl meets.
- ❖ Raise money to register for non-league tournaments.
- ❖ Runners up in U of M Dearborn Maize and Blue High School Classic 2014.
- ❖ Competed in National Championship Tournament 2014 in Chicago, IL.

Franklin High School Conservation Club (2003-2004)

- ❖ Run school wide recycling program.
- ❖ Restoration efforts for school greenhouse.
- ❖ Organize School and community bottle and can drive.
- ❖ Raise environmental consciousness of students, through students.

2/24/2014
(704) 542-1111

Kevin Reina

Military Service

1990-2002 United States Army Reserve

Honorably discharged 1/22/02

Bridge Crew Member and Carpenter Mason

- ❖ Construct frames and cement footings for military buildings.
- ❖ Construct portable combat bridges.
- ❖ Secure and defend engineering work sites.
- ❖ Deploy and recover mine fields.

TEACHER APPOINTMENT

BACKGROUND

On behalf of the administration I am recommending the appointment of _____ as a teacher with Monroe Public Schools. _____ will be assigned as a math teacher at Monroe High School for the 2014/15 school year.

Members of the interview panel were: Val Orr, Principal; Eric Rausch and _____, Teachers; and _____, Parent.

ENCLOSURE

Resume

RECOMMENDATION

Move to approve the appointment of _____ as a teacher with Monroe Public Schools effective August 26, 2014 and place on the appropriate salary level as contained in the Master Agreement, and upon completion of all pre-employment requirements.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

COACHING RECOMMENDATIONS

BACKGROUND

The following is a Coaching Recommendation for the 2014/15 school year. All pre-employment information has been completed.

Last Name	First Name	Title	Sport	School	Season
Moytka	Ron	Head Coach	Football - 9th Grade	MHS	Fall

RECOMMENDATION

Move to approve Ron Motyka as the head coach for 9th grade football for the 2014/15 school year, as per the MCEA master agreement.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Vensel	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

STAFF RESIGNATION

BACKGROUND

We have received a letter of resignation from **Kristen Williams** for the purpose of other employment. Ms. Williams was a math teacher at Orchard Center High School. Her resignation was effective August 19, 2014.

ENCLOSURES

Letter of resignation

RECOMMENDATION

Move to approve the resignation from Monroe Public Schools of Kristen Williams effective August 19, 2014.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

Kristen Williams
[REDACTED]
[REDACTED]

August 19, 2014

Dr. Barry Martin
Superintendent
Monroe Public Schools
Monroe, MI 48162

Dear Dr. Martin,

After careful consideration, I have decided to accept another teaching position to further my career as a professional. Please consider this letter as my formal resignation from my position as Math Teacher at Orchard Center High School. It is with great sadness that I have decided to leave the district of Monroe Public Schools as I have come to love the students we serve.

The past six years spent teaching math and science at OCHS has been a very rewarding experience. I've enjoyed working with wonderful coworkers, amazing administrators, and most of all, our students.

Please consider today's date my last day of employment in order to give you enough time to find a replacement. If there is anything more I need to do at this time, I can be reached at [REDACTED]. Again, I appreciate having had the opportunity to teach at Monroe Public Schools and I'll always cherish the time spent with students and faculty.

Respectively,



Kristen Williams

RATIFICATION OF THE TEAMSTER MASTER AGREEMENT

BACKGROUND

The Master Agreement for July 1, 2013 through June 30, 2015 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education is being submitted for approval and ratification by the Board.

RECOMMENDATION

Move to ratify the Master Agreement for July 1, 2013 through June 30, 2015 between the Teamsters Local 214 Bus Drivers and the Monroe Board of Education effective July 21, 2014.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____

**WATERLOO ELEMENTARY SCHOOL
ROBOTICS CURRICULUM**

BACKGROUND

The EV3 LEGO Curriculum Resource Pack is a hands-on technology and curriculum pack that is engaging and motivating for students to learn science, technology, engineering, and math concepts while equipping them with the real-world knowledge and 21st century skills required to be successful in today’s global society. The EV3 is a proven and enduring concept set to shape the next generation of creative problem solvers.

ENCLOSURE

See the attached memo from Mrs. McLaughlin and the cost proposal for the purchase of the LEGO Robotics Materials.

RECOMMENDATION

Move to approve the purchase of the LEGO EV3 Curriculum Materials from LEGO at a cost not to exceed \$11,000.00. Funds for this purchase will come from the elementary curriculum budget.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



Waterloo Elementary School

1933 S. Custer Road - Monroe, Michigan 48161

Phone: 734-265-5100 - Fax: 734-265-5101

TO: Julie Everly
FROM: Lisa McLaughlin
RE: LEGO Robotics Purchase
DATE: August 19, 2014

I am recommending the purchase of the LEGO Robotics EV3 Kits and Field Kits for Waterloo's upper elementary robotics curriculum. We would like to purchase 18 EV3 Kits, 6 field kits and 18 team registrations. This bundle is priced at \$785.00 apiece. The total amount to purchase this bundled package is \$14,130.00 this doesn't include shipping.

Waterloo School recently applied and was accepted into the FIRST LEGO League School Pilot program which allows us to purchase the above stated kits for \$499.00 a piece, 6 field kits for \$75.00 a piece, and get a discounted registration fee of \$850.00 for a total of \$10,282.20 this doesn't include shipping.

We were made aware of a grant sponsored by General Motors which will allow us to receive \$300.00 for each EV3 kit that we purchased with the stipulation that for every kit we purchase we will take that many teams to a LEGO Robotics competition. This grant will allow us to receive a refund from FIRST Lego League of \$5400.00 (18X\$300.00).

This will allow us to receive 18 EV3 Kits, 6 field kits and 18 team registration fees for a total of \$4882.00 this doesn't include shipping. This is a savings of \$9248.00. The purchase will be funded by the Elementary Curriculum Budget. Additional robotics equipment will be funded through the Monroe CTE grant.



FIRST ROBOTICS

PROGRESSION OF PROGRAMS

FIRST LEGO League (FLL) (Late Elementary)

DESCRIPTION: Three part focus

1. Fully Autonomous LEGO Mindstorms robot missions
2. Present a research project centered on real-world theme
3. Learn and demonstrate the *FIRST* Core Values

AGE GROUP: Late elementary (starting in 4th grade)

TEAM SIZE: Maximum 10 students per team, multiple teams welcome

COST: \$785 for robot kit, field kit and team registration
\$50. for per event- pay at door

Inquire about our pilot program to run FLL in the classroom with bundle discounts

2014 GRANT: GM grant of \$300 to all new teams
Ford Motor grant of \$200 if Ford employee involved with the team

TIMELINE: Late August - early December

REGISTER AT: <https://my.usfirst.org/fll/tims/site.lasso>



FIRST® LEGO® League School Bundle FLL WORLD CLASSSM Pilot:

Goal:

Develop a simple, easy roadmap for educators to implement *FIRST* LEGO League in the classroom with a package offering of e-learning training modules (and/or guides) along with a registration pricing structure to encourage schools to engage more students in FLL.

2014 School Pilot – Year 1: 1000 teams/100 – 125 schools

Objectives:

- Engages students who otherwise might not be exposed to program
- Meet school needs, assists with adoption of program in pilot phase and long term
- Demonstrates how the program can be broken down for ease of implementation
- Inclusive of all three aspects of FLL experience for comprehensive, rewarding school experience
- Aligns with national educational standards: Common Core, Next Gen. Science and 21st Century Skills
- Benefits for educators i.e. CEU's, certifications etc. – later phases if approved
- Supports pricing structure to easily engage schools (pricing subject to revision in future seasons)

Pricing 2014 School Pilot Pricing subject to revision w/results & learnings from pilot year

Tier	# of Teams	Min. # of FSK per Tier	Max. # of FSK per Tier	Registration Fee	EV3
Tier 1	1	1	1	\$ 225.00	0 to 1
Tier 2	2 to 3	1	3	\$ 350.00	0 to 3
Tier 3	4 to 10	1	10	\$ 550.00	0 to 10
Tier 4	11 to 15	3	15	\$ 700.00	0 to 15
Tier 5	16 to 20	5	20	\$ 850.00	0 to 20

Evaluation:

At the conclusion of the 2014 School Pilot evaluative information collected during pilot year will be assessed and adjustments made to the project/pricing model and with internal approval, implemented in the second phase (2015 School Pilot year 2) for further testing before approval and full implementation.

Next Steps for WORLD CLASSSM Challenge season:

August 18 – September 30 or until 1000 teams reached:

1. **Application Process Open:** Accepting applications to participate in the pilot from US/Canadian Schools.
 - a. <https://www.surveymonkey.com/s/FLLClassroomPilotApplication>
2. **School Selection:** Rolling acceptance of schools based on adherence to criteria in application
 - a. Notification of acceptance/participation agreement along with specific registration/ordering process
 - i. Schools follow standard registration process in TIMS (information/coach screening)
 - ii. Schools will be contacted by FIRST to arrange payment
3. **School Participation:** Download of materials/on-going/final evaluation/tools and resource development

Hi Lisa:

The bundle pricing is only for team registration and does not apply to the cost of the FLL Field Setup Kits or the cost of the robot sets. These product prices already have been discounted by LEGO Education for the robot sets and FIRST for the Field Setup Kits. EV3 Robot Sets are \$499.00 each and Field Setup Kits are \$75.00.

For each team registered, regardless of if you are in the FLL School Pilot or not, the team may purchase a Field Setup Kit and FLL Robot if desired. It is a one to one correlation, and based on the needs of the team or school.

For team registration whether in the pilot or not, there is an invoice provided for payment. For the FLL Products you purchase, that would be provided by LEGO Education. Please know two coaches must be associated with each team, and coaches may coach more than one team. Every coach must be screened, and the team registration paid for before product can be ordered. This is an organization wide policy to ensure the best experience for all participants.

We will be reviewing your application by Friday, and can provide a final answer at that time.

I hope this information is helpful to you.

Betsy Daniels

FLL School Pilot Team

**MONROE HIGH SCHOOL
CTE BOOK AND SOFTWARE PURCHASE**

BACKGROUND

See attached memo from Bill Ferrara.

ENCLOSURES

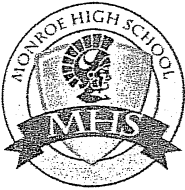
Memo from Mr. Ferrara
Quotes from Cengage Learning

RECOMMENDATION

Move to approve the purchase of textbooks, online components and supporting software for Office Management 1 & 2, Internet & Computer Apps, and Business Law at a total cost, including shipping and handling, of \$14,546.91. This purchase will be funded through a combination of Added Cost and General Fund monies.

MOTION: _____ **SUPPORT:** _____ **ACTION:** _____

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mrs. Knabusch-Taylor	_____	_____	_____	_____
Dr. March	_____	_____	_____	_____
Mr. Mason	_____	_____	_____	_____
Mr. Philbeck	_____	_____	_____	_____
Ms. Spicer	_____	_____	_____	_____
Mr. VanWasshenova	_____	_____	_____	_____
Mr. Yeo	_____	_____	_____	_____



**MONROE HIGH SCHOOL
CAREER & TECHNICAL EDUCATION**

Bill Ferrara, Director

Lynette Tyson, Administrative Assistant 901 Herr Road Monroe, MI 48161 Ph. 734.265.3450 Fax 734.265.3451

CTE MEMO #001 14.15

TO: Valerie Orr, Principal, Monroe High School

FROM: Bill Ferrara, Director

DATE: August 14, 2014

RE: **PURCHASE APPROVAL, BUSINESS MANAGEMENT and
TECHNOLOGY PROGRAMS**

ENCL: Purchase Order Requests with Quotes (3)

I'm requesting authorization for the purchase of hard-copy text books (new editions of current texts, and new texts as described below), on-line reference material and application components, and examination/testing software. The updating of the Microsoft Office Suite to the 2013 edition district-wide has prompted the majority of this request. All curriculum supporting texts have been approved by the Curriculum Committee, or it is scheduled to be presented at the next meeting. A combination of Added Cost and General Fund monies will be used to make these purchases. If this request is acceptable, please forward to our Board of Education for their approval.

1. Office Mgmt 1 & 2, **Microsoft 2013 2nd Course**, Texts and On-line components, Cengage Learning, \$4,643.38 (new edition)
2. Internet & Computer Apps, **Microsoft Office 2013 Intro**, Texts and On-line components, Cengage Learning, \$4,450.00 (new edition)
3. Business Law, **Law for Business & Personal Use**, Texts and supporting software, Cengage Learning, \$5,453.53 (new text)

Total Requested: **\$14,546.91**

Sincerely,

Bill Ferrara, Director
Career & Technical Education

cc

Ryan McLeod, Asst. Superintendent
Kathy Eighmey, Director Business and Finance

NOTICE OF NONDISCRIMINATION: *It is the policy of Monroe Public Schools not to discriminate on the basis of race, color, national origin, gender, age, disability, religion, height, weight or marital status in its programs, services, employment, or any other activities. For information contact the office of the Superintendent of Schools, 1275 N. Macomb St., Monroe, MI 48162, 734-265-3010.*

Skills Assessment Manager (SAM) + MindTap Reader (MTR)

Please fill out all blue sections of form to get totals

Which program do you want to purchase? (Choose from drop-down.)	MS Office 2013 Illustrated 2nd Course, Hardcover (Beskeen/Cram/Duffy/Friedrichsen/Wermers)		
How many sections do you teach per year?	2		
How many students in each section?	9		
Total number of students per year?	18		
How many physical textbooks do you need? (Max savings w/ min qty 30; 0 for digital-only.)	35		
How long is your adoption? (Choose 3 or 6 years from drop-down.)	3		
Total Textbooks Required	35		
Total EPINS Required	54		

MIS OFFICE 2013 ILLUSTRATED 2ND COURSE, HARDCOVER (BESKEEN/CRAM/DUFFY/FRIEDRICHSEN/WERMERS)

Type	Description	ISBN	Net Price	Price per user	Quantity	Subtotal
Classic Options						
* Print + SAM/MTR 3 Yr. Class Set Base 30SE/90 EPINS	9781305365766	\$ 3,592.50	\$ 39.92	X	1	\$ 3,592.50
Print + SAM/MTR 6 Yr. Class Set Base 30SE/180 EPINS	9781305365797	\$ 6,622.50	\$ 36.79	X	0	\$ -
* Print + SAM/MTR 3 Yr. Class Set ADD-On 1SE/3 EPINS	9781305365773	\$ 125.75	\$ 41.92	X	5	\$ 628.75
Print + SAM/MTR 6 Yr. Class Set ADD-On 1SE/6 EPINS	9781305365803	\$ 231.75	\$ 38.63	X	0	\$ -
Digital Options						
SAM/MTR 3 Yr. Class Set Base 90 EPINS	9781305368293	\$ 3,592.50	\$ 39.92	X	0	\$ -
SAM/MTR 6 Yr. Class Set Base 180 EPINS	9781305368309	\$ 6,622.50	\$ 36.79	X	0	\$ -
SAM/MTR 3 Yr. Digital EPINS 3 EPINS	9781305365780	\$ 15.00	\$ 5.00	X	0	\$ -
Save \$\$ with purchase of Class Set (30+)						
SAM/MTR 6 Yr. Digital EPINS 6 EPINS	9781305365810	\$ 30.00	\$ 5.00	X	0	\$ -
Save \$\$ with purchase of Class Set (30+)						
Subtotal						\$ 4,221.25

Skills Assessment Manager (SAM) + MindTap Reader (MTR)

Please fill out all blue sections of form to get totals

Which program do you want to purchase? (Choose from drop-down.)	MS Office 2013 Illustrated Introductory First (Beskeen)		
How many sections do you teach per year?	2		
How many students in each section?	8		
Total number of students per year?	16		
How many physical textbooks do you need? (Max savings w/ min qty 30; 0 for digital-only.)	35		
How long is your adoption? (Choose 3 or 6 years from drop down.)	3		
Total Textbooks Required	35		
Total EPINS Required	48		
MS OFFICE 2013 ILLUSTRATED INTRODUCTORY FIRST (BESKEEN)			

Type	Description	ISBN	Net Price	Price per user	Quantity	Subtotal
Classic Options						
* Print + SAM/MTR 3 Yr Class Set Base 30SE/90 EPINS		9781305365346	\$ 3,442.50	38.25	X 1	\$ 3,442.50
Print + SAM/MTR 6 Yr Class Set Base 30SE/180 EPINS		9781305365377	\$ 5,692.50	31.63	X 0	\$ -
* Print + SAM/MTR 3 Yr Class Set ADD-On 1SE/3 EPINS		9781305365353	\$ 120.50	40.17	X 5	\$ 602.50
Print + SAM/MTR 6 Yr Class Set ADD-On 1SE/6 EPINS		9781305365384	\$ 199.25	33.21	X 0	\$ -
Digital Options						
SAM/MTR 3 Yr Class Set Base 90 EPINS		9781305368156	\$ 3,442.50	38.25	X 0	\$ -
SAM/MTR 6 Yr Class Set Base 180 EPINS		9781305368163	\$ 5,692.50	31.63	X 0	\$ -
SAM/MTR 3 Yr Digital EPINS 3 EPINS		9781305365360	\$ 15.00	5.00	X 0	\$ -
Save \$\$ with purchase of Class Set (30+)						
SAM/MTR 6 Yr Digital EPINS 6 EPINS		9781305365391	\$ 30.00	5.00	X 0	\$ -
Save \$\$ with purchase of Class Set (30+)						

Subtotal	\$	4,045.00
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SHIP TO: Monroe Senior High School
901 Herr Rd
Monroe, MI 48161-9702
USA

Cengage Learning
ATTN: Order Fulfillment
10650 Toebben Drive
Independence, KY 41051
(800) 354-9706
Fax: (800) 487-8488

TO PLACE YOUR ORDER

1. MAIL TO:
Cengage Learning
ATTN: Order Fulfillment
10650 Toebben Drive
Independence, KY 41051
United States

2. FAX TO: (800) 414-5043

3. FOR ORDERS WITH
CHECK,
MAIL TO:
Cengage Learning
P.O. Box 95501
Chicago, IL 60694-5501
United States

METHOD OF PAYMENT

Check or Money Order enclosed.
Cengage Learning pays postage and handling (in the U.S. and
Canada).

Charge my Credit Card.
Cengage Learning pays postage and handling (in the U.S. and
Canada).

VISA MasterCard

American Express Discover

Card No.

Exp. Date

CVN #

Signature

I have an established account.
Please bill me (including postage and handling).

P.O.#

- Careers at Cengage Learning
- Contact Cengage Learning

Cengage Learning -
Gale Cengage Learning
Course Technology
Delmar
Academic
Nelson

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Terms of Use
Privacy Statement



Confidential Price Quote (1-1UBZAAT)

8/1/2014

Pricing on this Proposal Guaranteed: 9/15/2014

Presented To: Joni Weaks (734) 735-2075, weaks@monroe.k12.mi.us

Prepared By: Megan Fileccia, (586) 260-3691, megan.fileccia@cengage.com

SHIP TO: Monroe Senior High School
901 Herr Rd
Monroe, MI 48161-9702
USA

Quoted Products

Qty	Product	Price	Quoted Price	Total
35	<u>Law for Business and Personal Use</u> Adamson/Morrison 19th Edition [Professional and Educational, 2012] 9780538496902 / 0538496908	\$90.50	\$0.00	FREE
1	<u>Instructor's Wraparound Edition for Adamson/Morrison's Law for Business and Personal Use, 19th</u> ADAMSON 19th Edition [Professional and Educational, 2012] 9780840068347 / 0840068344	\$136.50	\$0.00	FREE
1	<u>Instructor's Resource CD-ROM for Adamson/Morrison's Law for Business and Personal Use, 19th</u> ADAMSON 19th Edition [Professional and Educational, 2012] 9780840068378 / 0840068379	\$198.00	\$0.00	FREE
1	<u>ExamView® for Adamson/Morrison's Law for Business and Personal Use, 19th</u> ADAMSON 19th Edition [Professional and Educational, 2012] 9780840068361 / 0840068360	\$207.75	\$0.00	FREE
Course Item Total:			\$0.00	

Other Products Considered (not in quote)

Qty	Product	Price	Extended Price
48	<u>Activity and Study Guide for Adamson/Morrison's Law for Business and Personal Use, 19th</u> Adamson 19th Edition [Professional and Educational, 2012] 9780840068514 / 0840068514	\$26.00	\$1,248.00

3167.50
136.50
198.00
207.75
1248.00

Sub-Total: \$0.00
+ Tax (0%): \$0.00
+ Estimated Shipping Amount: \$0.00
TOTAL: \$0.00

Please attach a copy of the quote to the Purchase Order.

Thank you for your interest in Cengage Learning products.

Account Team:

Megan Fileccia, Account Executive, (586) 260-3691, megan.fileccia@cengage.com

All information embodied in this document is strictly confidential and may not be duplicated or disclosed to third parties outside recipient's organization without prior written consent of Cengage Learning.

ADJOURNMENT

RECOMMENDATION

Move to adjourn the August 15, 2014, Board Meeting #15.

HAND VOTE

MOTION: _____ SUPPORT: _____ ACTION: _____

TIME: _____